

CAPITAL CONSTRUCTION ASSISTANCE BOARD MINUTES OF THE JUNE 28th, 2012 MEETING

Meeting held at:

**Adams 12 Conference Center – Aspen Board Room
1500 E. 128th Ave., Thornton, CO 80241**

I. Call to Order

- 8:30 a.m. Mary Wickersham called the meeting to order.

Attendees

Mary Wickersham – CCAB Chair	Ted Hughes – Staff (CDE)
Norwood Robb – CCAB Vice-Chair	Kevin Huber – Staff (CDE)
Greg Randall – CCAB	Scott Newell – Staff (CDE)
Lyndon Burnett – CCAB	Cheryl Honigsberg – Staff (CDE)
Pete Jefferson – CCAB	Dustin Guerin – Staff (CDE)
Adele Willson – CCAB	Jay Hoskinson – Staff (CDE)
Dave Van Sant – CCAB	Kristin Lortie – Staff (CDE)
Tom Stone – CCAB	Wendi Chapin – Staff (CDE)
Erica Weston – CCAB Legal Advisor	

Absent

Mike Maloney – CCAB

II. Action Items *(continued from previous day)*

- The CCAB discussed the process for grant selection and reviewed the flowchart with everyone. The CCAB Chair discussed the purpose of the shortlist and noted that it was not the final determination for approving the grants.

Ted Hughes told the CCAB that Board member Mike Maloney would not be attending the rest of the grant selection meetings. Ted Hughes told the CCAB Mike Maloney's house was being evacuated do to the wildfires near his home. The CCAB Chair said that would leave 8 Board members and a higher chance for a tie. The CCAB Chair said if there was a tie, the project will get the benefit of the doubt and that the same scenario would go for waivers. The CCAB Chair said after the final lists are prioritized, the CCAB will review tie projects due to Roberts Rules of Order which states a tie would mean a project fails. The CCAB Chair reviewed the house keeping rules and asked to continue the grant review process.

- Continue to review and select BEST Grant applications to recommend to the State Board of Education for award:
- **Charter School:** JAMES IRWIN CHARTER HIGH SCHOOL (JICHS)
Project: Replace (18) HS RTU & Control Upgrade

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes told the CCAB that the new match calculation reduced their match % and there was no need for a waiver request.

Presentation by Applicant: Debbie Swanson, Development Director for JICHHS and John Berg, CEO at JICHHS presented to the CCAB. Debbie told the CCAB about the condition of the units and how some do not work and some are irreparable. Debbie told the CCAB how the number of students has increased and how some students have to move out of certain classrooms because of the HVAC issues throughout the year.

Discussion: A CCAB member clarified that the ranking had changed to a 1.3 because of the health and safety needs of the project. Ted Hughes confirmed that the 1.3 was the appropriate rank.

Vote: Pete Jefferson made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **Charter School: THE CLASSICAL ACADEMY CHARTER (TCA)**
Project: Build-Out Unfinished Space into Classrooms

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes told the CCAB the project did not relate directly to health and safety, but it would help get some students out of modulars.

Presentation by Applicant: Kevin Collins, President of the Board for TCA and Bob Swanson, assistant to the Board President presented to the CCAB. Kevin told the CCAB there were 3 components to the project: health & safety, security and improving the learning environment for students. Kevin told the CCAB about the mold in the modulars, the poor indoor air quality and listed all of the different classes that have to be held in the modulars.

Discussion: The CCAB discussed the project and felt it was not directly related to health and safety, rather capacity.

Vote: Norwood Robb made a motion to move the project to the shortlist. 1 vote yes, 7 votes no. Motion did not carry.

- **School District: ELBERT 200**
Project: Replacement of Existing PK-12 School
Adele Willson recused herself from the discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, costs, source of match, and noted any red flags. Ted Hughes told the CCAB how Elbert would have to maximize their bonding capacity, but to help elevate some of the burden, the district offered to contribute \$500,000 of their general fund dollars towards the match. Ted Hughes said because of this, the school had to submit a waiver request. Ted told the CCAB the grant request had been awarded the last 2 grant cycles, but Elbert did not pass

their bond elections. Ted told the CCAB the project was pretty much the same as last time, but that a program was added and listed the deficiencies associated with the current school.

