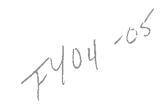# cde Automated Data Exchange Documentation

Student Data Elements and Definitions
October 1 Official one Day Pupil Count

FY04 -05

- Record Number
- Background Information
- Attendance/Residence Information
- School/District/Facility Information
- Public School Finance Act Funding Status
- Special Program and Student Support Service Participation
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- Student October Valid Grade/Age Combinations

Student Data Element Definitions

● Record Number-- A fourteen digit number will be assigned to each record by the school district/BOCES. The first four digits for each record must contain the district/BOCES code followed by a ten digit number. If your district uses a local ID for your students, use the local ID. This will help your district tie the local ID to the student state ID. It will also help districts to identify records in error that must be corrected. Districts not opting to retain local ID's must zero-fill the latter ten digits. Zero-fill for students whose entire educational program is home-based (home school students). Students receiving district services must have a SASID. SASID's must be obtained from the Record Integration Tracking System (RITS). All districts have a designated staff member authorized to access the system.

Student State ID (SASID)-- A **unique** ten digit number must be assigned to each student by CDE.

● Background Information

RACE/ETHNICITY

CURRENT RACE/ETHNICITY CATEGORIES (One code per record)

Race/Ethnicity--The general racial/ethnic heritage category which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies.

01	**American Indian or Alaskan Native**-- A person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.
02	**Asian or Pacific Islander**-- A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.
03	**Black (not Hispanic)**-- A person having origins in any of the black racial groups of Africa.
04	**Hispanic**-- A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.
05	**White (not Hispanic)**-- A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

PROPOSED RACE/ETHNICITY CATEGORIES (Report multiple responses)

OMB is close to declaring reporting requirements. Within three years of OMB declaring these, all schools must report ethnicity and race using the new standards. **Schools will need to revise their registration forms to enable students to choose more than one racial code and to indicate whether or not they are Hispanic.**
Race/Ethnicity-- In the Federal Register dated October 1997, The United States Office of Management and Budget announced the five categories for data collection on race: American Indian or Alaskan Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White. There are two categories for data on ethnicity: "Hispanic or Latino", and "Not Hispanic or Latino".   The minimum categories for data on race and ethnicity for Federal/State general statistics; program administrative reporting, and **civil rights compliance** reporting are defined as follows:

FUTURE RACIAL CATEGORIES	
01	**American Indian or Alaskan Native (Racial Category)**-- A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.
02	**Asian (Racial Category)**-- A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

03	**Black or African American (Racial Category)**-- A person having origins in any of the black racial groups of Africa.
05	**White (Racial Category)**-- A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
06	**Native Hawaiian or Other Pacific Islander (Racial Category)**-- A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
FUTURE ETHNIC CATEGORY	
04	**Hispanic or Latino (Ethnic Category)**-- A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race. The term, "Spanish origin", can be used in addition to "Hispanic or Latino". **Note: If an individual designates themselves as "Hispanic" they must also indicate a racial category or categories.**

Language Background--Specify a language background other than 0002 English, only if the student is currently being served by, monitored by or exited from a Bilingual or an English as a Second Language program. For students whose parents refuse language services, carefully read the "Parental Refusal" section under the Language Tests and Service heading below and code students appropriately. Schools that do not offer language programs must carefully read the "Unavailability of Language Program" section under the Language Tests and Service heading and code students appropriately. Students who were never provided language services from your district (i.e., foreign exchange students who are fluent in English, multi-lingual students who during their district education have always been fluent in English) should have a language background of 0002 English. An excel version of the language codes can be viewed at: https://ade.cde.state.co.us/ELPALanguageCodes.xls

NOTE: English Language Learner is a student who

(1) a. was not born in the United States or whose native language is a language other than English; or

   b. is a Native American or Alaskan Native or is a native resident of the outlying areas and comes from an environment where a language other than English has had a significant impact on such individual's level of English language proficiency; or

   c. is migratory and whose native language is other than English, and who comes from an environment where a language other than English is dominant; **and**

(2) has sufficient difficulty speaking, reading, writing, or understanding the English language, and whose difficulties may deny such individual the opportunity to learn successfully in classrooms where the language of instruction is English or to participate fully in our society.

