

I. Health and Safety

GOAL: *The health and safety of children and adults are protected and enhanced.*

RATIONALE: *The provision of a safe and healthy environment is essential. No amount of good curriculum planning or positive adult-child interaction can compensate for an environment that is dangerous for children. Quality early childhood programs act to prevent illness and accidents, are prepared to deal with emergencies should they occur, and educate children concerning safe and healthy practices.*

I-1 -There is a written commitment to preventive health-promoting practices in the program, and such practices are shared with or role-modeled for parents and children.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

I-1a -The program presents valid certification that it is in compliance with all legal requirements for protection of the health and safety of children in group settings, such as sanitation, water quality, and fire protection. The program is licensed or accredited by the appropriate local/state agencies.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

I-2 -Each adult is free of physical and psychological conditions that might adversely affect children's health.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Staff receive pre-employment physical examinations, tuberculosis tests, and evaluations for communicable diseases.								
* Hiring practices include careful checking of personal references of all potential new employees.								
* New staff members serve a probationary employment period during which the administrator or other qualified person makes a professional judgment as to their physical and psychological competence for working with children.								
Notes/Comments:								

I-3 - A current, written record is maintained for each child, including: - The results of a complete health evaluation by an approved health care resource within six months prior to enrollment - Record of immunization - A list of any current medications - Emergency contact information (names of people authorized to call for the child) - Pertinent health history (such as allergies or chronic conditions, and developmental issues).	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Children have received the necessary immunizations as recommended for their age group by the American Academy of Pediatrics of Colorado Department of Public Health and Environment.								
Notes/Comments:								
I-4 - The program has a written policy which limits the attendance of children and staff who are ill. Provision is made for the notification of parents, the comfort of ill children and staff and the protection of well children.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-5 - The program has a written policy which requires advanced parent/guardian authorization for any health and developmental evaluation of a child and for the provision of services.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-6 - Provisions are made for a safe arrival and departure process for all children which allows for parent-staff interaction.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* A system exists for ensuring that children are released only to authorized people.								
* An accountability procedure is in place and followed when a child fails to arrive at the program.								

I-6 - Provisions are made for a safe arrival and departure process for all children which allows for parent-staff interaction.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* A system exists to ensure the safety of children whose parents have agreed to allow their older primary students to leave the program on their own.								
* The system includes written agreements between parents and the program providers, and consistent sign-out procedures for released children.								
Notes/Comments:								
I-7 - If transportation is provided for children by the program, the vehicles are equipped with age-appropriate restraint devices. The program presents certification that vehicles used in transporting children are appropriately licensed, inspected and maintained. When children with disabilities are transported, restraints should be appropriate for the level of disability.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-8 - Children are under adult supervision at all times. For example: Infants and toddlers are never left unattended. Preschoolers are supervised by sight and sound. Primary students may not be in sight, but staff know where children are and what they are doing.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-9 - Staff are alert to the health status of each child and to any changes in that status. Individual health concerns and accidents are recorded and reported to staff and parents.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

I-10 - Whenever possible, children's medication is administered at home.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-10a - If it becomes necessary for a child to take any form of medication, these steps are followed. Without these five legal requirements being met, medication may not be administered at the program.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* There is a separate written order from the physician to the program stating the child's name, medication, dosage, and time for it to be administered.								
* Medication is properly identified and in its original pharmacy-labeled container.								
* Written permission by the parents, giving the program authorization to assist with medication, is on file.								
* A medication log indicates when medication was given.								
* Medication is stored in a clean, locked cabinet or container.								
Notes/Comments:								
I-10b - Medication can only be legally given by personnel whom a registered nurse has trained and delegated the task of giving medication.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-11 - Written policies and procedures are in place to assist staff in reporting a suspected incident of child abuse and/or neglect.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-11a - Staff know policy and follow procedures for reporting suspected incidents of child abuse and/or neglect.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

I-11b - Staff and parent training about the need to prevent child abuse and neglect is provided regularly. The need for early recognition of child abuse and neglect is emphasized.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-11c - Suspected incidents of child abuse and/or neglect by parents, staff, or other persons are reported to appropriate local agencies in a timely manner.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-12 - At least one staff member per classroom is always present who has certification from a licensed health professional or certified program, in emergency pediatric first-aid treatment, cardiopulmonary resuscitation techniques (CPR) for infants and children, and emergency management of choking.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-13 - The program effectively deals with emergencies.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-13a - Adequate first-aid supplies are readily available.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-13b - A plan exists for dealing with medical emergencies.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Emergency procedures are in written form.								
* Telephone numbers of police, fire protection and poison control offices are posted by telephone.								

