

COLORADO NCLB* COMMITTEE OF PRACTITIONERS BYLAWS

Effective August 26th, 2005

These Bylaws are applicable within the authorization established by the No Child Left Behind Act, 2001 and will be in force under subsequent Title I re-authorizations unless specifically disbanded or deleted by statute.

NAME

- 1.1 The name is the Colorado NCLB* State Committee of Practitioners (State CoP)

PURPOSE

- 2.1 The purpose of the committee is to advise the State Education Agency (SEA) on State regulations, the State plan and other State responsibilities related to No Child Left Behind*.

MEMBERSHIP

- 3.1 Membership will include the following: as a majority of its members, representatives from local educational agencies; administrators, including the administrators of programs described in other parts of Title I such as delinquent institutions; teachers, including vocational educators; parents; members of local school boards; representatives of private school children; charter school personnel, and pupil services personnel. Each of the eight State-defined regions shall seek representation from at least one of the aforementioned required groups, one of whom shall be a Title I administrator. The Committee shall also seek representation from practitioners of Title IIA, Title III, Title IVA, ~~Title V~~, Title IB (Even Start), and Exceptional Student Service. Once geographic representation is established, membership may include up to 25 voting members. SEA federal program staff members are ex-officio CoP members.
- 3.2 Terms of office will be three years with the option to serve a second three year term **and additional years after that** if approved by membership.
- 3.3 When committee openings occur, nominees for membership shall be screened initially to fill any vacancies as identified in 3.1. Additional nominations will be considered by the Committee. Membership is approved by a majority vote of members.

- 3.4 Members unable to participate for three consecutive meetings may have their membership terminated by a majority vote of the committee.

MEETINGS OF THE MEMBERS

- 4.1 A minimum of four (4) meetings per year will be held, and others may be held if deemed necessary..
- 4.2 A simple majority of those members present will represent the voting members. Vote by proxy shall be permissible, and, when necessary, this may be conducted through email.

POWERS AND DUTIES OF THE COMMITTEE OF PRACTITIONERS

- 5.1 Committee members will arrive at each meeting prepared to actively participate in the day's work.
- 5.2 The Committee will follow the guidelines of Parliamentary Procedure, to the extent practicable.
- 5.3 The committee may publish a Report to Public Stakeholders as needed.

POWERS AND DUTIES OF THE OFFICERS

- 6.1 The Committee of Practitioners will have two co-chairpersons who share the duties and responsibilities of the office. It is the responsibility of the co-chairpersons to direct meetings and apply rules of order for discussion/recommendation purposes. Co-chairs may alternate or chair the meetings in a manner consistent with their need. The co-chairs will conduct all formal written communication with the SEA that involves fulfilling the purpose of the Committee.
- 6.2 The chairperson shall make the designation of the need for a vote proxy as deemed necessary.
- 6.3 Officers shall serve a 2-year term and be elected by a simple majority of members present at the meeting. Nominations shall be entertained by members.
- 6.4 The co-chairs serve as the primary communication link between CDE and committee members.

AD HOC TASK FORCES

- 7.1 Task forces may be appointed by the chairperson to provide advice to the Committee of Practitioners and SEA officers on matters needing expertise beyond that of the COP. They will be temporary in term.

REVISION OF BY-LAWS

- 8.1 Revisions shall occur when required by a change in federal law or policy, or at such time as a majority of the committee recommends it.