

File Layout for READ 2012-2013 Collection

● File Names

- File Name - REA####.nna
- REA - Indicates READ Act data
- #### - Is your District/BOCES code
- .nn - Is the file revision number (01, 02, 03, 04.... 99)
- A - Is the file format.

● Record Sizes-- All files submitted must be fixed-width ASCII.

- The record size for the Header File (REA####.nna) must be 108 bytes.

● District Code-- Your unique 4-digit District/BOCES code must appear in bytes 1-4 of every record submitted. This must be the same code used in the file name submitted.

2012-13 READ Act Collection: Business Rules

● District Code

- District Code is required and must be a valid School District/BOCES Code. Refer to School District/BOCES Codes Table.

● School Code

- School Code is required and must be a valid Public School Code for the reporting district/BOCES. Refer to School Building Code Table.

● SASID Number

- SASID is required.
- SASID must be a valid SASID as reported by your district to the RITS system.
- SASID cannot be duplicated. Only one record per student is allowed in the file.
- SASID must be a valid SASID as reported by your district to the RITS system (current or history), in combination with the student's first name, last name, birth date, and gender.
 - NOTE: When the student's name is compared against the name in RITS, punctuation and spaces are removed. Therefore, small variations in the student's name caused by punctuation or additional spaces will not cause this edit to fail.

● Last Name

- Last Name is required.



● First Name

- First Name is required.

● Gender

- Gender must be reported using a valid code. Refer to READ Data Elements and Definitions.

● Date of Birth

- Date of Birth is required and must be a valid date in MMDDYYYY format.
- Age must be greater than or equal to 4 and less than or equal to 20 as of 10/01/(current school year).

● Grade Level

- Grade Level is required for all students and must be a valid code.
- Grade Level must be a valid grade for the school and year being reported.
- WARNING – If Grade Level is outside the expected range, based on the student's age.

● Student READ Status

- Student READ Status must be reported using a valid code. Refer to Colorado READ Act Data Elements and Definitions.
- Student READ Status cannot be 3 (CoAlt) for K-3 students who were not part of December 1 Special Education count, unless the student is on the Special Education exemption list.
- Student READ Status must be 1 or 2 if prior year READ 3rd Grade Cohort Group=1 (yes) in any district.
- WARNING - If Student READ Status is 2 in the current year, but not in the prior year in any district.
- WARNING - If Student READ Status was 2 in the prior year, but not in the current year in any district.
- WARNING: These K-3 students were indicated as continuing in your district based on prior year EOY data, but they do not show a READ status for the current year.

● READ Test

- READ Test must be reported using a valid code. Refer to Colorado READ Act Data Elements and Definitions.
- READ Test cannot be 00 if the student's Grade Level is kindergarten through 3rd grade
- READ Test must be 00 if the student's grade level is 4th through 12th.
- READ Test cannot equal 04 (Exception - New English Language Learner) in the current year if the student has an entry date in the prior year before May 1.
- READ Test cannot equal 05 (Exception – Special Education) in the current year if student was not included in special education December count.
- READ Test = 06 (Exception: Student has part-time attendance status), then Grade Level must equal 006, 007, 010, 020, or 030 AND October 1 Public School Finance Act Funding Status for the reported school year must = 82, 85, 86, 93, 94, 95 or 96.
- WARNING: These K-3 students were indicated as continuing in your district based on prior year EOY data, but they do not show a READ test for the current year.



READ Score

- READ Score must be 000 through 040, or 999, or AAA if CBLA Test = 01 (DRA2). Code AAA is used to report students who took the Level A DRA-2 test and did not advance to the next level on the assessment.
- READ Score must be 000 through 299, or 999 if CBLA Test = 02 (DIBELS 6th edition).
- READ Score must be 000 through 102, or 999 if CBLA Test = 03 (PALS).
- READ Score must be 000 through 812, or 999 if CBLA Test = 07 (DIBELS 7th edition).
- READ score must be '00' if READ test is '00', '04', '05', '06.'
- WARNING: More than 80 percent of the K-3 students with READ Test = 01, 02, 03 or 07 have READ Score = 000.
NOTE: Only applies to schools with grade K, 1, 2, and/or 3.
- WARNING: More than 20 percent of K-3 students have READ Score equal to 999.
- WARNING: These K-3 students were indicated as continuing in your district based on prior year EOY data, but they do not show a READ score for the current year.

READ - Allowable Testing Accommodations

- READ - Allowable Testing Accommodations must be reported using a valid code. Refer to Colorado READ Act Data Elements and Definitions.
- READ Allowable Testing Accommodations must be '0' if READ test is '00', '04', '05', '06.'
- WARNING – If more than 5% of K-3 students have READ Allowable Testing Accommodations = 1 (Yes – student was provided allowable accommodations).

Testing Date

- Test date must be valid for the current school year (ex: MMDDYYYY)
- Test date must be between 02/01/(current school year) and 06/15/(current school year).

Recommended Retention

- Recommended retention code must be a valid code, 0 if not applicable. Refer to READ data elements and definitions.
- Recommended Retention code must equal 1 (no) or 2 (yes) if READ Status=2. (Warning in 2012-13)

Retention

- Retention code must be a valid code, 0 if not applicable. Refer to READ data elements and definitions.
- Current year grade level must equal prior year grade level if prior year retention code =2 (yes). (Warning in 2012-13)
- Current grade level equal prior year's grade+1 if prior year retention code=0 (no). (Warning in 2012-13)
- Retention code may equal 2 (yes) only if recommended retention=2 (yes). (Warning in 2012-13)
- Retention code must equal 1 (no) or 2 (yes) if READ Status=2. (Warning in 2012-13)
- Warning: If prior year retention code=2 (yes) in any district. (Warning in 2012-13)



● READ Cohort (for K-3 in cohort)-yearly cohort calculation - This field is **NOT** reported by the district. It is maintained by CDE. The value is determined by the values of the fields identified below.

Grade	Current READ Status	Prior READ Cohort Group	READ Cohort Group
K-3	2	N/A	Yes (1)
K-3	1, 3	N/A	No (0)

● READ 3rd Grade Cohort Group – This field is **NOT** reported by the district. It is maintained by CDE. The value is determined by the values of the fields identified below.

Grade	Current READ Status	Prior READ 3 rd Grade Cohort Group	READ 3 rd Grade Cohort Group
3	2	N/A	Yes (1)
3	1, 3	N/A	No (0)
4-12	2	1	Yes (1)
4-12	1	1	No (0)

- If student’s most recently reported READ Cohort Group=1 (yes) in any district then student must have read status=1, 2.

