

## The Role of the Colorado Preschool Program ADVISORY COUNCIL

**How can your advisory council be helpful to your program, school district, and community?**

**Ideas from 2008-09 CPP Reapplication and Annual Report**

1) Act as a community resource for all community early childhood or kindergarten concerns
2) Assist with developing a community vision for early care and education programs
3) Act as a liaison between school district committees and the Early Care and Education programs e.g. School Accountability, Kindergarten Transition, Behavior Support, Parent Leadership Team, Special Education Committees, Mental Health, school readiness, ECC Part C services, Teen parent program
4) Make recommendations to County Commissioners on policies and funding that affect children and families
5) Demonstrate collaboration by regular attendance at meetings held by key partners e.g. County Early Childhood Council Meetings, Head Start Policy Council, School District School Board Meetings, Foster Care Groups, Health Department Initiatives
6) Create, distribute, and review the RFP (Request For Participation) to potential community Early Care and Education Providers
7) Assist with creating a preschool program handbook for families
8) Provide assistance at Child Find activities
9) Assist with advertising Child Find, CPP enrollment, Head Start recruitment
10) Assist with preschool, kindergarten, and school district open house, parent orientation, fundraising activities, preschool registration and kindergarten orientation
11) Monitor quality and improvement of program features by conducting frequent on-site visits and by referring to the Colorado Early Care and Education Quality Standards for guidance
12) Monitor play ground and classroom safety
13) Play a role in program finances by over-seeing financial reports
14) Act as a liaison to other preschool providers including contracting CPP partners, and other community agencies e.g. county Human Services, Family Resource Center
15) Create a program brochure to distribute through community partners
16) Assess the needs of the community e.g. surveys of child care needs, summer school needs, need for additional preschool programs ❖ Provide guidance in addressing the results of community needs survey
17) Distribute surveys, public notices for child recruitment, Child Find screening etc.
18) Distribute a family satisfaction survey to current programs

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❖ Provide guidance in addressing the results of family satisfaction surveys of existing programs.
19) Assist with provision of professional development opportunities for Early Childhood professionals
20) Sponsor school book fairs, and other ways to raise funding for scholarships and program enhancements
21) Increase public awareness regarding developmentally appropriate practice in the early care and education setting
22) Make recommendations regarding the needs of district early childhood classrooms preschool – 3 <sup>rd</sup> grade
23) Advise district about young children and family needs e.g. healthy child school menus, parent workshops, parent involvement, transition needs
24) Advise the community about social emotional development and needs of young children
25) Provide an awareness of current legislative discussions applicable to community early childhood programs
26) Serve as community advocates for young children and families, and to influence decision making within the community
27) Monitor program eligibility
28) Host celebration events e.g. Week of the Young Child, Child Care Provider of the Year
29) Plan, organize, and conduct Children's Health Fair
30) Serve as a referral source of children who may have special learning needs
31) Plan for and host Family Literacy Nights, and Family Fun Night events to increase the connection between families and their understanding of methods to support their child's educational experience
32) Assist the CPP Coordinator with the annual reapplication and program report
33) Assist with the completion of additional funding grants to enhance preschool services
34) Assist with the community 9 News Health Fair
35) Create a process to track the success of prior CPP alumni
36) Assists the school district with understanding of child assessment data
37) Is involved with hiring and evaluating early childhood staff
38) Volunteer in the early childhood classroom
39) Host Story Hour events for children not able to enroll in the current program
40) Assist with systems building for early childhood programs throughout the county
41) Support new families moving into the community e.g. accessing child care facilities, housing, transportation, health care
42) Review the Quality Standards and educate other council members, outside agencies, school district staff, and families about their contents

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