



COLORADO DEPARTMENT OF EDUCATION

201 East Colfax Avenue • Denver, Colorado 80203-1799
303.866.6600 • www.cde.state.co.us

Dwight D. Jones
Commissioner of Education

Karen Stroup Mock
Deputy Commissioner

Kenneth R. Turner
Deputy Commissioner

**TO: Potential Reviewers
Closing the Achievement Gap**

FROM: Lynn Bamberry

DATE: March 17, 2008

RE: Request for reviewers: Closing the Achievement Educational Service Providers

We need your assistance. The Competitive Grants and Awards unit at CDE is seeking qualified readers to review and recommend providers for the new *Closing the Achievement Gap Service Provider* list.

The purpose of this process is to identify educational service providers with a proven record of success in assisting school districts in closing achievement gaps to be included on the 2008-2009 *Closing the Achievement Gap Provider* list. This is not a competitive grant in that any provider that meets the criteria specified in the proposal may be included on the provider list. Your help is needed to read proposals and recommend providers.

Our goal is to provide training for reviewers, with each individual reading approximately 6-8 proposals. Review teams will be made up of the following individuals who have knowledge about Closing the Achievement Gap, particularly in the areas of curriculum, instruction, assessment, leadership and effective and comprehensive planning:

- ✓ Experts in the field;
- ✓ District representatives;
- ✓ Higher Education; and
- ✓ CDE staff.

Please note: These teams will be broadly representative of the regions of the state.

The request: To serve as a reviewer, you will need to attend a grant review on Friday, April 4th, from 9 AM-4 PM in Denver. Expenses will be reimbursed. Your time and effort are greatly appreciated.

Thank you for considering serving as a reviewer. We have enclosed a form for your RSVP. Please fax back your response to 303/866-6944 by noon **Tuesday, April 1, 2008**.

Please do not hesitate to contact Lynn Bamberry at the Competitive Grants and Awards Unit (bamberry_1@cde.state.co.us; 303/866-6813) with any questions or concerns. We look forward to the opportunity to work with you.

***Closing the Achievement Gap
Educational Service Providers
Reviewer RSVP***

Name: _____

Please indicate one of the following:

- ⇒ ___ **I WILL** commit to the grant review on Friday, April 4th, from 9 AM-4 PM.
⇒ ___ **I WILL NOT** be able to participate this year.

An additional piece of this review process requires applicants with successful written proposals to participate in an in-person interview. The interview will be used to ask follow-up questions and provide any necessary clarification the week of April 14th. Please indicate below if you would also be interested in participating as an interviewer.

- ⇒ ___ **I AM** also interested in participating in the interview process.
⇒ ___ **I WILL NOT** be able to participate in the interview process this year.

If able to attend, please complete the following:

Organization/School/District Affiliation: _____

Title: _____

Phone: _____ **Fax:** _____

Email: _____

Brief statement indicating your qualifications to be a reviewer for these grants:

Are you affiliated with any of the proposals for Closing the Achievement Gap Providers?

YES

NO

If yes, which one(s)? _____

Please note: This does not preclude you from reading; we use this information when distributing the proposals to the readers.

Because the eligible students CDE serves come from a diverse population, across all regions of our state CDE must make sure our reviewers also represent this same population.

(Optional Section) Please check the lines that most closely fit:

I am: ___ Male ___ Female

I am: ___ Native American/Alaskan Native ___ Asian/Pacific Islander ___ Black ___ Hispanic ___ White

I live in the: ___ Metro ___ N Central ___ NE ___ NW ___ Pikes Peak ___ SE ___ SW ___ W Central Region

I represent: ___ A District ___ Higher Ed ___ A School ___ CDE ___ Other: _____

Please fax this form to Competitive Grants and Awards, CDE (303/866-6944) or email to bamberry_1@cde.state.co.us by **Tuesday, April 1, 2008. Thank you!**