2014-2015 Student Interchange – Student School Association

Purpose:
The purpose of the Student School Association (SSA) file is to capture the school(s) in which a student attends in your district throughout the currently selected school year for funding and accountability purposes.

Dependencies:
Student has been assigned a SASID and updated in the RITS system.
A record for the SASID/student exists in the Student Interchange-Student Demographic file.
Important! If there is not a record in the Demographics file, then the record will not be included in the snapshot.

Record Expectation:
In the Student Interchange-Student School Association File the LEA should submit any incident of mobility (entry, exit, grade change, etc.) for each school within the LEA at any point in the currently selected school year. Since the SSA file contains funding information, a district is required to have a record at this level. For this file, a student must have at least one record and may have multiple records at the school level.

- Indicates Primary Key

SCHOOL ASSOCIATION FILE

*** Indicates required (ZERO-FILL ALL NON-APPLICABLE FIELDS)**
Be sure there are preceding 0s where required (ex: date fields and gender)
First row should be a header row; otherwise, the first row becomes a header row

Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Examples	Remarks
School District/BOCES Code*	4	1	4	1	A2	0000	
Student's State ID (SASID)*	10	5	14	2	B2	0000000000	
School Code*	4	15	18	3	C2	0000	

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Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Examples	Remarks
Student's First Name*	30	19	48	4	D2	Valid name	
Student's Last Name*	30	49	78	5	E2	Valid name	
Student's Gender*	2	79	80	6	F2	01	
Student's Date of Birth*	8	81	88	7	G2	09142007	Format is MMDDYYYY
Entry Date*	8	89	96	8	H2	09092012	Format is MMDDYYYY
Grade Level*	3	97	99	9	I2	004	
Entry Type*	2	100	101	10	J2	00	
Exit Withdraw Date*	8	102	109	11	K2	7012013	Format is MMDDYYYY
Exit Withdraw Type*	2	110	111	12	L2	00	
Retention Code*	1	112	112	13	M2	0	
Pupil's Attendance Information*	2	113	114	14	N2	01	
County Code of Residence for Joint School Districts*	2	115	116	15	O2	00	
District of Parent's Residence for Non-Residence Students*	4	117	120	16	P2	0000	
Country of Parent's Residence for Non-Residence Students*	3	121	123	17	Q2	000	
State of Parent's Residence for Non-Residence Students*	2	124	125	18	R2	00	
Public School Finance Funding Status*	2	126	127	19	S2	86	
Contractual Agreement with Third Party Educators/Programs*	1	128	128	20	T2	0	

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Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Examples	Remarks
Colorado Continuously*	1	129	129	21	U2	0	
Continuous in District*	1	130	130	22	V2	0	
Continuous in School*	1	131	131	23	W2	0	
Date Most Recently Enrolled in U.S.*	8	132	139	24	X2	08082012	Format is MMDDYYYY
Primary School*	1	140	140	25	Y2	0,1	**Note:** if this is 0 the student will not be included in the Student October or Student End of Year snapshot
Independent Study*	1	141	141	26	Z2	0	
Expelled Education*	1	142	142	27	AA2	0	
Gifted and Talented*	1	143	143	28	AB2	0	

School Association File

NOTE: Zero-fill all non-applicable fields. No blanks are allowed.

School District/BOCES Code – A unique code assigned to a district by CDE. Refer to School District/BOCES Code table. Refer to the "District/BOCES Codes" worksheet posted at http://www.cde.state.co.us/datapipeline/org_orgcodes for a listing of districts and BOCES codes.

Student's State ID (SASID) – A **unique** ten digit number must be assigned to each student by CDE. If a student was included in the Student October report, the same SASID number must be used.

School Code – A unique code assigned by CDE to a school building. Refer to "School Building Codes" posted at http://www.cde.state.co.us/datapipeline/org_orgcodes for a listing of school codes.

Student's First Name – A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

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Student's Last Name – The name borne in common by members of a family.

Student's Gender - An individual's sex**.**

01	**Female**
02	**Male**

Student's Date of Birth – The month, day, and year on which an individual was born (i.e. 09151989).

Entry Date – The month, day, and year on which a student enters and begins to receive an education program in a school for the applicable school year

If the student was included in the end of year membership count during the previous school year, the student must have an entry date at least one day prior to the end of the currently reported school year.

Grade Level – The grade level or primary instructional level at which a student enters a school or an educational institution during a given school year.

002	Infant
004	Pre-Kindergarten (Preschool)
006	Half Day Kindergarten (450+ hours)
007	Full Day Kindergarten (900+ hours)
010	Grade 1
020	Grade 2
030	Grade 3
040	Grade 4

050	Grade 5
060	Grade 6
070	Grade 7
080	Grade 8
090	Grade 9
100	Grade 10
110	Grade 11
120	Grade 12

Entry Type – The process by which a student enters a school during a given school year.

Entry Codes – New or Continuing

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00	**No/Not Applicable –** used only for summer dropouts (a.k.a. district dropouts)
01	**New to educational system.** A student who has no prior formal educational experience (i.e. a student who is new to formal education). Typically (but not always) a pre-kindergarten or kindergarten student. Not allowed if the student has already been assigned a SASID in a prior year.
02	**Continuous in same school with no interruption of schooling.** A student who had previously entered any class in a school and then continues his or her membership in the same school through promotion or retention. e.g. – student completed 2nd grade last year and began this year as a 3rd grader at the same school.
03	**Continuous in a school that has either closed or whose grade range has been changed.** A student who exited a school or grade last year which has since closed and did not attend your district in the currently reported school year.

Entry Codes – Incoming Transfers	
06	**K-6 student entering from an unknown educational setting/status.** Applicable ONLY to students in grades K – 6. This entry code can be used if the reporting district does not know the most recent educational status (i.e. last school attended) of an entering student. If the most recent educational status *is known* for a K-6 student, use the appropriate entry code (13 if transferring from a Colorado district, 14 if transferring from another state or country, 01 if new to the educational system, etc).
10	**Grade reassignment within same school.** A student who remains within the same school but whose grade level is being changed during the school year (examples: retained at the beginning of the school year, a mid-year grade promotion, etc.)
11	**Transfer from a public school in the same school district.** A student who transfers from one public school to another public school located in the same school district. Entry code 11 is also used for a student who has completed the highest grade in another school in the same district the previous year (matriculation). Student is continuing within the same district, but is transferring to a different school building code.
12	**Transfer from a detention center within district.** A student who was previously receiving an education program at a detention center within the reporting district. **Detention Center List:** http://www.cde.state.co.us/datapipeline/org_detention **NOTE:** Only 9 districts may use this code.
13	**Transfer from a public school in a different Colorado school district or BOCES.** A student who transfers from a public school that is located within a different school district within Colorado (includes students transferring from a

	detention center operated by another Colorado school district).
14	**Transfer from a school located in a different state/country.** A student who transfers from a public school located in another state or country.
15	**Transfer from a non-public school**. Student who transfers from a non-public school. **Non-Public School List:** http://www.cde.state.co.us/datapipeline/org_nonpublic
16	**Transfer from home-based education (home schooling).** A student who transfers from a home-based education (home-schooled) environment.
18	**Transfer from a Career and Technical (vocational) Education Program not administered by a Colorado School District or BOCES**. A student who transfers from an occupational training program, recognized (but not administered) by the school district that leads to a certificate or other evidence of completion.
19	**Transfer from a Licensed Eligible Facility or State Operated Program and was attending an on-grounds school.** Student is publicly placed in **and** is attending an on-grounds educational program in a licensed facility (e.g. Residential Child Care Facility – RCCF, hospital), or in a state-operated program (e.g. Colorado School for Deaf and Blind, Pueblo Mental Health). **Facilities List:** http://www.cde.state.co.us/datapipeline/org_facility-stateoperated
20	**Transfer from a facility administered by the district.** A student who was previously receiving education from an educational program administered by the district in a facility. **NOTE:** At present, only four districts in the state maintain such facilities.
21	**Transfer from a facility operated by the Department of Corrections or Division of Youth Corrections.** Student was previously incarcerated in a correctional facility. NOTE: This code applies only to students who were incarcerated. Students entering from a detention center should be coded with a 12 or 26 entry type code (12 if the center is operated by your district, 26 if operated by another Colorado school district).
25	**Return after an extended absence.** Student returns after missing 10 or more consecutive days of school. Applies whether the absence was excused or unexcused. Not applicable if the student attended another educational environment during the absence. The student must return to the same school and grade level previously exited with Exit Type 25. Used only to calculate mobility rates.
26	**Transfer from a detention center (out of district).** A student who was previously receiving an education program at a detention center. All districts may use this **Detention Center List:** http://www.cde.state.co.us/datapipeline/org_detention

Entry Codes – Re-entry to Same School District

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30	**Re-entry to same school district after prolonged illness/injury** – A student who had previously entered a school and then re-enters a school in the same school district after he or she left school because of a prolonged illness or temporary disability that prohibited student from receiving education benefits.
40	**Re-entry after dropping out from same school district in a previous school year** – A student (retrieval) who re-enters the same school district after he or she had **"dropped out"** in a previous school year. Student must have been reported with exit code 40 in a previous school year/EOY reporting period. **(7th-12th grade only)**
45	**Re-entry after discontinuing schooling earlier in the same school year.** *Does not count toward the calculated annual dropout rate.*
50	**Re-entry after expulsion without educational services from same school district in a prior year** – A student who enters the same school district after he or she was expelled during a previous school year. Student must have been coded with exit code 50 in a previous school year.
55	**Re-entry after being expelled without educational services earlier in the same school year.**
56	**Re-entry after being expelled with educational services earlier in the same school year.**
70	**Re-entry after transferring to an External GED program –** Student previously withdrew to pursue a GED certificate through a program not run by a Colorado school district.
90	**Re-entry after being reported as a graduate in a prior year.** The student may have been previously reported as a graduate by your district, or by another Colorado public school district.
91	**Re-entry after being reported as a diploma recipient (IEP) in a prior year.** The student may have been previously reported as receiving a diploma by meeting IEP requirements by your district, or by another Colorado public school district.
92	**Re-entry after receiving a certificate of completion** – A student who re-entered a school after receiving a certificate of completion, attendance, or achievement from the reporting district.
93	**Re-entry after receiving a General Education Development Certificate (GED)** – A student who entered a school after receiving a GED certificate.

Exit Withdraw Date – The month, day, and year the student exited a school or grade in your district (i.e. 11052009). If the student completed the school year in your district and did not exit before the end of the school year, this field must be coded "00000000".

Exit Withdraw Type – The circumstances under which the student exited from membership.

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00	**Student did not exit –** Student completed the school year (i.e. did not exit or transfer before the end of the reported school year).

Exit Codes – Permanent Withdrawals	
01	**Reached maximum age for services** – A student who left school because he or she has reached the maximum age to receive an education program allowed by federal, state, or local laws.
02	**Death** – A student whose membership is terminated because he or she died during or between regular school sessions.

Exit Codes – Transfers	
06	**K-6 student exited to an unknown educational setting/status.** Applicable ONLY to students in grades K – 6. Applicable if the reporting district does not have information about the educational environment into which a student transferred. If the educational environment to which the student transferred *is known*, use the appropriate exit code (13 if transferring to another Colorado district, 14 if transferring to another state or country, etc). Note that districts are not required to obtain documentation of transfer for students exiting grades K – 6.
10	**Grade reassignment in same school** – A student who remains within the same school but whose grade level is being changed during the school year (examples: beginning of the school year retention, a mid-year grade promotion, etc.)
11	**Transfer to a public school in the same school district** – A student who transfers from one public school to another public school within the school district. Do **NOT** use this exit code for students who will be matriculating from one school (i.e. 8th grade middle school) to another school (i.e. 9th grade high school) in the same district.
12	**Transfer to a detention center within district.** A student whose educational services have moved from a public school to an educational program at a detention center within the district. School district staff members are providing the educational services at the detention center. **Detention Center List:** https://cdeapps.cde.state.co.us/ade_detention_codes.htm **Note:** There are currently only 9 districts that operate detention centers. Only those 9 districts may use this exit code.
13	**Transfer to a public school in a different Colorado school district** – A student who transfers to a public school in another school district/BOCES within the