* All staff have current certification for CPR and first aid.								
Notes/Comments:								
I-14 - Children are dressed appropriately for active play indoors and outdoors.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Extra clothing is kept on hand.								
* Protective clothing such as smocks and mittens is kept on hand.								
Notes/Comments:								
I-15 - Staff and children are responsible for keeping the facility (classrooms) reasonably clean and safe.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								
I-15a - All toy and materials are cleaned and picked up after use.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Toys and materials used by infants and toddlers are washed and disinfected each day.								
* Toys and materials used by children ages 3-8 are washed and disinfected periodically as needed.								
* The facility has adequate storage for toys and materials.								
Notes/Comments:								
I-15b - All surfaces within the facility or classroom used by children need to be maintained daily.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Tables are washed and disinfected.								
* Floors are swept after meals and special projects.								
* Surfaces touched by children are cleaned and disinfected at least daily (e.g., door knobs, countertops, sinks)								

* Individual bedding is washed once a week and used by only one child between washings. Individual cribs, cots, bedding or mats are washed more frequently if soiled.								
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Notes/Comments:

I-15c - Toileting and diapering areas are sanitary.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* The cover of the changing table is disinfected or disposed of after each use.								
* Soiled diapers are disposed of or held for laundry in closed containers out of reach of children.								
* A sink with running hot and cold water is very close to diapering and toileting areas.								
* The toilet area is sanitized daily or as needed during the day.								

Notes/Comments:

I-15d - Toilets, drinking water and hand washing facilities are easily accessible to children and staff.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Facilities and fixtures (sinks and toilets) are either child-sized or made accessible by non-slip stools.								
* Soap and disposable towels are provided at all sinks.								
* Staff wash their hands with soap and water before feeding, preparing or serving food.								
* Children wash hands with soap and water before eating snacks or meals.								
* Children wash hands with soap and water after toileting.								
* Staff wash their hands with soap and water after diapering or assisting children with toileting or nose wiping.								

Notes/Comments:

I-16 - The building, playground and all equipment are maintained in safe, clean condition and in good repair.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource

Notes/Comments:

I-16a - The building is a maintained, clean, safe and comfortable place.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Areas used by children are well-lighted and ventilated and kept at a comfortable temperature.								
* Floor coverings are attached to the floor or backed with nonslip materials.								
* Electrical outlets are covered with protective caps or safety outlets are used. (NA for rooms used by primary students only.)								
* Safe use of electrical outlets and guidelines are reviewed with staff and children.								
* All chemicals and potentially dangerous products such as medicines or cleaning supplies are stored in original, labeled containers in locked cabinets inaccessible to children.								
* All large pieces of furniture and storage shelves are securely anchored.								
* Adequate storage for tools and building materials is available.								
* A system is in place to repair problems and to discard broken equipment and materials.								

Notes/Comments:

I-16b - The playground and equipment are maintained in safe, clean conditions and in good repair.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* Cushioning materials such as mats, wood chips, or sand are used under climbing equipment, slides and swings.								
* Climbing equipment, swings, and other large equipment are securely anchored.								

* There are no sharp edges, splinters, protruding or rusty nails, or missing parts.								
* A system is in place to repair or discard broken materials and equipment.								

Notes/Comments:

I-17 - Staff and children are familiar with the procedures to follow in emergency situations such as fires and severe storms.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource

Notes/Comments:

I-17a - Staff are familiar with fire emergency procedures such as operation of fire extinguishers and location of evacuation routes.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource

* Staff know the primary and secondary evacuation routes and practice these procedures monthly with children.

* Smoke detectors and alarms are installed according to current codes.

* Fire safety rules and guidelines are reviewed with children and staff.

Notes/Comments:

I-17b - Staff are familiar with appropriate procedures for severe storms (where necessary).	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource

* Staff know community storm signals where appropriate.

* Staff are familiar with primary and secondary evacuation routes and practice evacuation procedures monthly with children.

* Storm safety rules and guidelines are reviewed with children and staff.

Notes/Comments: