|  |  |  |  |
| --- | --- | --- | --- |
| **Front of Vehicle** | **Rear of Vehicle** | **In Cab - continued** | **Post-Trip** |
| Light Lens Condition | Light Lens Condition | Service Brake | Student Check |
| **Engine Compartment** | Doors | Dome Lights | Walk Around |
| Oil Level | Tailpipe/Muffler | Emergency Kit | Articles left on the Bus |
| Coolant Level | **In Cab** | Body Fluid Kit | Open windows/doors |
| Power Steering Fluid | Safety Belt | Communications | Damage Vandalism |
| Fan Belt(s) | Triangles | Seat Belt Cutter | Mechanical Problems |
|  | ABS |  | Operational Problems |
|  | Temperature Gauge |  |  |
| **Tire** | Oil Pressure Gauge |  |  |
| Inflation | Voltmeter Gauge |  |  |
| Condition | Left Turn Signal |  |  |
| Depth | Right Turn Signal |  |  |
| **Exterior Lights** | Hazard Lights |  |  |
| Hazard | Headlights |  |  |
| Turn Signals | High Beams |  |  |
| Brake | Horn |  |  |
| Reverse lights | Heater(s) |  |  |
| **Driver/Fuel Area** | Defroster |  |  |
| Door | Mirrors |  |  |
| Mirror | Windshield |  |  |
| Fuel Tank | Wipers |  |  |
| Fuel Leaks | Washers |  |  |
| Fuel Cap | Parking Brake |  |  |
|  |  |  |  |
| Trailer |  |  |  |
| **Tire** | **Other Equipment** | **Load** | **Post-Trip** |
| Inflation | Hitch/Receiver | Load Securement | Walk Around |
| Condition | Coupler | Load Distribution | Damage Vandalism |
| Depth | Draw Bar | **Brakes** | Mechanical Problems |
| **Exterior Lights** | Electrical Plug and Cable | Controller |  |
| Clearance | Jack/Tongue Support | Break-away |  |
| Hazard | Safety Chains | **Wheels** |  |
| Turn Signals | Mirror Extensions | Lug Nuts |  |
| Brake |  | Axle Hub Oil Seal |  |

**ALL ITEMS ON THIS CHECKLIST ARE MANDATORY.**

**1 CCR 301-26, 4204-R-8.01 Each school transportation vehicle shall have a daily pre-trip and post-trip inspection performed and documented by the school transportation vehicle operator or a district or service provider authorized transportation employee. A daily pre-trip inspection shall be completed prior to a vehicle being placed in service. A daily post-trip inspection shall be completed at the end of daily operation of each vehicle.**

**1 CCR 301-26, 4204-R-8.03 The pre-trip and post-trip inspection requirements for school transportation small vehicles shall include at a minimum all items listed on the CDE School Transportation Vehicle (Small Vehicle) – Pre-Trip and Post Trip Requirements Form (STU-8).**

**Vehicle # \_\_\_\_\_\_\_ Driver \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Month/Year \_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Beginning**  **Miles** | **Beginning**  **Location** | **Ending**  **Miles** | **Ending**  **Location** | **Total Miles** | **Pre**  **Trip** | **Post**  **Trip** | **Fuel** | **Oil** | **Defect**  **Report** |
|  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |

**Your signature indicates that you are in full compliance of the following:**

**1. I have performed a daily pre-trip and a daily post-trip of all items listed on the STU-8 as required per 1 CCR 301-26,4204-R-8.01 and 8.03.**

**2. I am in compliance with the CDE Maximum Driving Time for School Transportation Vehicle Operators Rules, per 1 CCR 301-26, 4204-R-16.00**

**3. I am in compliance with CDE Evacuation Rules, per 18.02 and 18.03**

***18.02 Students on school related events shall receive emergency evacuation instruction prior to departure.***

***18.03 School district and service providers shall maintain records documenting that the required evacuation drills were conducted and/or evacuation instruction was given.***

**4. I have removed all trash, swept, fueled and properly secured my vehicle.**

**5. I have completed all required school district documentation and complied with all school district policies pertinent to my position.**

**Driver Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Evacuation Instructions: State law requires that the district informs you about emergency evacuations before leaving on a field trip or athletic trip. In the event of an emergency, there is a fire extinguisher, first-aid kit and emergency reflective triangles located \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. The exits in this vehicle are \_\_\_\_\_\_ (front, side, rear, windows, roof hatch). If any exit is blocked, exit from the next easiest location to reach. If the vehicle is on its’ side, the roof hatch and emergency windows may be used. It is very important that you follow the driver’s instruction and exit in a quiet, calm manner. Do not attempt to take anything out of the vehicle when you exit. Remove yourself from harm as quickly as possible. Stay together in a group and stand away from the vehicle at least 100 feet and off the roadway. In the event the driver is injured and cannot assist in the evacuation, someone will need to take charge of the evacuation.**