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14	**Transfer to a school located in a different state/country** – A student who transfers to a public school located in another state or country. This transfer must be documented by either an education records request from the receiving school, a signed confirmation of enrollment and attendance, or an official confirmation of emigration from a federal agency.
15	**Transfer to a non-public school** – A student who transfers to receiving an educational program at a non-public school. This transfer must be documented by either an education records request from the receiving school or a signed confirmation of enrollment and attendance. **Non-Public School List:** http://www.cde.state.co.us/datapipeline/org_nonpublic
16	**Transfer to home-based education (home schooling)** – A student who transfers to receiving an education program in a home-based education environment (home schooling) for reasons other than health. This transfer must be documented by a written statement or form signed by the student's parent or guardian.
18	**Transfer to a Career and Technical (vocational) Education program not administered by a Colorado school district or BOCES** – A student who transfers to an occupational training program, recognized but not administered by the school district that leads to a certificate or other evidence of completion.
19	**Transfer to a Licensed Eligible Facility or State Operated Program and is attending an on-grounds school** – Student is publicly placed in **and** is attending an on-grounds educational program in a licensed facility (E.g. Residential Child Care Facility, hospital), or in a state-operated program (e.g. Colorado School for Deaf and Blind, Pueblo Mental Health). **Approved Facility School List:** http://www.cde.state.co.us/datapipeline/org_facility-stateoperated
20	**Transfer to a facility administered by the district.** A student whose educational services have moved from a public school to an educational program at a facility within the school district. The educational program in the facility is administered by the district. NOTE: At present, only four districts in the state maintain such facilities.
21	**Transfer to a facility operated by the Colorado Department of Corrections or Division of Youth Corrections.** Student is incarcerated in a correctional facility. NOTE: Students transferring to a detention center should be coded with a 12 or 26 exit type code (12 if the center is operated by your district, 26 if operated by another Colorado school district).
22	**Student exited the district after previously being erroneously coded as a graduate in a prior year.** These students must have entry type 90 or 91 (re-entry after being coded as a graduate in a prior year). This exit code removes the student from both the numerator and denominator for the graduation and completion rates to prohibit one student from counting as a completer/graduate in multiple cohorts.
25	**Extended absence.** Student is absent for 10 or more consecutive days of school. Applies whether the absence is excused or unexcused. Not applicable if the student attended another educational environment at any point during the absence. Used only to calculate mobility rates.

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26	**Transfer to a detention center (out of district).** A student whose educational services have moved from a public school to an educational program at a detention center. All districts may use this. **Detention Center List:** http://www.cde.state.co.us/datapipeline/org_detention

Exit Codes – Other Withdrawals	
30	**Illness/Injury** – A student who because of a serious/critical illness or injury was unable to complete this year's educational program and is not receiving educational services through a home-bound program. This code should not be used for exit due to pregnancy/child-birth, or for "minor" illness or injury from which the student is expected to return before the end of the reported school year.
40	**Dropped out** – A student who was enrolled in school at any time during the current school year, including summer, but leaves school for any reason other than one of the following exclusionary conditions: 1) transfers (with official documentation) to another public school district, private school, home based education program or other state- or district-approved educational program; 2) temporary absence due to suspension or expulsion; or 3) serious illness or death and does not complete their education. This would also include a student who was in membership the previous school year and who does not meet the above exclusionary conditions and does not return to school prior to the end of the school year. Typically only used for students in 7th grade or higher (if PK – 6, use exit type code "06" instead.)
45	**Student discontinued schooling for six weeks or longer, but returned** to a school within the reporting district before the end of the reported school year. These students were not receiving educational services from any source while not in attendance. This code should not be used for students absent due to illness, injury or expulsion – these situations are covered under separate exit type codes. *Note: Students reported with exit type 45 do not count toward the calculated annual dropout rate.*
50	**Expulsion** – A student who leaves school involuntarily due to an expulsion approved by appropriate school authorities and is not receiving any education benefits while expelled. Applies only to students who are expelled and do not return before the end of the reported school year.
55	**Expelled without educational services and returned** to a district school before the end of the reported school year
56	**Expelled with educational services –** student who is provided educational services by the district during a period of expulsion. These services may include tutoring, participation in an on-line education program or school operated by the district, or placement in a designated expulsion program operated by the district.
70	**GED Transfer –** Student exits to participate in a GED preparation program not administered by the district (e.g. a GED

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	program offered through an institution of higher education or a private company.)

Exit Codes – Graduating or Completing (Students must be in 9th through 12th grade to assign these exit type codes)	
90	**Graduated with regular diploma** – A student who received a regular high school diploma upon completion of local requirements for both course work and assessment. Includes students with disabilities who meet all requirements of an IEP aligned with state standards.
92	**Completed (non-diploma certificate)** – A student who has received a certificate of completion, attendance, or achievement. Also includes students who have not received a high school diploma but have been granted admission to an institution of higher education.
93	**General Education Development Certificate (GED)** – A student who has received a GED certificate upon completion of a GED preparation program administered by the reporting district.
94	**Student transferred to a non-district run GED program AND received a GED certificate** all in the currently reported school year.
95	**Student received a diploma in the current year after being reported as a GED recipient by the reporting district** in a previous collection year.

