

June/July

- ✓ Brush up on UIP changes, tools, processes.
- ✓ Build local capacity for planning (on-site training, on-line tutorials).

August

- ✓ Predict school/district performance on state metrics (TCAP, the Growth Model, etc.) results prior to receiving data from CDE.
- ✓ Receive state performance data from CDE.
- ✓ Meet with teachers, School Accountability Committee (SAC), parents and other relevant stakeholders to review current performance (initiating the Data Analysis process, keeping notes for Data Narrative).
- ✓ Use “Back-to-School” events to share current performance data (SPF, School Growth Summary Report) with additional local stakeholders.
- ✓ Share individual student growth reports and student achievement data from prior year with students and parents.

September

- ✓ Districts/Schools receive preliminary pre-populated UIP templates.
- ✓ Complete Data Analysis including: Identifying Notable Trends, Prioritizing Performance Challenges, and Identifying Root Causes of performance challenges (keeping notes for Data Narrative).
- ✓ Write Data Narrative.
- ✓ Complete revisions to the UIP Action Plan.

October

- ✓ Seek feedback about UIP from peers or district staff.
- ✓ Schools submit UIPs for Board approval (depending on local schedules).
- ✓ Conduct Progress Monitoring Check (school staff and School Accountability Committee) using fall result of Interim Measures to evaluate progress towards annual performance targets and current Implementation Benchmark Data to evaluate progress towards implementing Major Improvement Strategies; update UIP as appropriate.

November

- ✓ Districts and Schools receive final pre-populated UIP templates.
- ✓ Make revisions to UIPs based on local board feedback and the first quarter progress monitoring check.

December

- ✓ Conduct Progress Monitoring Check (school staff only) using new Interim Measure results to evaluate progress towards annual performance targets and Implementation Benchmark Data to evaluate progress towards implementing Major Improvement Strategies, and update UIP as appropriate.

January

- ✓ Conduct Quarterly Progress Monitoring Check (school staff and SAC) using Interim Measures to evaluate progress towards annual performance targets and Implementation Benchmark Data to evaluate progress towards implementing Major Improvement Strategies, and update UIP as appropriate.
- ✓ Priority Improvement and Turnaround Schools and Districts submit UIP that reflects current and next school year to CDE by January 15th.

February

- ✓ Conduct Progress Monitoring Check (school staff) using Interim Measures to evaluate progress towards annual performance targets and Implementation Benchmark Data to evaluate progress towards implementing Major Improvement Strategies, and update UIP as appropriate.

March

- ✓ Conduct Progress Monitoring Check (school staff and SAC) using Interim Measures to evaluate progress towards annual performance targets and Implementation Benchmark Data to evaluate progress towards implementing Major Improvement Strategies, and update UIP as appropriate.
- ✓ Schools with Turnaround and Priority Improvement Plan type assignments make revisions to UIP based on CDE staff and state review panel feedback (March 30th).

April

- ✓ Conduct Progress Monitoring Check (school staff) using Interim Measures to evaluate progress towards annual performance targets and Implementation Benchmark Data to evaluate progress towards implementing Major Improvement Strategies, and update UIP as appropriate.
- ✓ Improvement and Performance Schools and Districts submit UIP that reflects current and next school year to CDE for posting on Schoolview.org by April 15th.

May

- ✓ Conduct Progress Monitoring Check (school staff and SAC) using Interim Measures to evaluate progress towards annual performance targets and Implementation Benchmark Data to evaluate progress towards implementing Major Improvement Strategies, and update UIP as appropriate.