Presentation by Applicant: Kelli Loflin, Superintendent of Elbert 200 and Tim Buchanan, Campaign Lead for Elbert 200 presented to the CCAB. Kelli went over the needs of the school and explained how Tim was helping campaign for the school. Tim told the CCAB his strategic plan for helping the school district secure its bond this time.

Discussion: A CCAB member asked about the program being added. Kelli told the CCAB the community wanted the students to have agricultural and shop program available. The school has implemented the new program and it has been very successful, but classes are currently being held in the maintenance shop and storage area for the district. Kelli told the CCAB how she would like to expand the program.

Vote: Lyndon Burnett made a motion to move the project to the shortlist. 7 votes yes, 0 votes no, motion carried.

Vote: Lyndon Burnett made a motion to accept the waiver request. 7 votes yes, 0 votes no, waiver request accepted.

- **School District:** CANON CITY RE-1
Project: Update Fire Alarms in (3)-ES

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Jeff Peterson, with Maintenance & Operation for the district presented to the CCAB. Jeff told the CCAB about the building and how there are not parts to repair their current system. Jeff discussed the district's master plan and how the system was found to be inadequate.

Discussion: A CCAB member asked about the master plan and if it showed long term use of the building, Jeff said yes. A CCAB member asked why the project was ranked a 1.6 but the importance and urgency are low. Ted Hughes explained his methodology behind the ratings. Ted stated he thinks the elementary schools need fire alarm upgrades, but that they do not need them within the next 12 months. Cheryl Honigsberg noted that the assessment showed some inaccuracies and that it was not up to date.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 7 votes yes, 1 vote no, motion carried.

- **School District:** ROARING FORK RE-1
Project: ES Roof Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: Dustin Guerin explained why the cost per square foot was high, noting the project includes a complete tear off, decking & parapet repair and other issues. The CCAB asked about the districts previous grant. Dustin told them it was for a roof at a different building. A CCAB member asked about the low importance and urgency. Ted Hughes explained he did not get the impression from the grant that the project was very critical.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 5 votes yes, 3 votes no, motion carried.

- **Charter School:** INDIAN PEAKS CHARTER SCHOOL
Project: K-8 School Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes noted the school had 3 financial indicators. Ted Hughes told the CCAB that staff was concerned if they were ready to take on a project. Ted also noted the lack of match the school was providing.

Presentation by Applicant: Polly Gallagher, Academic Director and Indian Peaks and Sandy Pedersen, Grants Coordinator for the school presented to the CCAB. Polly talked about the school's facilities and current condition of their modulars. Polly commented on how people constantly comment on how bad the facility is.

Discussion: A CCAB member asked if there were any other options for using another facility. Polly said there were none. A CCAB member asked about the high cost per square foot. Scott Newell told the CCAB the land and site costs were high due to the schools location. The CCAB discussed the financial stability of the school and how the planning did not seem adequate.

Vote: There was no motion made to move the project to the shortlist.

- **School District:** ARRIBA-FLAGLER C-20
Project: HVAC Repairs and Upgrades

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Tom Arensdorf, District Superintendent and Andrew Grover, with Eaton Energy presented to the CCAB. Tom told the CCAB about the deficient HVAC system and how the cost to repair is too expensive. Tom discussed the indoor air quality issues and how doors have to be propped open to let in fresh air.

Discussion: A CCAB member asked if the district had a master plan, Tom said no. A CCAB member asked if the district planned on using the building for a while, Tom said yes. A CCAB member asked if there were any mold issues, Tom said none.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** HI PLAINS R-23

Project: Replace ES & HS with New PK-12 School

Tom Stone and Pete Jefferson recused themselves from the discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes told the CCAB about the unique situation of the location and where the new K-12 would be located.

Presentation by Applicant: Steve McCracken, Hi Plains Superintendent and Morgan Einspahr, a Hi Plains community member presented to the CCAB. Morgan told the CCAB how the cities have worked together and planned to consolidate the current schools. Morgan told the CCAB the need and how much of the equipment is out of date. Morgan told the CCAB they have the communities' support on the project.

