

## Early Childhood Council Leadership Alliance - Meeting Minutes

**Date:** March 19, 2009

**Time:** 9:00-4:00

**Location:** Red Rocks Community College

**Attendance:** Pat Bolton, Stacy Buchanan, Lucinda Burns, Jeanine Coleman, Gretchen Davidson, Adey Dimalanta (for Emily Bustos in Denver) Linda Fellion, Meg Franko, Jildi Gentry-Chacon, Joan Grant, Sandy Gregory, Elizabeth Groginsky, Stephanie Howle, Kris Ingram, Holly Jacobson, Cathy James, Joyce Johnson, Judy Kile, Sudy Opsahl, Pamela Piekarski, Janine Pryor, Scott Raun, Cathryn Reiber, Stacy Ricker, Kris Robledo, Michele Solecki, Tracy Sperry, Sharon Triolo-Moloney, Pam Walker, Sheila Watson, Wendy Watson, Barbara West, Donna Wiese

**Guests:**

**Absent:** Cindy Bernal, Danielle Butler, Anne Fitzpatrick, Courtney Holt, Kathy Reinhardt, Judy Rusher, Cheryl Sanchez, Sherri Valdez, Tamara Volz

Topic	Discussion/Findings	Conclusions/ Recommendations	Actions/ Follow-up
Election of New Co-Chair	Nominations from the floor. Elizabeth Groginsky from Adams County was nominated. No other nominations. Elizabeth accepted the nomination.	Elizabeth is the new co-chair.	We have consensus and Elizabeth will be the new co-chair.
Review of By-Laws from the Org Structure Subcommittee	Take a look at the by-laws and be ready to vote on them. Any comments additions changes? A couple of typos that can be changes. A motion to approve the bylaws with correction of typos.	The by-laws have been adopted by the council.	

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Evaluation Task Force presentation	<p>Provide input on direction for mental health-we will put together a proposal  It would be important to include people from other states on systems definitions and indicators  Omni is going to help staff a meeting to put together some indicators.  Many different databases are in use. We are trying to find out what those are and who has access to them.  We will also be working on definitions.</p>		<p>If you have specific examples of how your council uses data it would be important to have that at the table. Send that to Meg at franko_m@cde.state.co.us</p>
External Committee Involvement Reports	<p>ECCAT-have not met since last ECCLA meeting; survey monkey survey on how councils are using the Framework-please take the time to respond to that survey; the next meeting is next Wednesday  Policy-Senator Bennett is looking to increase the CCDBG for Resource &amp; Referral-Gretchen has a link to that bill; report from the CO Children’s Campaign was sent out by Joyce-let her know if you didn’t get it; we still don’t quite know yet what the money in the stimulus package will look like or be available for; developing an RFP for social emotional inclusion at the state level; lots of good national briefs about the stimulus available-Jeanine Coleman has links  Early Childhood Summit-we have already addressed everything  Child Care Resource &amp; Referral-have not had another meeting; what does CCR&amp;R stand for? Child Care Resource &amp; Referral; a draft of the white paper is in the works by the facilitator of the meetings which will include some recommendations-she’s hoping to have that done by the end of the month  ABCD-written report passed out; over the next several months the program will be in communities who have the program already; local core team meetings taking place in El Paso, Teller/Park, Weld counties-Sheila Watson has all the information</p>		<p>Please respond to Framework survey</p>
Other Business & Announcements	<p>CO Mountain College EC Ed program has a subcommittee which was formed to look at the EC program-if you have a CO Mountain College in your area you should get involved-10 counties mostly in the Western mountain region. This is part of the grant being managed by Clayton and Boettcher to get the program accredited. Stephanie Howle has more information about this. What do early childhood providers need to know?</p>		

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<p>Reports from Subcommittees</p>	<p>Policy-so much happening at the state level; we are not getting in time access to that information at the county level; started brainstorming ways we can get connections to those individuals who hold that access; how do we gather that information in a way that we can get it out to you; the state is in the process of rewriting the content standards; Sharon will go into more detail about this in the state staff report outs; grouped by age; CAP4K state needs to go into a process where we have standards by grade level including preschool; we have a quick turn around time on this; concern about making requirements for children before they enter kindergarten; 12 city tour to present content standards-need to understand what is in the standards and be there to let them know if anything is not appropriate; committee will put out information so that councils have in time information about this; race to the top-education grant dollars the time span is short-we want to make sure our voices are heard in that process</p> <p>½ hour megameeting to discuss what happens at state level meetings-make sure someone from the Policy committee is at those meetings</p> <p>Org Structure-orientation of new members and how we might make that happen; online; welcome committee; regional learning communities short term around specific issues; time and length of ECCLA meetings-will be a survey about that; notify co-chairs when there is a new coordinator so that they know who that person is</p> <p>Communications-met with Buell foundation a survey will go out tomorrow-we have a very short timeline on that so please get those in as quick as you can; we are aware that this is spring break time for most people but please make this a priority; public engagement-action follows; first Friday calls-early intervention call in August to follow up on the early intervention 101-why is it working well? How is it working? Next month's call will be on the Child Care Resource and Referral system with local folks and national folks and May will be professional development and public engagement in June</p> <p>Local Issues-we will host an early intervention 101 before an ECCLA meeting in April or May depending on the availability of staff; open comment period where you can submit as part of the federal application is now; email will be sent out to submit comments</p>	<p>Policy-presentation on standards; race to the top;</p>	

