

## Early Childhood Council Leadership Alliance - Meeting Minutes

**Date:** July 16-17, 2009

**Time:** 9-4, 8:30-2:30

**Location:** Red Rocks Community College

**Attendance:** Danielle Butler, Pamela Piekarski, Janine Pryor, Emily Bustos, Anne Fitzpatrick, Kris Ingram, Pam Walker, Joan Grant, Stacy Ricker, Tamara Volz, Bev Thurber, Judy Kile, Holly Jacobson, Barbara West, Vangi McCoy, Cheryl Sanchez, Libby Mueggenburg, Judy Rusher, Cindy Bernal, Stephanie Martin, Lucinda Burns, Sheryl Shushan, Pat Bolton, Kris Robledo, Jildi Gentry-Chacon, Joyce Johnson, Meg Franko, Sharon Triolo-Moloney, Tracy Sperry, Scott Raun, Wendy Watson, Ashante Butcher, Wendy Zieker, Heather Dubiel

**Guests:** Trish Stever representing Logan, Phillips, Sedgwick, Virginia Howey representing Montelores, Rosemarie Allen-CDHS

**Absent:** Elizabeth Groginsky, Gretchen Davidson, Sandy Gregory, Cathryn Reiber, Cathy James, Kathy Reinhardt, Michele Solecki, Sherri Valdez

Topic	Discussion/Findings	Conclusions/Recommendations	Actions/Follow-up
Strategic Plan Review & Celebration of Accomplishments	Group reviewed the list of accomplishments members of the Steering Committee had developed and made additional suggestions.	Additional accomplishments will be added to the existing list.	Distribute updated list.
Moving Strategic Plan Forward	ECCLA members worked in small groups to consider overall goals and strategies in strategic plan. Groups then reported out on the work that took place in small groups. Sometimes there were specific recommendations for changes to be made in particular strategies and other times there were overall large goals to be included in the plan.	This exercise represented a first step in the process; there will be other opportunities for input to the strategic plan. Tamara Volz volunteered to help the Steering Committee develop a draft based on the items identified today.	The draft of a new strategic plan will be sent out electronically to all members and will also be reviewed at a later ECCLA meeting
Business Meeting	<p><b>Role of Steering Committee</b>-The Steering Committee's role is outlined in ECCLA's bylaws. Generally it meets via telephone to set the meeting agendas. The steering committee consists of the chairs of subcommittees; 2 co-chairs of ECCLA and Grants Manager. There was a motion made to also include the TA Coordinator on the Steering Committee. There was also a request that a regular report from the Steering Committee be added to each meeting's agenda.</p> <p><b>Upcoming changes in Coordinators</b>-Libby Mueggenburg taking over for Cheryl Sanchez in Morgan County; Vangi McCoy is replacing Donna Wiese in Montelores; Courtney Holt is also leaving us as a coordinator.</p> <p><b>Subcommittee Meeting Time</b>-subcommittees met-see report out below</p>	<p>Motion to put the TA Coordinator on the steering committee was approved.</p> <p>A regular report from the Steering Committee will be added to each ECCLA agenda.</p>	Change the by-laws to reflect the inclusion of relevant state staff members on the Steering Committee so that future changes don't mean a bylaw revision is necessary.

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	<p><b>External Committee Involvement Reports:</b>  <b>ECCAT</b>-have not met; meeting July 29  <b>ABCD</b>- a written report was distributed; see attached  <b>EC Summit</b>-did not have a quorum in June; discussed early learning challenge grants legislation-1 billion per year for 10 years-contact Rep. Polis (especially if you are in his district) to express support for this legislation; next meeting July 22 from 1-3:30; review of state wide initiatives. ECCLA needs a new alternate representative for the EC Summit-Gretchen and Emily were nominated. We can vote online.  <b>OPD</b>-awarded the state sustainability use fund for the full amount and will have that grant in September the grant is for educational stipends for providers</p>		<p>Gretchen Davidson will be contacted to see if she's interested in being an alternate to the Summit; if so, we will vote for either Gretchen or Emily electronically.</p>
Subcommittee Report Out	<p><b>Local Issues:</b> at next ECCLA meetings 1-2 hours to split up based on urban/rural or rural multi-county and looking at internal and external issues; define some specific topic areas we can research based on top 10 best practices in certain areas to be a source of information; state team topics- have state team come to local council meetings to talk about the state's role; coordinator support-retention and orientation</p> <p><b>Org Structure:</b>. This committee talked about how we are going to connect with the new EC Commission-Lucinda has been invited to be a part of a panel presenting to the Commission-she will be asking for input; this subcommittee made a recommendation to have a committee to put together a survey monkey about the broad goals and strategies-this would help formulate a draft strategic plan to then be vetted to ECCLA</p> <p><b>Policy:</b> 4 activities for recommendations-create a relationship with the Commission members-meet with Jon Paul and asking him about what he sees as best practice to meet with them and create a relationship; ECCLA should put together a list of its key stakeholders-look at where early childhood state partners are across state agencies; 3A6 of current strategic plan-needs to be more research and development around this; gathering information around waivers-ECCLA meeting time about waivers 1 hour 1 ½ hours-brainstorm or ½ TA Day where we can bring county partners so they</p>	<p>After some discussion, the group voted as to whether or not to break out in groups according to urban/rural issues; vote indicated that there was support for trying this option at a future meeting.</p> <p>Lucinda is the new chair of the Org Structure committee</p> <p>Wait until we hear from Lucinda tomorrow re: her presentation to ECSR to determine next steps for connecting with the Commission.</p>	<p>SurveyMonkey re: broad goals and strategies of strategic plan will be developed and sent out to all ECCLA members.</p>