Discussion: The CCAB discussed the proposed site with Steve and different options the district has. Steve noted the grant included an allowance for land acquisition, but that it may not be used. The CCAB discussed land costs, project costs and other details of the project.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 6 votes yes, 0 votes no, motion carried.

- **School District:** LAKE R-1

Projects: ES Mechanical Repairs (*priority #1*), HS Renovation and Addition (*priority #2*), ES Renovation (*priority #3*)

Pete Jefferson recused himself from the discussion.

The CCAB Chair asked that all 3 projects for Lake be combined for discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags for each project. Ted Hughes noted that the ES Mechanical project was now an emergency and that the district would have to complete the project with or without a grant. Ted noted that the district was asking for a waiver for this project only. Ted listed all of the issues at the schools and told the CCAB the district had done an excellent job of planning.

Presentation by Applicant: Bette Kokenes, Superintendent at Lake R-1 and Bob Binder with DLR Group presented to the CCAB. Bette told the CCAB that the district struggled with determining which project would be their first priority, because all of them are a high priority. Bette told the CCAB the ES Mechanical project was a true emergency, with major water leaks and a poor heating system that continuously fails. Bette said the district did some testing and learned that the system would not make it another year, so they had to start the project and have it complete before it starts to get cold out.

Bette told the CCAB about the HS Renovation and Addition project. Bette told the CCAB about the safety issues, which included: infrastructure corroded piping and out dated electrical that was failing. Bette told the CCAB the district received a \$200,000 technology donation they cannot use, because the infrastructure is so out of date at the school. Bette also noted there is a cracked gas line that needs to be repaired, but they cannot afford to fix it. Bette said it was a good building that they planned on using for years to come.

Bette told the CCAB about the ES Renovation Project and what the project entailed. Bette described the problems and how the building the administration is in what was only meant to be a temporary building.

Discussion: A CCAB member asked if the priority #1 project qualified for an emergency grant. Ted Hughes said the project did not meet the guidelines, noting that the district has the ability to pay for the project. Bette told the CCAB the district has put together a better committee for the upcoming bond election. The CCAB asked about the \$0 match. Bette told the CCAB that the district had to take all addition funds they had to complete the ES Mechanical Repairs and that they cannot even afford textbooks. Bette told the CCAB other hardships that had hit the district. The CCAB discussed how the district planned to pay for the projects, what they were going to bond for and what the overall solution was for each project, whether if it was funded or not funded.

Vote on ES Mechanical Repairs (priority #1): Dave Van Sant made a motion to move the project to the shortlist. 7 votes yes, 0 votes no, motion carried.

Vote: Dave Van Sant made a motion to approve the waiver request. 3 votes yes, 4 votes no. The waiver request was denied.

Vote on HS Renovation and Addition (priority #2): Dave Van Sant made a motion to move the project to the shortlist. 7 votes yes, 0 votes no, motion carried.

Vote on ES Renovation (priority #3): Dave Van Sant made a motion to move the project to the shortlist. 4 votes yes, 3 votes no, motion carried.

- **School District:** POUUDRE R-1
Project: HS Shop Renovation

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: The CCAB briefly discussed the project, noting that the application did not really relate to health and safety.

Vote: There was no motion made to move the project to the shortlist.

- **School District:** THOMPSON R-2J
Project: Orchestra Pit Infill

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Scott French, Thompson R-2J's Auditorium Tech, told the CCAB that they were trying to increase safety at the school because a few people had fallen into the orchestra pit in the auditorium and been injured.

Discussion: A CCAB member asked about the district's capital reserve fund. Scott told the CCAB the fund has seen huge shortfall and the project keeps getting put on the back burner.

Vote: There was no motion made to move the project to the shortlist.

- **School District:** KIM 88
Project: K-12 School Renovations
Tom Stone recused himself from the discussion

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes told the CCAB about the high cost per square foot and that staff was not comfortable with the proposed solution.

