Planning for Progress Monitoring

| Tasks | Current Status | How | Who/When | Materials/Tools |
| --- | --- | --- | --- | --- |
| Identify and fully describe interim measures associated with each annual performance target (include: measure, purpose, performance target, content focus, student group(s); when available, metrics, comparison points, questions).  Capture measure, metrics and when they are available in the UIP. |  |  |  |  |
| Identify implementation benchmarks associated with each action step for each major improvement strategy. Capture implementation benchmarks in UIP. |  |  |  |  |
| Develop a calendar for when progress monitoring will occur throughout the school year, what data will be used for each session, and who will be involved. |  |  |  |  |
| Determine how (using what tools) data from interim measures and implementation benchmarks will be tracked throughout the year. |  |  |  |  |
| Build capacity for engaging in data driven collaborative inquiry. |  |  |  |  |

# Planning Progress Monitoring Sessions

| Task | How | Who/When | Materials/Tools |
| --- | --- | --- | --- |
| Determine what data will be reviewed, including:  Interim assessment results and/or  Implementation Benchmark data (current) |  |  |  |
| Generate appropriate reports from interim measures (including focus student groups(s), focus content area(s) and critical metrics and comparison points). |  |  |  |
| Organize and prepare implementation benchmark data. |  |  |  |
| Identify what questions will guide analysis. |  |  |  |
| Schedule time (progress monitoring sessions may be split across two or more shorter sessions). |  |  |  |
| Determine who will participate. |  |  |  |