Language Tests and Service. Students who have been tested for English language proficiency and are currently not proficient in English, either Non-English Proficient (NEP) or Limited-English Proficient (LEP), **MUST** be provided with some type of language services whether through a Bilingual or an English as a Second Language (ESL) program. See related notes below.

Language Testing Prekindergarten Students. Districts are not required to test PK

students for English skills, however, if a test is given and a student is found to be NEP or LEP, services must be provided.

Parent Refusals. For students whose parents refuse language program assistance, service of some type must be provided through tutoring, teacher intervention or another method. Choose the language service (either Bilingual or English as a Second Language - ESL) that best fits the services provided. These students should NOT be marked as English 0002 under Language Background.

Unavailability of Language Program. Although a school or district may not have a formal ESL or Bilingual program, all students currently not proficient in English, either Non-English Proficient (NEP) or Limited-English Proficient (LEP), must be provided some type of service whether through tutoring, teacher intervention or another method. Choose the language service (either Bilingual or English as Second Language - ESL) that bests fits the services provided. These student should NOT be marked as English 0002 under Language Background.

An **English Language Learner** as defined for Student October purposes is a student who has a Language Background other than English (0002) and is currently being served or monitored by either a Bilingual or an English as a Second Language (ESL) program. The Colorado Department of Education will mark the English Language Learner status of each individual by using the Language Background, Bilingual or ESL fields. Edits using Language Background, Language Proficiency, ESL and Bilingual fields are in place to assist districts to provide accurate English Language related information for each student.

Students who were formerly served and monitored through the district's bilingual or ESL services must be marked as exited with a language proficiency of FEP and the appropriate language background codes. Exited student are no longer considered English Language Learners, but it is important to monitor success indicators for these students.

Section 504 Handicapped-- The student is identified as handicapped under regulations implementing Section 504 of the Rehabilitation Act of 1973, but may or may not be eligible for special education placement under the Individuals with Disabilities Education Act.

0	No
1	Yes

Gender

01	Female
02	Male

Birth Date-- The month, day, and year on which an individual was born (i.e. 09151989).
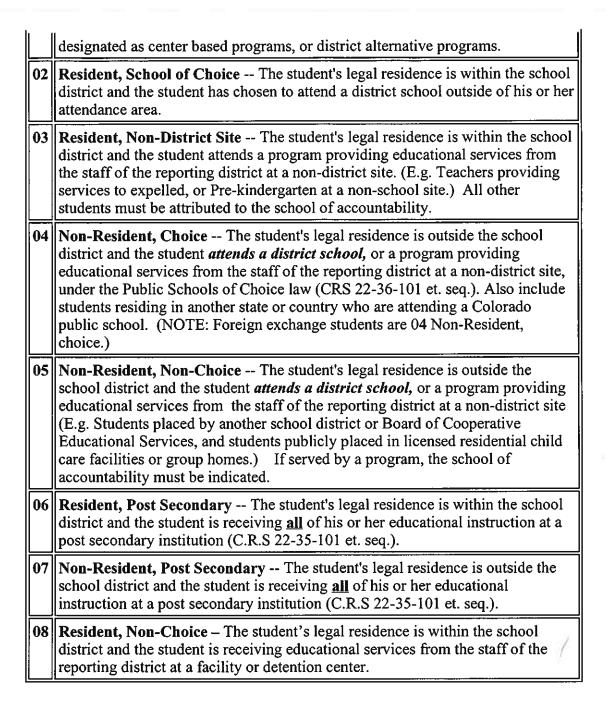
   Grade Level-- The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given school year. Please refer to Student October Valid Code Combinations table for the valid combinations with Public School Finance Act Funding Status Code regarding the Prekindergarten grade level.

002	**Infant (Not Valid for October Count)**
004	**Pre-kindergarten (Preschool)**
006	**Half Day Kindergarten (450+ academic instructional hours)**
007	**Full Day Kindergarten (900+ academic instructional hours)**
010	**Grade 1**
020	**Grade 2**
030	**Grade 3**
040	**Grade 4**
050	**Grade 5**
060	**Grade 6**
070	**Grade 7**
080	**Grade 8**
090	**Grade 9**
100	**Grade 10**
110	**Grade 11**
120	**Grade 12**

● **Attendance/Residence Information**-- For each record submitted provide a code from either the "A" or "B" grouping depending on whether the student is currently attending a district program (A) or is a resident student attending an educational program not operated by the reporting district (B). Refer to Student October Valid Code Combinations table for valid combinations with Public School Finance Act Funding Status Code.

A. Pupils Attending an Educational Program Operated by the Reporting District-- Use one of the codes 01 - 08 for students attending an educational program operated by the reporting district.

01	**Resident, Designated School** -- The student's legal residence is within the school district and the student attends the district school within his or her attendance area. This also includes pupils attending programs in district schools

	designated as center based programs, or district alternative programs.
02	**Resident, School of Choice** -- The student's legal residence is within the school district and the student has chosen to attend a district school outside of his or her attendance area.
03	**Resident, Non-District Site** -- The student's legal residence is within the school district and the student attends a program providing educational services from the staff of the reporting district at a non-district site. (E.g. Teachers providing services to expelled, or Pre-kindergarten at a non-school site.) All other students must be attributed to the school of accountability.
04	**Non-Resident, Choice** -- The student's legal residence is outside the school district and the student *attends a district school,* or a program providing educational services from the staff of the reporting district at a non-district site, under the Public Schools of Choice law (CRS 22-36-101 et. seq.). Also include students residing in another state or country who are attending a Colorado public school. (NOTE: Foreign exchange students are 04 Non-Resident, choice.)
05	**Non-Resident, Non-Choice** -- The student's legal residence is outside the school district and the student *attends a district school,* or a program providing educational services from the staff of the reporting district at a non-district site (E.g. Students placed by another school district or Board of Cooperative Educational Services, and students publicly placed in licensed residential child care facilities or group homes.) If served by a program, the school of accountability must be indicated.
06	**Resident, Post Secondary** -- The student's legal residence is within the school district and the student is receiving **all** of his or her educational instruction at a post secondary institution (C.R.S 22-35-101 et. seq.).
07	**Non-Resident, Post Secondary** -- The student's legal residence is outside the school district and the student is receiving **all** of his or her educational instruction at a post secondary institution (C.R.S 22-35-101 et. seq.).
08	**Resident, Non-Choice** – The student's legal residence is within the school district and the student is receiving educational services from the staff of the reporting district at a facility or detention center.

B. Resident Pupils Attending an Educational Program Not Operated by the Reporting District-- Use one of the codes 21 - 29 for students attending an educational program not operated by the reporting district. Report here only resident pupils of the reporting district based on where such a student is receiving his/her education.

21	**Public Education Agency** -- The student is attending an educational program operated by a school district, a Board of Cooperative Educational Services (BOCES), or other public agency based on a contractual agreement. Do not include a student publicly placed in a licensed facility - see codes 22 and 23 below.

22	**Licensed Eligible Facility or State-Operated Program, Attending On-Grounds School**-- Student is publicly placed in **and** is attending an on-grounds educational program in a licensed facility (E.g. Residential Child Care Facility - RCCF, hospital), or in a state-operated program (E.g. Colorado School for Deaf and Blind, Pueblo Mental Health or Ft. Logan Mental Health). (Note: The required twelve fields for this record are the district number, SASID, last name, first name, middle name, gender, birth date, grade level, this pupil attendance information code of "22", county code of residence for joint school districts, facility code and public school finance funding status.) The facility code should reflect the location where student is receiving their educational program.
23	**Licensed Facility, Attending Public School** -- Student is publicly placed in a licensed facility (E.g. Residential Child Care Facility - RCCF, Day Treatment, Group Home) **and** is attending a public school's educational program outside the district of residence. (Note: The required eleven fields for this record are the district number, SASID, last name, first name, middle name, gender, birth date, grade level, this pupil attendance information code of "23", county code of residence for joint school districts and public school finance funding status.)
24	**Court-Mandated Juvenile Detention** -- The student is detained in a short-term juvenile system to fulfill a court mandate. (Note: Youth committed to long-term facilities are not eligible for funding under the Public School Finance Act.)
26	**Home Based Education (Home Schooling)** -- The student is receiving **all** of his or her educational instruction in a home environment, as regulated by state law (C.R.S-22-33-104.5), for reasons other than health. The required fields for this record are the district number, grade level, this pupil attendance information code of "26", and a public school finance funding status code of "88" .) The first, middle, and last name may be left blank, and any other fields should be zero-filled. (Note: Beginning with Student October 2003 all students who receive their entire educational program in a home-based environment must be included in the electronic file.)
27	**Non-Public School** -- The student is attending an educational program administered by a non-public school. (E.g. Students attending private or parochial schools, PK students receiving educational services in a Colorado Preschool Project-CPP or Special Education program in a non-public school.) **NOTE: This is only for those students for which the local school district is contracting educational services.**
28	**Outside of Colorado Public Education Agency** -- The student is attending an educational program outside of Colorado operated by a school district or other public agency based on a contractual agreement.
29	**Outside of Colorado Non-Public School** -- The student is attending an educational program outside of Colorado administered by a non-public school based on a contractual agreement. (E.g., Students attending private or parochial schools, or Special Education programs in a non-public school.)

