

# Unobligated Funds – State Competitive Awards

Issue - Unobligated (unspent) State Funds - Active Competitive Awards

Recipients returning unobligated funds to CDE at the end of each funded year, in a multi year award

## Process Guidance:

- Should a recipient of a multi-year State competitive grant determine they have underspent their grant funds at year end and the underspent amount will be reflected on the AFR, those unobligated funds should not be returned to CDE for those award funds received in all years except final year, or those 1 year awards that are re-awarded year over year.
- The unobligated funds will be indicated on subsequent year award notices as unobligated/carryover funds, and will increase the total award for that period, by the unobligated amount.
- If however, there are unobligated funds remaining at closing of final year of award, and the award will not be renewed or re-awarded in subsequent years, those awards can be retained by awardee for an additional 90 days, to be expended prior to 9/29 of the same calendar year.
- If then, those unobligated funds remain unexpended, those funds should be returned to CDE. Notice of those unobligated funds for a final award should be forwarded to your Grant Analyst by 9/29.
- Potentially, if an awardee consistently underspends, year over year, a possible reduction in subsequent year awards will be reviewed on a case by case basis.