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Coffee Talk-new coffee talk topics	<p>Methods for engaging new partners  Time management for coordinators  Share what's working in your community within the framework  ECCLA to have its own website-password protected  How does systems building work in individual communities  Staffing of the council  Resource management  Authentic participation  Stakeholder engagement  Follow up on trainings-what have you implemented. What has worked?  What's working for you and what challenges do you have that someone at your table might be able to help you with?  Engagement piece  Successes and challenges  CO Trust Grant and how that is going for communities  What do different local council org structures look like  How local councils use technology in different ways  Regional service areas</p>		
Updates from State Staff	<p>Additional funding is available check your email for guidelines to apply.  FY2008 end of year report is available on the web. 3<sup>rd</sup> quarter reports will be due April 30. The format should be changed by then regarding priorities and strategies. What happens to those reports? They are not required to be reported to the legislature. We do submit them to CDHS because they fund us. The more we do this the more we can go to the legislature with it to advocate for our work.  Budget to actuals will be due April 30 as well. We may want to try to combine it with the quarterly report.  The school readiness coordinator has been hired. March 31 will be her first day.  The state team is continuing to build a technical assistance framework. Wendy is checking in with people. She can help you make links with others.  CO Trust Grant-doing check in visits with people soon  OPD-we did not get funded through the state but we will be shopping that grant around; mental health core standards will be out this summer; application for the credential will be out in the fall  Webcam process-is in the works  Regional service area meetings-many have been; must seat a regional service council which includes an early childhood council member; Sharon will find out what information is available and who people go to with questions; if you are going to these meetings send out updates via email.  Preschool standards documents-school readiness indicators document and the form that has been created to submit feedback; your feedback is very important</p>		<p>You need to let us know immediately if you are not going to be able to spend down all of your funds.</p>

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	<p>School readiness indicators draft will be sent out via email-it has 3 columns under each domain-content area, language from building blocks (2<sup>nd</sup> column where the standards will go), what you should see in children if they are making progress in this area. Standards review subcommittees will have some draft standards in math, reading &amp; writing, science, and music for the 12 city tour. Sharon will keep you informed about the tour so that we can get early childhood people there.</p>		

## Parking Lot

- CCAP & Soc/Emo uses of ARA (stimulus \$)
- Content Standards-P-3, P-20 & how they are related to school readiness indicators
- Community Colleges' ECE programs accreditation through NAEYC/Clayton/Boettcher
- CDHS state plan-use of CCDF funds & state plan

## Policy

- Timeliness of state level information
- Understanding systems & knowing contacts at a local level
- Race to the top grant opportunity
- Involvement of policy development in 4 domains

### Next steps:

- Presentation on CAP4Kids-12 city tour
- Race For The Top info
- Timeliness of info
- Megameeting

## Local Program Issues

- Part C-host an Early Intervention 101 from 8-9 (optional)
- Also discuss through 1<sup>st</sup> Friday call

## Organizational Structure

- Orientation of new members: notice to co-chairs, welcome committee
- Regional Learning Committees
- Structure/timing of ECCLA meetings

### Next Steps

- Survey
- Open discussion

## Communication

- Public Engagement meeting with Susan Steele

### Next Steps

- Survey-respond ASAP

## 1st Friday Calls

- CCR&R-April (has been cancelled)
- Professional Development-May
- Public Engagement-June
- Early Intervention-August

## Coffee Talk Topics-Common Among Groups

- Methods for engaging new partners ✓✓✓
- Time management ✓
- What's working ✓✓
- An ECCLA website with password protection ✓
- Systems building-what does it look like in communities?
- Staffing of councils
- Resource management
- Authentic participation
- Follow-up to TA trainings
- Challenges-generating solutions ✓✓
- CO Trust Grant ✓
- What do councils look like in other places-how has that changed
- Use of technology
- Regional service areas & school districts