District Code/State of Parents Residence for Non-resident Students-- School district or state code where the parent/guardian resides, if the student attends a district other than the school district of residence. This code is

required for records having an Attendance/Residence code of **"04 - Non-Resident, Choice"**, **"05 - Non-Resident, Non-Choice"** , or **"07 - Non-Resident, Post Secondary"**. Refer to the ADEP website for tables listing the School District/BOCES codes or State codes.

       County Code of Residence for Joint School Districts -- The county of residence for students who live in a district with boundaries that cross more than one county. This data element is **required** by only those districts whose attendance boundaries cross county lines. This information is required by 22-54-113 C.R.S. County Public School Fund. The Department of Education shall determine the proportionate part of the County Public School fund to be paid during the budget year to each district in the county and, on or before the first day of each budget year, shall certify such determination to the county treasurer.

Refer to Appendix A.2 (Districts with Boundaries that Cross Multiple Counties)

Refer to Appendix A.4 (County Codes Table)

● School/District/Facility Information

       School Code-- A unique number assigned to a school by CDE. Refer to School Building Code Table.

       Facility/Detention Code-- A unique code assigned by CDE to a facility or detention center providing services to elementary/secondary students. Refer to Facility Codes Table or Detention Center Codes Table.

● Public School Finance Act Funding Status

       Public School Finance Act Funding Status-- For specific guidelines in meeting the criteria for establishing full-time and part-time membership, refer to the procedures manual and the Rules for the Administration of the Public School Finance Act. Refer to Student October Valid Code Combinations table for valid combinations with Attendance/ Residence Information. **Use one of the following codes for each record being submitted by the reporting district:**

80	**Full-Time, Nonspecific**-- Pupil meets the criteria for full-time funding.
81	**Full-Time, CPP (Colorado Preschool Project)**-- Pupil meets the criteria for full-time funding for CPP, based on an approved waiver.

82	**Part-Time, Nonspecific**-- Pupil meets the criteria for part-time funding.
83	**Part-Time, CPP (Colorado Preschool Project)**-- Pupil meets the criteria for part-time funding for CPP.
84	**Part-Time, PK-Special Education**-- Pupil meets the criteria for part-time funding for a 3- or 4-year old child with disabilities.
85	**Part-Time, Home Based Education**-- Home schooled pupil meets the criteria for part-time funding.
86	**Not Eligible, Nonspecific**-- Pupil does not meet the criteria for funding. (E.g. Hours of instruction are less than 90 hours, pupil is over age 21, PK pupil is being served through district funds, state funds (other than CPP or PK-Special Education) or federal funds such as Headstart or Title 1 program).
87	**Not Eligible, Tuition**-- Pupil does not meet the criteria for funding since the reporting district is being reimbursed for educational costs. (E.g. Tuition received from students family, another district or state, BOCES program, or Colorado Department of Education for an out-of-district placed pupil).
88	**Not Eligible, Home Based Education**-- Home schooled pupil does not meet the criteria for funding.
89	**Not Eligible, CPP Allotment Met** - Pupil meets the criteria for CPP funding, however the district has no remaining CPP slots.
90	**Full Time On-line, FY 2001-02 Year On-line** -- Pupil was enrolled in an on-line program in FY 2001-02 and meets the criteria for full-time funding.
~~91~~	~~**Full Time On-line, New to Public School** -- Pupil was NOT enrolled in a Colorado Public School in FY 2001-02 and meets the criteria for full-time funding.~~**NOT APPLICABLE FOR 2004-05 STUDENT OCTOBER**
92	**Full Time On-line, New to On-line** -- Pupil was enrolled in Colorado Public Schools in FY 2003-04 (could have been in on-line if they were not enrolled in on-line in FY2001-02), and meets the criteria for full-time funding or was new to public schools (not in home school or private school). (Example - new to 1st grade and under the age of 7 in 2004-05.)
93	**Part Time On-line, FY 2001-02 Year On-line** -- Pupil was enrolled in an on-line program in FY 2001-02 and meets the criteria for part-time funding.
~~94~~	~~**Part Time On-line, New to Public School** -- Pupil was NOT enrolled in a Colorado Public School in FY 2001-02 and meets the criteria for part-time funding.~~**NOT APPLICABLE FOR 2004-05 STUDENT OCTOBER**
95	**Part Time On-line, New to On-line** -- Pupil was enrolled in Colorado Public Schools in FY 2003-04 (could have been in on-line if they were not enrolled in on-line in FY2001-02), and meets the criteria for part-time funding or was new to public schools (not in home school or private

