Making a Tour Using Google Earth

1. Click on **My Places** located under **Places** on the left side panel of Google Earth.

2. In the **Add** menu, select **Folder**. In the dialog box that appears, name the folder (give it a name descriptive of your tour). Then click the **OK** button for the dialog box. Note that you now have a folder under **My Places**.

3. Click on the folder you just created, located under **My Places**. Now you will begin adding Placemarks to this folder

4. Navigate to the location for your last Placemark or you will need to drag and drop them into the correct order when you are done. (Google Earth adds them in reverse order.) You may wish to tilt your view so that you are not looking directly down on top of the location. Adjust your view so it depicts the location the way you want visitors to view the Placemark.

5. Open the **Add** menu and select **Placemark**. In the dialog box that appears, apply a name of the Placemark. Type text in the description box. This text will appear in a box when the Placemark is clicked. When you are finished, click the **OK** button in the dialog box. Note that you have a Placemark listed under the folder you created.

6. Repeat steps 4 and 5 for additional Placemarks.

Add a Photo to the Placemark Description

Click on the Placemark with the RIGHT mouse button and select Properties in the context menu to open the dialog box for the Placemark. It is helpful if you know a little about the HTML language used to create web pages. Tags are used to format text on web pages.

A photo is included by using the HTML tag <img>, the image tag. Note how the image tag is coded below. The text within the double quotes is the url to the photo.

<img src-http://www.lafavre.us/sierra/s3485.jpg>

1. Find a picture that you would like to add to your description. The URL must end in .jpg

2. Type <img src="   "> at the bottom of your description.

3. Paste in the empty space the URL of the photo

4. Test by clicking on your placemark the description and the photo should show in the box. If it does not show up, you probably typed the HTML tag incorrectly.

Sharing your tour with others

If you want to share your tour with others, then you will need to save it by exporting a special file. Here is how you export your tour:

1. Click on your tour folder with the RIGHT mouse button.

2. Select **Save Place As** in the context menu that appears.

3. In the **Save File** dialog box that appears, give the file a name and save it (make sure you note where you are saving the file so you can find it later.).

4. Now test the file you just saved:

    a. First, close Google Earth.

    b. Then find the file using **My Computer**.

    c. When you find the file, double click on it

    d. If a dialog box appears, click on the **Open** button.

    e. Google Earth should start and zoom in to the general location of your tour.

    f. Double-click on a Placemark in your tour and Google Earth will move to that location (If you cannot see the Placemarks, the folder may be closed, so click the + to the left of the folder to open it.)

These directions have been adapted from
http://www.jcu.edu/language/llc/google_earth_guide.htm