Retention Code - Indicates if a student is being retained at the current grade level for the next school year.

Retention Codes	
0	No/Not Applicable – student is not being retained and will begin the next school year one grade level higher than the grade finished this year
1	Yes, student will repeat this grade in the next school year. Note: This code not to be used for ASCENT program participants – see coding option 2 below.
2	Yes,12th grader who will participate in the ASCENT 5-year program next year. (ACCELERATING STUDENTS THROUGH CONCURRENT ENROLLMENT)

Pupil's Attendance Information -- For each record submitted provide a code from either the "A" or "B" grouping depending on whether the

student is currently attending a district program (A) or is a resident student attending an educational program not operated by the reporting district (B). Refer to "Student October Valid Code Combinations" under "Additional Links" at http://www.cde.state.co.us/datapipeline/snap_studentoctober for valid combinations with Public School Finance Act Funding Status Code.

A. Pupils Attending an Educational Program Operated by the Reporting District-- Use one of the codes 01 - 08 for students attending an educational program operated by the reporting district.

01	**Resident, Designated School** -- The student's legal residence is within the school district and the student attends a district school within his or her attendance area or is receiving educational services in his/her home or a hospital. Special education services are provided by the staff of the School District AND the state assessment test scores are attributed to this school. Please refer to 08 for when that code should be used instead of 01.
02	**Resident, School of Choice (Open Enrollment)** -- The student's legal residence is within the school district but the parent or student has chosen for the student to attend a district school outside of his/her attendance area. The CSAP test scores are attributed to this school.
03	**Resident, Non-District Site** -- The student's legal residence is within the school district and the student attends a program providing educational services from the staff of the reporting district at a non-district site. (E.g. Teachers providing services to expelled or Pre-kindergarten pupils at a non-school site.) School code for these students will be 0000. All other students must be attributed to the school of accountability.
04	**Non-Resident, Choice (Public Schools of Choice)** -- The student's legal residence is outside the school district and the student ***attends a district school,*** or a program providing educational services from the staff of the reporting district at a non-district site, under the Public Schools of Choice law (CRS 22-36-101 et. seq.). Also include students residing in another state or country who are attending a Colorado public school. (NOTE: Foreign exchange students are 04 Non-Resident, choice.)
05	**Non-Resident, Non-Choice** -- The student's legal residence is outside the school district and the student ***attends a district school,*** or a program providing educational services from the staff of the reporting district at a district or non-district site (E.g. Students placed by another school district or Board of Cooperative Educational Services, and students publicly placed in licensed residential child care facilities or group homes.) If served by a program, the

	school of accountability must be indicated.
08	**Resident, Non-Choice – –** The student's legal residence is within the school district and the student attends a district school within his or her attendance area or is receiving educational services from the staff of the reporting district at a facility or detention center. This is for students who are required to attend a certain school within the district. Students are required to attend this school either because of behavior (ex: detention center, court-mandated) or special needs. In these cases, the student does not have a choice and must attend this school, facility, and/or detention center in order to receive services.

B. Resident Pupils Attending an Educational Program Not Operated by the Reporting District-- Use one of the codes 21 - 29 for students attending an educational program not operated by the reporting district. Report here only resident pupils of the reporting district based on where such a student is receiving his/her education.

24	**Court-Mandated Juvenile Detention** -- The student is detained in a short-term juvenile system to fulfill a court mandate. (Note: Youth committed to long-term facilities are not eligible for funding under the Public School Finance Act.)
~~**26**~~	~~**Home Based Education (Home Schooling)** -- The student is receiving **all** of his or her educational instruction in a home environment, as regulated by state law (C.R.S-22-33-104.5), for reasons other than health. The required fields for this record are the district number, grade level, this pupil attendance information code of "26", and a public school finance funding status code of "88" .) The first, middle, and last name may be left blank, and any other fields should be zero-filled. (Note: Beginning with Student October 2003 all students who receive their entire educational program in a home-based environment must be included in the electronic file.)~~ **Home Based Education (Home Schooling) -** This information is now entered in a web form under the Student Profile menu option in the new Data Pipeline system. All districts are required to enter the number of full time home based education students per grade level. The number of full time home based education students entered should be based on the most up to date information as reported by the parents to the school district. None of these students are eligible for funding.

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27	**Non-Public Schools (Contractual Agreement)** -- The student is attending an educational program administered by a non-public school. (E.g. Students attending private or parochial schools, PK students receiving educational services in a Colorado Preschool Project-CPP or Special Education program in a non-public school.) **NOTE: This is only for those students for which the local school district is contracting educational services.**
28	**Outside of Colorado Public Education Agency** -- The student is attending an educational program outside of Colorado operated by a school district or other public agency based on a contractual agreement.
29	**Outside of Colorado Non-Public School** -- The student is attending an educational program outside of Colorado administered by a non-public school based on a contractual agreement. (E.g., Students attending private or parochial schools, or Special Education programs in a non-public school.)
30	**Colorado Public Agency (Contractual Agreement)** -- The student is attending an educational program inside Colorado operated by a public agency. (e.g. Head Start, County, Judicial, Higher Education (pre-k-12 program operated by an institution of Higher Ed.))
31	**School District or BOCES (Contractual Agreement)** -- The student is attending an educational program run by a school district, or a Board of Cooperative Education Services (BOCES), based on a contractual agreement. Do not include a student publicly placed in a licensed facility.
33	**Online Schools (Contractual Agreement)** – The student is attending an online educational program or school run by a school district, or a Board of Cooperative Education Services (BOCES), based on a contractual agreement. Do not include students that are contracted for an online supplemental program or a student publicly placed in a licensed facility.

County Code of Residence for Joint School Districts -- The County of residence for students who live in a district with boundaries that cross more than one county. This data element is **required** by only those districts whose attendance boundaries cross county lines. This information is required by 22-54-113 C.R.S. County Public School Fund. The Department of Education shall determine the proportionate part of the County Public School fund to be paid during the budget year to each district in the county and, on or before the first day of each budget year, shall certify such determination to the county treasurer.

Refer to Districts with Boundaries that Cross Multiple Counties

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Refer to County Codes file

District of Parent's Residence for Non-Residence Students -- School district where the parent/guardian resides, if the student attends a district other than the school district of residence and resides in CO. This code is **required** for records having an Attendance/Residence code of **"04 – Non-Resident, Choice", or "05 - Non-Resident, Non-Choice."** Refer to http://www.cde.state.co.us/datapipeline/org_dist-boces for a listing of District/BOCES codes.
The fields [**State of Parent's Residence for Non-Residence Students**] and [**Country of Parent's Residence for Non-Residence Students**] should be zero filled when this field is used.

Country of Parent's Residence for Non-Residence Students – Country code where the parent/guardian resides, for foreign exchange students. This code is **required** for records having an Attendance/Residence code of **"04 - Non-Resident, Choice", or "05 - Non-Resident, Non-Choice"**. Refer to the Pipeline website under "Frequently Requested Codes" for tables listing the School District/BOCES codes, State codes or Country codes (for foreign exchange students). The fields [**State of Parent's Residence for Non-Residence Students**] and [**District of Parent's Residence for Non-Residence Students**] should be zero filled when this field is used.

State of Parent's Residence for Non-Residence Students – State code where the parent/guardian resides, if the student attends a district other than the school district of residence. This code is **required** for records having an Attendance/Residence code of **"04 - Non-Resident, Choice", or "05 - Non-Resident, Non-Choice"**. Refer to the Data Pipeline website under "Frequently Requested Codes" for tables listing the School District/BOCES codes, State codes or Country codes (for foreign exchange students). The fields [**Country of Parent's Residence for Non-Residence Students**] and [**District of Parent's Residence for Non-Residence Students**] should be zero filled when this field is used.

Public School Finance Funding Status-- For specific guidelines in meeting the criteria for establishing full-time and part-time membership, refer to the procedures manual and the Rules for the Administration of the Public School Finance Act. Refer to Student October Valid Code Combinations table for valid combinations with Attendance/ Residence Information. **Use one of the following codes for each record being submitted by the reporting district:**

CPP and ECARE slot allocations for the 2013/2014 school year are posted on the CPP website:
http://www.cde.state.co.us/cpp/allocations.htm

80	**Full- Time, Nonspecific**-- Pupil meets the criteria for full-time funding.
81	**Full-Time, CPP (Colorado Preschool Project)**-- Pupil meets the criteria for full-time funding for CPP, based on an approved waiver.