	school). (Example - new to Kindergarten in 04-05.)
96	**Not Eligible, On-line Nonspecific --** Pupil does not meet the criteria for funding. (E.g. Hours of instruction are less than 90 hours, pupil is over age 21).
97	~~Not Eligible, On-line Allotment Met -- Pupil meets the criteria for on-line funding, however the district has no remaining on-line slots.~~ **NOT APPLICABLE FOR 2004-05 STUDENT OCTOBER**
98	**Full Time On-line, Waiver**
99	**Part Time On-line, Waiver**

Free Lunch or Reduced Lunch Eligible -- Student meets the eligibility criteria for free or reduced lunch pursuant to the provisions of the "Federal National School Lunch Act". For specific guidelines in meeting the criteria for free/reduced lunch, refer to the procedures manual and the Rules for the Administration of the Public School Finance Act.

Note: Although a school may not provide a lunch program, eligibility should be marked, if documented.

01	**Free Lunch Eligible**
02	**Reduced Lunch Eligible**
03	**Not Eligible**

● Special Program and Student Support Service Participation

● Title 1

Targeted Assistance - Children that are identified by the school as failing, or most at risk of failing, to meet the State's challenging student academic achievement standards on the basis of multiple, educationally related, objective criteria established by the school, except that children from preschool through grade 2 shall be selected solely on the basis of such criteria as teacher judgment, interviews with parents, and developmentally appropriate measures. Children who are economically disadvantaged, children with disabilities, migrant children, limited English proficient (LEP) children, are eligible for services under this part on the same basis as other children selected to receive services under this part.

Schoolwide - Schoolwide reform provides opportunities for all children to meet the states' proficient and advanced levels of student academic achievement. All students in schoolwide schools should be reported as Title 1.

Title 1 -- Student is either served in Targeted Assistance or Schoolwide Title 1 program.

0	No

1	Yes

Migrant Education-- Specially designed program for a child who is, or whose parent/guardian is, a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who, in the preceding 36 months, in order to obtain, or accompany such parent/guardian, in order to obtain, temporary or seasonal employment in agricultural or fishing work:

    a. has moved from one school district to another; **AND**
    b. in a State that is comprised of a single school district, has moved from one administrative area to another within such district; **OR**
    c. resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity.

0	No
1	Yes

Immigrant - The term 'immigrant children' means individuals who:

    a. are ages 3 through 21; **AND**
    b. were not born in any State; **AND**
    c. have not been attending one or more schools in any one or more States for more than 3 full academic years.

0	No
1	Yes

Special Education (IEP) -- Specially designed programs, at no cost to the parent/guardian, that meet the needs of a child with disabilities including classroom instruction, instruction in physical education, home instruction, and - instruction in hospitals and institutions. The student must have an annual individualized educational program (IEP) in effect on the count date. This does not include students with a 504 plan.

0	No
1	Yes

Transition-- Specifically designed for 12th. grade Special Education students aged 18 to 21 to move students from educational environments to life skills and/or vocation.

0	No
1	Year 1 of Transition
2	Year 2 of Transition
3	Year 3 of Transition

Homeless-- According to the 2001 McKinney-Vento reauthorization Act, a homeless individual is one who lacks a fixed, regular, and adequate nighttime residence, including children and youth who are:

- o sharing housing due to loss of housing or economic hardship (not due to cultural preference or a desire to save money)
- o living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate housing.
- o living in emergency or transitional housing.
- o abandoned in hospitals.
- o awaiting foster care.
- o living in cars, parks, public spaces, abandoned buildings, substandard housing, or bus or train stations.
- o children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations.
- o migratory children who qualify as homeless because they are living in the circumstances described above.