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	<p>can help with that discussion</p> <p><b>Communications:</b> This subcommittee talked about how we should move forward on the strategic plan-our group thought we should have at least one facilitated full day dedicated to it; we will be doing another survey about what you are doing around public engagement-your input on this is critical.</p>	Be on the lookout for the public engagement survey	Additional survey on public engagement work will be coming shortly.
Updates from State Staff	<p><b>Race to the Top-</b>The Lieutenant Governor walked through basic update information-one exciting piece is that there has been pressure from the top to include early childhood; there is a push to define early childhood as birth to five; this is an opportunity to tie the work to student achievement; this grant could be as much as \$500 million over 5 years; by the end of July guidelines will come out with request for public input- it is important for us to provide feedback. Final guidance will be out October 1 and final proposals due December 1; you can resubmit by next summer if your proposal is not accepted; the process in the state starts with the water cooler meetings-they are trying to make it possible to participate electronically; small work groups will be created; the group is commissioning some white papers from national experts; the LG feels we are in a good position to get funding; LG would like this to become a blueprint for our work; around August 15 will be when the first meeting is set to take place; standards and assessment; teacher effectiveness; state longitudinal data systems; ? maybe early childhood will be the 5<sup>th</sup>; we will find out if the handout is available electronically; the group at the meeting today reviewed the guiding questions under each of the categories; proposed metrics for measuring benchmarks; please take a look at the draft guidance when it comes out and provide feedback</p> <p><b>EC Commission-</b>list of the commissioners and get a list of who is in what community and make yourself available and let them know there is a council in their area; we want them to know they have resources available at the local level</p> <p><b>Calendar-</b>posted on CDE website-check it often-it is likely to keep changing</p> <p><b>Budget to Actuals Form-</b>has been updated &amp; is more detailed</p> <p><b>Request for Funds Forms-</b> has also been updated &amp; reflects more detail.</p> <p><b>Targeted Technical Assistance Request Form-</b> purpose of form is to request customized TA from state staff; potentially some minimal funding to support request if it can't be covered through existing funds.</p> <p><b>All forms can be found on the CDE website at:</b>  <a href="http://www.cde.state.co.us/early/ECCResources.htm">http://www.cde.state.co.us/early/ECCResources.htm</a></p> <p><b>General Announcements</b></p> <ul style="list-style-type: none"> <li>The Toolkit has moved. There will be a soft launch sent via email. Be</li> </ul>	Group members suggested more changes to RFF form	<p>Be sure to provide feedback when it is requested regarding Race to the Top.</p> <p>Changes will be made &amp; revised form sent out and posted on website.</p>

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	<p>on the lookout for that.</p> <ul style="list-style-type: none"> <li>Elizabeth Groginsky has accepted the position as Head Start State Collaboration Coordinator. We will need to elect 2 new co-chairs next meeting.</li> <li>The state has decided not to fund the Prowers County Early Childhood Council for various reasons related to performance issues. This reflects on the council and not on the coordinator.</li> </ul>		
A new group needs ECCLA Representation	<p>Cindy Bernal brought us information about a new group that needs ECCLA representation. The group is called:</p> <p>Linking At-Risk Children to Developmental/Behavioral Programs: A National Replication of Connecticut's Help Me Grow Program</p>	Cindy will represent ECCLA	ECCLA would like Jodi Hardin to come present information about this project.
Early Childhood & School Readiness Commission	<p>Lucinda will be representing ECCLA on a panel for the Early Childhood and School Readiness Commission. This is a one time panel. There are set questions that she must answer, which will be sent out. Conversation ensued regarding the frame we want to create for this presentation; a suggestion was made to focus on the importance of systems-building work by using the Role of a Council graphic. Meg volunteered to put together a one-page document to be distributed for this purpose.</p> <p>Additional strategies to consider include forming a friendship with the Commission by offering to serve as a resource for them; introducing yourself to any representative from your local area who is also on the Commission; attending the live meeting in Denver if possible, or listening in to the meeting over the internet if it's being broadcast. The panel that Lucinda will be on will be held sometime between 12 and 3 but there may be benefit to being there for the whole day.</p> <p>The questions for panelists are:          What is the purpose or mission of your organization?          What has occurred in recent times in your issue area?          How broad is your impact in the state?          How do you address the 4 domains in the framework?          Are there gaps or overlaps that exist in your organization or between your organization and other organizations?          What recommendations do you have for the Commission?          If relevant what are the budget implications for your organization?</p>		<p>We will find out if this meeting will be streamed online so that people don't have to physically be present at the meeting.</p> <p>El Paso County will be having a lunch with their representatives who are on the Commission and they will let us know how that goes.</p>

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Small Group Discussion about R&R & Council Roles	This information is being kept confidential between coordinators and state staff present for the discussion until a brief is drafted.		
Presentation by Rosemarie Allen	Pyramid Model Presentation- see presentation		