

SAMPLE

RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE _____, COLORADO, FOR THE 20____

(unit of government)

BUDGET YEAR.

WHEREAS, the _____ has adopted the annual budget in accordance

(governing body)

with the Local Government Budget Law, on _____, 20____, and;

WHEREAS, the _____ has made provision therein for revenues in an amount

(governing body)

equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the _____.

(unit of government)

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE _____ OF THE

(unit of government), COLORADO: **(governing body)**

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

Current Operating Expenses \$ _____

Capital Outlay \$ _____

Debt Service \$ _____

TOTAL GENERAL FUND \$ _____

(List all funds or spending agencies by name and give breakdown as shown above.)

ADOPTED THIS _____ day of _____, A.D. 20____.

(Officials' signatures and titles)

Attest: _____

(Official's signature and title)

NOTE: The abbreviated General Fund appropriations shown above assume a small government and uncomplicated operation. In the case of larger governments, the appropriations can be designed by spending agencies in major functions, such as General Government, Public Safety, Enterprise, etc. These functions can also be subdivided. For example:

- | | |
|-----------------------|------------|
| Public Safety | Enterprise |
| Police | Water |
| Fire | Sewer |
| Correction | Electrical |
| Protective Inspection | |

In certain instances a governing body may want to appropriate in even greater detail, but this is a management decision that must be tailored to the specific needs and desires of an individual government as expressed by its governing body in such a decision.