Not all persons living in the situations described would be considered homeless. Two major factors to consider when making a determination are the adequacy and permanence of the housing.

A flow chart for Determining Homelessness by the Definition can be accessed at
http://www.cde.state.co.us/cdeprevention/download/pdf/Homeless%20Flowchart.pdf

0	No
1	Yes

Gifted and Talented-- Students who have been formally identified, using district wide procedures aligned with CDE guidelines, as being endowed with a high degree of exceptionality or potential in mental ability, academics, creativity, or talents (visual, performing, musical arts, or leadership). Students are provided instructional accommodations in the classroom, and other school or district options, on a continuum of services according to identified strengths. The instructional program provides special educational opportunities including acceleration, differentiated instruction, affective and career counseling, and high-level enrichment. A plan for services might include options and resources outside the classroom, such as parent, community, or higher-education interventions and resources.

0	No, Not Gifted
1	Language Arts Gifted
2	Mathematics Gifted
3	Both Language Arts & Mathematics Gifted

4	Other Gifted (i.e. leadership, creativity, spatial, visual, performing or musical arts)
5	Gifted, Non-Specific (Phase out in 2005-2006)

Fast Track-- A program by which a school district may negotiate a written agreement with an accredited state institution of higher education in Colorado whereby any pupil in the district who fulfills the requirements for graduation from high school may take one or more higher education courses during the student's twelfth grade year.

0	No
1	Yes

Independent Study-- A program established by the school district under the supervision of a certificated or licensed teacher and included in the student's academic schedule.

0	No
1	Yes

On-Line Educational Program-- A program established to enable students to use technology in meeting the school district's requirements for a high school diploma. The student is receiving **all** of his or her education instruction through on-line coursework.

0	No
1	Yes

Expelled Education - A program established to provide educational services pursuant to section 22-33-203 to expelled pupils.

0	No
1	Yes

Instructional Program Service Type (For Future Use)- These five fields are for future use. Zero-fill them.

0	No

~~**At-Risk Funding Determination** -- These are students whose dominant language is NOT English and whose Spring 2002 CSAP scores were not included in calculating school academic performance grades or who took the Spring 2002 Spanish CSAP this prior spring.~~ **NOT APPLICABLE FOR 2004-05 STUDENT OCTOBER**

01	~~CSAP Not Included in SAR Ratings -- ELL students scores not included in calculating school academic performance ratings (Language Background 1, 3, 6, or 8 on the Spring 2002 CSAP)~~
02	~~Spanish CSAP -- ELL and student took the Spanish CSAP in Spring 2002 (grade can only be 3, 4, 5)~~
03	~~Not Applicable -- (e.g. ELL but Spring 2002 CSAP scores were included, ELL student new to district, non-tested students in PK through grade 2).~~

Last Name -- The 30 character field contains the student's last name.

First Name -- The 30 character field contains the student's first name.

Middle -- The 30 character field contains the student's middle name. Blanks are NOT allowed. Use NMN (no middle name) for students whose parents did not give their child a middle name. Districts must ask for middle name when enrolling new students because it will be required with all new enrollments as of Student October 2004.

Continuously in District (Enrolled 1 Year) --   The 1 digit field contains a code representing the student's continuous time in the district as of 3/14/04 for grades 3-10 and 4/27/04 for 11th grade. All other grades may use 3/14/04.

0	No
1	Yes

Continuously in School (Enrolled 1 Year) -- The 1 digit field contains a code representing the student's continuous time in the school as of 3/14/04 for grades 3-10 and 4/27/04 for 11th grade. All other grades may use 3/14/04.

0	No
1	Yes

Language Proficiency -- A student's English language proficiency is described by his or her ability to speak, read, and write English. English Language Learner (ELL) must have an English Proficiency rating and non-ELL must be 0.