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82	**Part-Time, Nonspecific**-- Pupil meets the criteria for part-time funding.
83	**Part-Time, CPP (Colorado Preschool Project)**-- Pupil meets the criteria for part-time funding for CPP.
84	**Part-Time, PK-Special Education**-- Pupil meets the criteria for part-time funding for a 3- or 4-year old child with disabilities.
85	**Part-Time, Home Based Education**-- Home schooled pupil meets the criteria for part-time funding.
86	**Not Eligible, Nonspecific**-- Pupil does not meet the criteria for funding. (E.g. Hours of instruction are less than 90 hours, pupil is over age 21, PK pupil is being served through district funds, state funds (other than CPP or PK-Special Education) or federal funds such as Headstart or Title 1 program).
87	**Not Eligible, Tuition**-- Pupil does not meet the criteria for funding since the reporting district is being reimbursed for educational costs. (E.g. Tuition received from students family, another district or state, BOCES program, or Colorado Department of Education for an out-of-district placed pupil).
~~88~~	~~**Not Eligible, Home Based Education** -- Home schooled pupil does not meet the criteria for funding.~~ **Home Based Education (Home Schooling) -** This information is now entered in a web form under the Student Profile menu option in the new Data Pipeline system. All districts are required to enter the number of full time home based education students per grade level. The number of full time home based education students entered should be based on the most up to date information as reported by the parents to the school district. None of these students are eligible for funding.
89	**Not Eligible, CPP Allotment Met** - Pupil meets the criteria for CPP funding, however the district has no remaining CPP slots.
90	**Full Time On-line, FY 2001-02 Year On-line** -- Pupil was enrolled in an on-line program in FY 2001-02 and meets the criteria for full-time funding.
91	**Full Time On-line, (Single District On-line Program)** -- Pupil is enrolled full time in a 'single' district on-line program. A single district program is defined as a district on-line program which enrolls no more than 10 students from another district.

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	THIS CODE IS NEW AS OF FY 2008-09. **NOT APPLICABLE SINCE 2004-05 STUDENT OCTOBER.<u>APPLICABLE SINCE STUDENT OCTOBER 2008-09.</u>**
92	**Full Time On-line (Certified Multi-district On-line Program)** -- Pupil is full-time in a CDE approved multi-district on-line program. A 'multi- district' program is defined as an on-line program that serves a student population drawn from two or more school districts. REVISED AS OF 2008-09 STUDENT OCTOBER. DO NOT USE THIS FUNDING CODE FOR STUDENTS WHO WERE ENROLLED ON-LINE IN FY 2001-02
93	**Part Time On-line, FY 2001-02 Year On-line** -- Pupil was enrolled in an on-line program in FY 2001-02 and meets the criteria for part-time funding.
94	**Part Time On-line, (Single District On-line)** -- Pupil is enrolled part time in a 'single' district on-line program. A single district program is defined as a district on-line program which enrolls no more than 10 students from another district. **THIS CODE IS NEW AS OF FY 2008-09** **DO NOT USE THIS FUNDING CODE FOR STUDENTS WHO WERE ENROLLED ON-LINE IN FY 2001-02** **NOT APPLICABLE SINCE 2004-05 STUDENT OCTOBER--<u>APPLICABLE SINCE 2008-09 STUDENT OCTOBER.</u>**
95	**Part Time On-line (Certified Multi-district On-line** -- Pupil is enrolled part-time in a CDE approved multi-district on-line program. A 'multi-district' program means an on-line program that serves a student population drawn from two or more school districts. REVISED AS OF 2008-09 STUDENT OCTOBER
96	**Not Eligible, On-line Nonspecific --** Pupil does not meet the criteria for funding. (E.g. Hours of instruction are less than 90 hours, pupil is over age 21).

Contractual Agreement with Third Party Educators/Programs --

Districts will report the students with attendance resident code of 01-08 with their home school code because "third party educators/programs" do not have school codes.

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1. Report with 1 (yes) for the student receiving **all** of his or her education instruction through third party educators/programs.
2. Report with 0 (no) for the student receiving **part** of his or her education instruction through third party educators/programs.