Presentation by Applicant: Monica Johnson, Kim 88's Superintendent and Kathy Cranson, a teacher & parent of the district presented to the CCAB. Monica told the CCAB about the health and safety issues and how the district has worked for 6 years to come up with a solution. Kath told the CCAB about Kim 88's reputation being on the line, because of their poor facilities.

Discussion: Monica told the CCAB they had been working closely with the State Historic Society. Alan Ford, an Architect working with the district, told the CCAB about different plans the district had considered when developing a solution to the problems. Alan told the CCAB the cost was lower to renovate, than to build new. The CCAB discussed the details and costs of the project. The CCAB felt the costs per square feet were too high and that the capital renewal amount was too low.

Vote: Lyndon Burnett made a motion to move the project to the shortlist. 4 votes yes, 3 votes no, motion carried.

- **School District:** GENOA-HUGO C113
Project: PK-12 Addition and Renovation
Tom Stone recused himself from the discussion

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Jim Capraro, a Board member for Genoa-Hugo and Pat Cullen the district superintendent presented to the CCAB. Jim told the CCAB that the current building is a liability for the district and noted the many issues the school has. Pat told the

CCAB about issues and that the school would have to have help from the BEST program because of their lack of funding.

Discussion: The CCAB, BEST Staff and Jim reviewed the site plan. Jim told the CCAB about roof leaks that are causing mold issues. A CCAB member stated the square feet seemed high and that the CFI & FCI did not jive. Jay Hoskinson told the CCAB the facility assessment was not updated in time.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 6 votes yes, 1 vote no, motion carried.

The CCAB Chair called for a short break.

- **School District:** LIMON RE-4J
Project: PK-12 Major Renovation
Tom Stone recused himself from the discussion

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes mentioned that the solution was not very clear.

Presentation by Applicant: Chris Selle, Limon RE-4J’s Superintendent and Andrew Garnside, and Architect with The Neenan Company presented to the CCAB. Chris told the CCAB about the building’s poor layout and lack of security. Chris noted a number of other issues and told the CCAB the current classrooms are too small.

Discussion: A CCAB member asked about the district’s previous grants, Chris told them it was for a fire alarm. The CCAB reviewed the proposed site plan with Chris. A CCAB member asked if the project would be worked on while the kids were in school. Chris said it would have to be, but that they were going to try and do the majority during the summer.

Vote: Lyndon Burnett made a motion to move the project to the shortlist. 5 votes yes, 2 votes no, motion carried.

- **School District:** DOLORES RE-4A
Project: Vo-tech/Science Replacement, Safety/Security Upgrades & Classroom Addition & Misc Other

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Scott Cooper, Dolores RE-4A’s Superintendent and Rick Nearman, and Architect with Edios Architects presented to the CCAB. Rick told the CCAB their project was denied last year and that they changed the scope of the project and that they were focusing on the schools most important needs. Scott mentioned how their enrollment is increasing and the struggles the district faces in maintaining the building.

Discussion: Ted Hughes told the CCAB about some of the issues and solutions the district was proposing. Rick told the CCAB about the project details and solutions.

Vote: Lyndon Burnett made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** MONTEZUMA-CORTEZ RE-1
Project: HS Replacement
Adele Willson recused herself from the discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Jack Schuenemeyer, Vice President of the School Board and Alex Carter the district's superintendent presented to the CCAB. Alex told the CCAB about the projects' needs and issues they have at the high school. Alex said they did some polling and that the community would support a bond election.

Discussion: A CCAB member told the applicant that the sports fields they had included in the grant request felt like luxurious request and thinks it is a problem. Chris explained the situation and why they felt the field was necessary. The CCAB said it was great how they increased their match, but how the district should have met their normal match and paid for the sports field on their own. Kristin Lortie told the CCAB that the cost of the field was \$1.7 million.

Vote: Dave Van Sant made a motion to move the project to the shortlist and under the stipulation that the district provides their required minimum match and that they remove the \$1.7 million sports field from the grant. 6 votes yes, 1 vote no, motion carried.

- **Charter School:** SOUTHWEST OPEN CHARTER SCHOOL
Project: New 9-12 Alternative CS Campus
Adele Willson recused herself from the discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Judy Heit, the Director of Southwest Open, told the CCAB that the needs were the same as the previous year and listed all of the issues the school has.