0	**Not Applicable**
1	**NEP - Non English Proficient** - A student who speaks a language other than English and does not comprehend, speak, read, or write English.
2	**LEP - Limited English Proficient** - A student who comprehends, speaks, reads, or writes some English, but whose predominant comprehension or speech is in a language other than English.
3	**FEP - Fluent English Proficient** - A student who has spoken, or currently speaks, a language other than English, but who is able to comprehend, speak, read, and write English on a level comparable to his or her monolingual English-speaking peers.

Bilingual --This one digit field indicates whether the student is currently enrolled in a bilingual program, is in the monitoring period, or is Exited.

0	**No** or **Not Applicable**
1	**Yes - Bilingual Program**
2	**Redesignated Bilingual Program (Monitored Year 1)**
3	**Redesignated Bilingual Program (Monitored Year 2)**
4	**Exited Bilingual Program (Year 3+)**

ESL -- This one digit field indicates whether the student is currently enrolled in an English as a Second Language Immersion program is in the monitoring period, or is Exited.

0	**No** or **Not Applicable**
1	**Yes - ESL Program**
2	**Redesignated ESL Program (Monitored Year 1)**
3	**Redesignated ESL Program (Monitored Year 2)**
4	**Exited ESL Program (Year 3+)**

To determine "Redesignated status" status:
Students in a language acquisition program may be ready to be redesignated into a two-year monitoring period (Monitored Year 1 and Monitored Year 2) as outlined by Office of Civil Rights criteria and Title III, Section

3121(a)4,

Definition of a "Redesignated status" student:
a. Has achieved a "Fluent" category on a reliable and valid language proficiency assessment,
b. Has achieved age and grade level academic achievement standards and proficiencies commensurate to the achievement of mainstream students at a partially proficient level. After one year of monitoring, it is the district's decision as to whether to place the student back into a language acquisition program or to monitor for a second year.

To determine if a student is eligible for "Exited" status:
After a two year monitoring period, district personnel must evaluate if a student is ready for formal exit status. It is the district's final decision as to whether or not the student is ready for exit based on the following criteria. Exited students are no longer monitored.
Exited status:
a. Has achieved a "Fluent" category on a reliable and valid language proficiency assessment
b. Has achieved age and grade level academic achievement standards and proficiencies commensurate to the achievement of mainstream students at a partially proficient level.

Dist Use B (Accountability) -- Student's neighborhood school or "school of accountability". This field may be left blank. Refer to School Building Code Table. For more details about this field, refer to the 2004-2005 CSAP Procedures Manual, page 35.

Colorado Continuously (Enrolled 3 Years) -- Student has been continuously enrolled in a Colorado public school since 3/14/02 for grades 3-10 and 4/27/02 for 11th grade.All other grades may use 3/14/02. Kindergarten does NOT count towards the 3 years.

0	No
1	Yes

US Continuously (Enrolled 3 Years) -- Student has been continuously enrolled in a United States school since 3/14/02 for grades 3-10 and 4/27/02 for 11th grade. All other grades may use 3/14/02. Kindergarten does NOT count towards the 3 years.

0	No
1	Yes

ELL Continuously (Enrolled 3 Years) -- Student has continuously been in any ELL program since 3/14/02

for grades 3-10 and 4/27/02 for 11th grade. (Bilingual or English as a Second Language Immersion) All other grades may use 3/14/02. Kindergarten does NOT count towards the 3 years.

0	No or Not Applicable
1	Yes

October New to School -- Student is new to the School as of October 1. Zero-fill this field. This is for December Pre-Coded Labels submission purposes ONLY.

0	No

Primary Disability -- The 2 character field contains a code representing the primary disability for this student.

00	None
01	Significant Limited Intellectual Capacity (SLIC)
03	Emotional Disability
04	Perceptual/Communicative
05	Hearing Disability
06	Visual Disability
07	Physical Disability
08	Speech/Language Disability
09	Deaf-Blind
10	Multiple Disabilities
11	Preschool with a Disability
12	Infant with a Disability
13	Autism
14	Traumatic Brain Injury (TBI)

CSAP Alternate Assessment Participant -- Student will be taking the CSAP Alternate Assessment rather than the CSAP Assessment or ACT Assessment. Eligibility for the alternate assessment must be determined by the student's IEP team. This field must be completed for all student in Grade 3-11.

0	No
1	

	Yes

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Automated Data Exchange Documentation - Student Data Elements and Definitions

Last Modified: September, 24, 2004
For support or suggestions please contact the administrator at: ademaster@cde.state.co.us