

CAPITAL CONSTRUCTION ASSISTANCE BOARD MINUTES OF THE AUGUST 28, 2013 MEETING

Meeting held at:
201 East Colfax, Denver, CO 80203
State Board Room, 101

- I. Call to Order**
- 1:06 p.m. Dave Van Sant called the meeting.
- II. Pledge of Allegiance**
- Dave Van Sant began the meeting with the Pledge of Allegiance.
- III. Roll Call**
- **Attendees**
Dave Van Sant – CCAB Chair
Lyndon Burnett – CCAB Vice-Chair
Tim Reed – CCAB
Ken Haptonstall – CCAB
John Conklin – CCAB
Pete Hall – CCAB
Kathy Gebhardt – CCAB
Matt Throop - CCAB
 - **Excused**
David Tadlock – CCAB
- IV. Approve Agenda**
- CCAB Chair asked for a motion to approve the agenda;
 - So moved by Lyndon Burnett;
 - Ken Haptonstall 2nd the motion;
 - No discussion;
 - Motion to approve the agenda carried unanimously.
- V. Board Report**
- The CCAB Chair introduced the three newest CCAB members: Tim Reed, Matt Throop and Ken Haptonstall. Tim Reed, Matt Throop and Ken Haptonstall introduced themselves and told the CCAB about their current position and who they were appointed by. The other CCAB members went around and introduced themselves to the new board members.
 - The CCAB Chair and Vice-Chair told the CCAB about recent ribbon cuttings and groundbreakings that they attended.
 - A CCAB member told the board about a recent meeting she attended regarding facilities and funding. The CCAB member said they plan to meet with policy makers to look at legislative changes to help school facilities in Colorado.

VI. Directors Report

- Ted Hughes told the CCAB about the upcoming ribbon cuttings and groundbreakings, including information about each project. Ted Hughes told the CCAB about recent ribbon cuttings and groundbreakings he attended.

Ted Hughes told the CCAB that too often the events give BEST too much credit and the communities of these projects should be thanked as well, because the applicants are required to provide a match which usually comes from community tax payers. Ted Hughes reviewed where the revenues for the BEST program come from.

- Discuss having a BEST Board retreat for the September 25 meeting. Ted Hughes told the CCAB the next meeting would be a board retreat held at the Auraria Campus in Denver. The CCAB Chair said the meeting would start around 9 a.m. and end around 2:15 p.m. The CCAB discussed possible gifts to get outgoing board members.
- Review future meetings and make changes as necessary. Ted Hughes told the CCAB board meetings usually occur the fourth Wednesday of the month. The CCAB chair told the other board members that if that was a conflict with their schedule to let Ted know. Ted Hughes discussed the November 7th meeting with the CCAB.

VII. Action Items

- Review and approve returning unused cash matching funds to Alta Vista Charter School for their FY2009-10 BEST Lease-Purchase grant. Ted Hughes told the CCAB the project was completed and there was a balance remaining of their cash match. Ted Hughes read the section of the sublease agreement relating to the return of unused funds and reiterated the BEST Board policy regarding the return of cash matching money.
 - Lyndon Burnett made a motion to return Alta Vista Charter School's cash portion of their project cost savings from their FY2009-10 BEST Lease-Purchase grant, in the amount of \$13,430.85.
 - Kathy Gebhardt 2nd the motion;
 - No discussion;
 - Motion carried unanimously.
- Approve funding for ALTA and Phase I Environmental Survey Assessments for FY2013-14 BEST Lease-Purchase grants. Ted Hughes explained what the surveys were for and how they related to the financing process. Ted Hughes explained that the money would be reimbursed once the COP financing closes. A CCAB member asked if there has ever been a time that the financing did not close. Ted Hughes said no, that the financing has closed every time.
 - Pete Hall made a motion that the BEST Division staff provides reimbursement of an amount not to exceed \$75,000 from the Assistance Fund to the BEST 2013-14 proposed BEST Lease-Purchase Grant recipients for ALTA and Phase 1 Environmental Site Assessments that are required for COP financing. The Assistance Fund will be reimbursed from the COP proceeds if the state completes the COP financing.
 - Lyndon Burnett 2nd the motion;
 - No discussion;
 - Motion carried unanimously.

VIII. Public Comment

- The CCAB Chair asked if there was anyone who had questions or would like to speak from the public. There were none.

IX. Executive Session

- CCAB member Lyndon Burnett made a motion to go into executive session under C.R.S. 24-6-402(3)(a)(III) to discuss a matter required to be kept confidential under C.R.S. 2-3-103 et seq., and under C.R.S. 24-6-402(3)(a)(II) to receive legal advice on related specific legal questions.
 - The motion was 2nd;
 - No discussion;
 - Motion carried 7 votes yes, 1 vote no.

X. Adjournment

- The CCAB Chair asked for a motion to adjourn;
 - So moved by Lyndon Burnett;
 - Pete Hall 2nd the motion;
 - No discussion;
 - Motion carried unanimously;
 - Meeting adjourned.