Discussion: Ted Hughes told the CCAB staff had trouble with communicating with the school. The CCAB discussed the benefits of using 1 building instead of 2 separate buildings. The CCAB asked if the school could go for a bond. Judy said it would hinder the district and they would need to do separate questions. A CCAB member said he did not like the plan and the low match that was to be provided. Another member said the school has many wants and needs and that they need to focus on what they really need.

Vote: No motion was made to move the project to the shortlist.

The CCAB Chair called for lunch break.

- **School District:** MONTROSE RE-1J
Project: HS HVAC Upgrade

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: The CCAB discussed the previous projects the district had been awarded and asked if the district had a master plan. Kristin Lortie told the CCAB the district did not think they needed one. A CCAB member said the district has a lot of bonding capacity, that they are able to help themselves and that they have had 6 previous grants.

Vote: Mary Wickersham made a motion to move the project to the shortlist. 1 vote yes, 7 votes no. The motion did not carry.

- **School District:** MONTROSE RE-1J
Project: MS Fire Sprinkler

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: A CCAB member noted that most buildings are not sprinkled. Another CCAB member stated he would like to see a master plan from the district, and that the requests felt more like a want than a need.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 1 vote yes, 7 votes no. The motion did not carry.

- **School District:** MONTROSE RE-1J
Project: MS HVAC Upgrade

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: Ted Hughes noted there were not health and safety issues noted in the project. The CCAB Chair asked if there was criterion in the assessment for HVAC. Kevin Huber said there were no applicable questions regarding HVAC in the statewide assessment.

Vote: There was no motion made to move the project to the shortlist.

- **School District:** WEST END RE-2

Project: PK-12 School Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Ken Harshman, with Grey Wolf Architects and Tom Taucher West End RE-2's Superintendent presented to the CCAB. Ken told the CCAB how the project made the shortlist the previous year and that it was not awarded. Ken told the CCAB about the number of buildings and the different issues associated with the school.

Discussion: The CCAB reviewed the current and proposed site plans. The CCAB Chair noted that it was good planning on the district's part to leave room for future growth.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** BRUSH RE-2(J)

Project: Security Improvements at (1) PS, (1) ES, (1) MS & (1) HS

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: The CCAB asked about the year built and noted that the assessment criteria states the lines of site are ok. Jay Hoskinson explained the issues with the lines of sight at the schools. Jay Hoskinson also explained why this was the district's #1 priority.

Vote: No motion was made to move the project to the shortlist.

- **School District:** BRUSH RE-2(J)

Project: MS & HS Boiler and RTU Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: A CCAB member asked if this project would qualify for financing. The CCAB Chair said it would be hard to collateralize. A CCAB member said he feels like the district has the capacity to do the project themselves.

Vote: Norwood Robb made a motion to move the project to the shortlist. 1 vote yes, 7 votes no. The motion did not carry.

- **School District:** BRUSH RE-2(J)

Project: Stadium ADA Upgrades

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes said there were no health and safety issues associated with the project.

Presentation by Applicant: None

Discussion: A CCAB member stated this was an operations issue, not a very needy project.

Vote: No motion was made to move the project to the shortlist.

- **School District:** FT. MORGAN RE-3
Project: HS Boiler Replacement and HVAC Upgrades

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Mike Lee, Ft. Morgan RE-3's CFO and James Graff, a community member presented to the CCAB. James told the CCAB he was a graduate of the high school, a business owner in the district and a board member. James told the CCAB about all of the current issues and noted the high school needed a glycol system.

Discussion: A CCAB member asked if there were any asbestos concerns, Mike told the CCAB the asbestos had been mitigated.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** WIGGINS RE-50(J)
Project: ES & HS Roof Replacements

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: Jay Hoskinson told the CCAB the previous grant was for an elementary school roof. A CCAB member asked if district had a master plan. Jay told the CCAB they did not, but they planned to keep the building. The CCAB reviewed the site plan and looked at the pictures submitted.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** FOWLER R-4J
Project: AG Shop Ventilation Improvement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, concerns with the high costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: Kristin Lortie listed the costs associated with the project. The CCAB discussed the project with Kristin. Kristin told the CCAB many students are in the program and would be using the agriculture shop. A CCAB member said he felt the costs were too high.