# Coffee Talk Topics-From Your Full Lists

- ☕ Healthy balance
- ☕ Internal council issues
- ☕ Stakeholder engagement
- ☕ Taking action
- ☕ Communication
- ☕ Not being a verbal newsletter
- ☕ Contractors
- ☕ Managing staffing/supervision
- ☕ Critical services (resource management)
- ☕ Authentic participation
- ☕ Facetiousness
- ☕ Resource development
- ☕ Tracking funds
- ☕ ECCLA webpage as a clearing house for ideas from councils
- ☕ Sharing identified priorities
- ☕ Health Integration Planning
- ☕ Chats forum
- ☕ Challenges, successes, systems building from the month-do this in coffee talk-state staff able to see local work on a monthly basis
- ☕ Hear how other councils have engaged business communities & legislators
- ☕ 1 week before meeting, email Joyce with topics for coffee talk
- ☕ Table topics are different from table to table
- ☕ Use of technology, how to move meetings online (webinars)
- ☕ How to engage parents
- ☕ How to set up a multi-county council
- ☕ MOAs & MOUs
- ☕ Sharing professional development plans between counties
- ☕ Follow up to facilitative leadership conference
- ☕ Use coffee talk as a follow up for trainings
- ☕ How to make information stream different-ECCLA have its own web site or too many emails how to decide what is important & pertinent
- ☕ Colorado Trust Coffee Talk
- ☕ How do councils work with CCAP

- ☕ Marketing/Public Relations-public engagement
- ☕ What are the local organizational structures? (What are people doing to get people to the table?) Have organizational structures changed over time?
- ☕ We need an ECCLA website
- ☕ What's happening with Regional Service Area Councils? (affiliated with BOCES)
- ☕ CO Trust Grant-How is it going? What are councils doing?
- ☕ One success; one challenge from the previous month from each council (we could brainstorm together)-is this like "chats" in the coffee talk forum?
- ☕ How are councils working with school districts?
- ☕ How are councils working with CCAP offices? What strategies are working?
- ☕ Pro-Active issues-How can we be pro-active; strategies to address issues in advance
- ☕ CCR&R/ECC-How would a regional CCR&R model impact councils?
- ☕ How do you get people to meetings? Community buy-in?
- ☕ Grants-who has what grants
- ☕ CO Trust ideas
- ☕ In-time info (hearing in Co.)/State Level/National Level
- ☕ Know our reps & update them
- ☕ Public Engagement plans/activities in place
- ☕ Local business owner engagement
- ☕ Sharing strategies
- ☕ Staffing-how council is staffed
- ☕ Managing difficult personalities
- ☕ Engaging stakeholders
- ☕ Time management priorities FT vs PT/time allocate-grant \$
- ☕ How look at children's social determinants & health disparities with access to health
- ☕ Authentic partnerships
- ☕ Family involvement
- ☕ Childcare provider involvement
- ☕ System building, how look
- ☕ Work plans; individual-comm
- ☕ Framework to strategic plan
- ☕ Keeping a healthy work/life balance
- ☕ Methods for engaging new partners (business, etc.)
- ☕ What can we do at the early childhood stage to decrease later life health disparities (i.e. blood pressure)

- ☕ Overall health care access-how can we increase
- ☕ How can you get families involved in EC Council work-(authentic involvement)
- ☕ What is systems building? Each table takes an area
- ☕ Take big issues-focus parts of the large issue into smaller topics at tables
- ☕ Integrating 8 state goals/framework/strategic plans/how do we do that
- ☕ Want follow up from surveys-and how info will change process (i.e. grant process, what was the general consensus)
- ☕ Quarterly reports-what will happen
- ☕ Time management-how do other council coordinators manage their time/delegate/tips-split by how many have people work
- ☕ Having the opportunity to talk about what is happening in other councils-within a framework-share what is working in communities
- ☕ Bring a positive/negative from their council work in the last month-(brainstorm around those issues)
- ☕ Post documents to a site (tool kit) how should it be done? (i.e. a professional development plan-can pull down from sites to help with your work
- ☕ Discussion on what people are doing with their Colorado Trust planning
- ☕ Follow-up on trainings-i.e. facilitative leadership-how are you using/implementing
- ☕ Training you've had in your community-or speakers that might be beneficial to others
- ☕ Authentic participation/stakeholder engagement
- ☕ Follow-up on trainings and TA Day topics
- ☕ Touchpoint principles and assumptions
- ☕ Hearing what councils are really doing-successes
- ☕ CHAT Format-could be used for coffee talk topics
- ☕ Accomplishments (maybe as a whole group)
- ☕ Successes and challenge
- ☕ Trust Grant Updates
- ☕ Send things out ahead of time for review and use coffee talk to discuss
- ☕ Similar processes and/or forms that all councils use