This type of program does not have a school code.

0	**No**
1	**Yes**

*Additional information:

A district enters into a contractual agreement with a third party educator to provide educational services to their students.

A third party educator is a program that does not meet the definition of a nonpublic school (i.e., private or parochial school) or a public agency (i.e., Head Start) or a school district, an approved facility school, BOCES or BOCES educational program.

District	Contract with	Resident code	Contractual agreement with third party programs field code
District	Head Start	30	No (0)
District	Private school	27	No (0)
District	Other district or school (including BOCES and BOCES programs)	31	No (0)
District	Approved facility	30	No (0)
District	Third party program (not associated with a district code OR a school code) EXAMPLE: • Higher education program • GED program	01 - 08	Yes (1)

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	Any third party educator program *EXCLUDING DISTRICT PROGRAM*		

Colorado Continuously (Enrolled 3 Years) --Student has been enrolled in a Colorado public school since 3/10/12 for grades 3-10 or 4/23/12 for 11th grade. (All other grades may use 3/10/12.) Pre-Kindergarten and Kindergarten do NOT count towards the 3 years.

0	**No**
1	**Yes**

Continuously in District (Enrolled 1 Year)-- Student has been enrolled in the SAME district since 3/10/14 for grades PK-10 and 12th grade or since 4/23/14 for 11th grade. Grades PK-12 count toward the 1 year continuously enrolled in district.

0	**No**
1	**Yes**

Continuously in School (Enrolled 1 Year) -- Student has been enrolled in the SAME public school since 3/10/14 for grades PK-10 and 12th grade or since 4/23/14 for 11th grade. Grades PK-12 count toward the 1 year continuously enrolled in school.

0	**No**
1	**Yes**

Date Most Recently Enrolled in U.S. -- This field collects the date a student mostly recently enrolled in any public or non-public US school (not Puerto Rico).

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1. If a student has never attended schools outside of the US, use the date the student first entered any US school at any grade (e.g. code 09012007 for a student currently in 4th grade who entered Kindergarten at the start of SY 2007-2008).
2. If a student has attended schools outside of the US, use the date the student most recently entered or re-entered any US school at any grade (e.g. code 09012009 for a student who entered a US school at the start of SY 2009-2010).
3. Schools on US military bases count as US schools.
4. Homeschool does not count as a "public or non-public US school".

Ideally, each student will have a single accurate value across all the data collections, but the only place this field will have consequences is in the TCAP collection. If a single student has multiple values for this field in different files, look for the earliest date reported, and use that as the official value.

Primary School – Indicate if this school is the primary school for funding for this student in your district.

0	**No (for secondary enrollment)**
1	**Yes**

Note: Secondary enrollment records (records with Primary School = 0) will not be used in the Pupil Enrollment Count collection.

Independent Study-- A program established by the school district under the supervision of a certificated or licensed teacher and included in the student's academic schedule. The student may be receiving all or a portion of his or her educational instruction through independent study.

0	**No**
1	**Yes**

Expelled Education - A program established to provide educational services pursuant to section 22-33-203 to expelled pupils.

0	**No**

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1	**Yes**

Gifted and Talented (02) "R" – Students who have been formally identified, using district wide procedures aligned with CDE guidelines, as being endowed with a high degree of exceptionality or potential in mental ability, academics, creativity, or talents (visual, performing, musical arts, or leadership). Students are provided instructional accommodations in the classroom, and other school or district options, on a continuum of services according to identified strengths. The instructional program provides special educational opportunities including acceleration, differentiated instruction, affective and career counseling, and high-level enrichment. A plan for services might include options and resources outside the classroom, such as parent, community, or higher-education interventions and resources.

0	**No / Not Gifted**
1	**Language Arts Gifted**
2	**Mathematics Gifted**
3	**Both Language Arts & Mathematics Gifted**
4	**Other Gifted (i.e. leadership, creativity, spatial, visual, performing or musical arts)**

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Document Changes

Date	Description of change	Reason for change	Elements affected
4/2/14	Added the gifted and talented field back into the file layout.	Field was missing	Gifted and talented
5/20/14	Clarify attendance codes 01 and 08		Pupil's Attendance Information
5/27/14	Added the grade level 002	Added the grade level 002	
6/30/14	Update the dates for 2014-15		The 3 "Continuously" fields