Vote: Lyndon Burnett made a motion to move the project to the shortlist. 2 votes yes, 6 votes no. The motion did not carry.

- **School District:** FOWLER R-4J
Project: Jr/Sr HS Fire Alarm Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: Kristin Lortie told the CCAB the district has come back with a match to complete the project and listed the issues.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** PLATTE CANYON 1
Project: ES Partial Roof Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: The CCAB Chair asked about the assessment condition. Jay Hoskinson told the CCAB that there was a problem with the software when the district input the information and that the project only pertains to part of the roof. Jay told the CCAB the majority of the roof was in good condition and that the good portion was not included in the project.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **Charter School:** ASPEN COMMUNITY CHARTER SCHOOL
Project: Replace K-8 School

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, costs, source of match, and noted any red flags. Ted Hughes told the CCAB that the

school has applied for the project the last 2 years and had not been funded. Ted Hughes said the applicant removed the site work and waste water which reduced the projects costs by \$1.4 million. Ted noted that the school had 2 financial indicators. Ted noted that Aspen's match had increase (81%) as a result of the new match calculation and that the school was requesting a waiver to provide what they were originally going to provide (54%).

Presentation by Applicant: Chris Dolan, a Board Member at Aspen Community and Skye Skinner, Director of the School presented to the CCAB. Skye told the CCAB the details of the project and what had changed from the previous application.

Discussion: The CCAB reviewed the site plan with Skye Skinner, and compared costs from the previous year. Chris Dolan told the CCAB that Colorado Collaborative for High Performance Schools (CO-CHPS) requirement was driving up the cost of the project. A CCAB member noted that all projects like this had to have LEED or CHPS certification. Scott Newell reviewed the detailed project costs with the CCAB. The CCAB discussed the project details further. Scott Newell told the CCAB about donated land the school acquired then sold and what the school used the proceeds for. The CCAB discussed why some of the costs were high, noting that the school was in a rural location. A CCAB member asked why the match had increased so much. Scott Newell said because the school had a higher starting point, which combined Aspen and Roaring Fork's district match percent for a starting point. The CCAB discussed why the match percent changed for charter schools.

Vote: Norwood Robb made a motion to move the project to the shortlist. 6 votes yes, 2 votes no, motion carried.

Vote: Norwood Robb made a motion to accept the waiver request. 4 votes yes, 4 votes no, tie. The CCAB Chair asked that the decision be revisited once the shortlist was prioritized.

- **School District:** LAMAR RE-2
Project: Boiler Replacements at (2)-ES & (1)-MS

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, concerns with the waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Dave Tecklenburg, Lamar RE-2's Superintendent, told the CCAB about the problems with the boilers and how the temperature cannot be controlled.

Discussion: A CCAB member asked about the district's master plan. Dave told the CCAB the district has a solid plan and discussed how the district had planned for this project. The CCAB noted the school had a \$1.5 million fund balance.

Vote: Lyndon Burnett made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried. No motion was made to accept the waiver request.

- **School District:** SOUTH ROUTT RE 3
Project: ES Entryway Addition and Gym Window Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: The CCAB discussed the district's match and where it would come from. A CCAB member stated he did not feel the project was as needy as the other projects.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 2 votes yes, 6 votes no. The motion did not carry.

- **School District:** JULESBURG RE-1
Project: ES Fire Alarm Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: The CCAB discussed the low importance and low urgency rating with Ted Hughes. Ted Hughes stated his opinion on fire alarms. The CCAB discussed the applicant's previous grant and discussed whether the district could fund it themselves. The CCAB Chair said the district was at capacity.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 3 vote yes, 5 votes no. The motion did not carry.

- **School District:** PLATTE VALLEY RE-3
Project: HS Renovation with ES Addition
Tom Stone and Adele Willson recused themselves from the discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Sharon Green, Platte Valley Re-3's Superintendent and Jim Engelker, the Board President presented to the CCAB. Jim told the CCAB about the history of the school and how his family had been involved with the district throughout the years.

