

New Student Transportation Staff Training Program - 2012

This program is designed to help the new transportation director/supervisor and other new staff to better understand the federal and state statutes and regulations that apply to them. Experienced staff may also find this program very helpful as a refresher. Discussion includes sharing ideas and examples on implementation.

This year two programs are offered:

September 26 and 27, 2012, at the Douglas County School District North Transportation Facility, 8236 Carder Court, Littleton. The best approach is to turn west onto Midway Drive at the traffic light from South Sante Fe Drive. At the end of Midway turn right, proceed through the school buses to the school building which is now the Area Transportation Building. 10:00 a.m. to 5:00 p.m. on the first day and 8:00 a.m. to 3:00 p.m. on the second day.

October 2 and 3, 2012, at the Valley School District Re-1 Hagen Early Education Center, 301 Hagen Street, Sterling. 10:00 a.m. to 5:00 p.m. on the first day and 8:00 a.m. to 3:00 p.m. on the second day.

Lunch will be provided at each program.

The topics will include:

First day:

- ▶ Web-site and Administrator's Reference Manual - structure
- ▶ USDOT requirements
- ▶ Special needs transportation
- ▶ Colorado state statutes affecting student transportation

Second day:

- ▶ CDE regulations
- ▶ Driver and maintenance files structure and examples of documentation
- ▶ CDL procedures
- ▶ Other references and resources
- ▶ CDE Services (SAR, TAE, driver in-service, web site, AV library)
- ▶ Questions and discussion

Please RSVP by September 14 at little_b@cde.state.co.us, for a count for materials and lunch.

Also, please bring the following:

- ▶ Your district's Administrator's Reference Manual.
- ▶ Your lap top – Wi-Fi is available
- ▶ Any questions you may have.
- ▶ Examples of your program that you would like clarified.

Hope to see you there.

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