Discussion: A CCAB member asked how the situation of combing two communities was going; Sharon said it was going well. Sharon told the CCAB they reduced the scope and Jay Hoskinson told the CCAB the student counts had increased, which help decrease the costs per pupil.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 6 votes yes, 0 votes no, motion carried.

- **School District:** LONE STAR 101
Project: PK-12 Roof, HVAC, Code Project

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: A CCAB member asked if the district planned to use the school long term. Ted Hughes said they did.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** OTIS R-3
Project: PK-12 School Replacement
Tom Stone and Pete Jefferson recused themselves from the discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes noted what a great job the district had done in planning and that the school came up with a better solution than the previous year's request.

Presentation by Applicant: Michael Warren, Otis R-3's Superintendent and Job Gutierrez with Wold Architects presented to the CCAB. Mike told the CCAB that he hopes the third time will be a charm and noted the deficiencies at the school. Mike told the CCAB they had a good plan and the community's support and that they had been working with the community during the planning process.

Discussion: The CCAB discussed the cost and square foot reductions. The CCAB asked if there were any historic building issues; Scott Newell said it was resolved last year. The CCAB reviewed the proposed site and what the project entailed. Job told the CCAB the systems were expired in the 1984 building. Mike told the CCAB they were not tearing down the 1998 addition.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 6 votes yes, 0 votes no, motion carried.

- **School District:** FT. LUPTON RE-8
Project: MS Renovations

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: Mark Paylor, Ft Lupton RE-8's Superintendent and Dick Hawley with the school district presented to the CCAB. Mark told the CCAB the district was expecting many new energy companies to be moving into the Ft. Lupton area and that 1,200 new jobs were going to be created, which in turn would increase the amount of students in the district. Dick told the CCAB about the differences in this year's grant from the previous year's grant.

Discussion: The CCAB discussed the project costs and reviewed the district's reserve balance.

Vote: Lyndon Burnett made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried.

- **School District:** GREELEY 6
Project: Replace Existing MS
Adele Willson recused herself from the discussion.

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags. Ted Hughes told the CCAB the district cannot even repair the current roof without disturbing the asbestos.

Presentation by Applicant: Wayne Eads, Chief Operations Officer at Greely 6 and Dawn Hillman, a principal in Greely 6 presented to the CCAB. Wayne told the CCAB about the urgency of the project, mentioned the problems with asbestos and other deficiencies. Wayne told the CCAB about the district's low assessed valuation and that they will have a better chance at completing the project if they get a BEST grant. Dawn told the CCAB about concerns with not having a working intercom system in times of an emergency.

Discussion: The CCAB discussed the project and thought the cost of the project was high, but that they support the project.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 6 votes yes, 1 vote no, motion carried.

- **School District:** LIBERTY J-4
Project: PK-12 Roof Replacement

Introduction: Ted Hughes briefly discussed the project details with the CCAB, including FCI/CFI, if there was a waiver request, costs, source of match, and noted any red flags.

Presentation by Applicant: None

Discussion: The CCAB discussed the match details and why a waiver was being requested.

Vote: Dave Van Sant made a motion to move the project to the shortlist. 8 votes yes, 0 votes no, motion carried. No motion made regarding the waiver request.

The CCAB Chair called for a short break.

- The CCAB Chair discussed the next steps for prioritizing and selecting the final projects for recommendation of approval from the State Board. The CCAB Chair asked that the CCAB review the BEST Cash shortlist and briefly reviewed each project on the shortlist. After

reviewing the cash list, the CCAB reviewed the projects on the BEST Large project shortlist. The CCAB briefly reviewed and discussed the large project list.

The CCAB Chair told the CCAB the plans for the following day. The CCAB agreed to review the shortlists again, finalize the prioritization and draw the lines with the available amount of funding designated for each list. After determining the lists, the CCAB will decide how many alternates are necessary and revisit the two tie vote waivers for Ross Montessori and Aspen Community Charter Schools.

The meeting was adjourned at 5:06 p.m. No formal motion was made.