2013-2014 Student Interchange –Advanced Course Completion

Purpose:
The purpose of the Advance Course Completion file is to represent those students who enroll in a post secondary enrollment program or who complete an advance placement course in the school year.

Dependencies:
Student has been assigned a SASID and updated in the RITS system.
A record for the SASID/student exists in the Student Interchange-Student Demographic file.
A record for the SASID/student exists in Student Interchange-Student School Association File

Record Expectation:
Records in this file should only exist for a student if they are enrolled in a post secondary program or completed an advance placement course at any time within the currently selected school year. In these cases, the LEA should submit:

1) Students who enroll in a Post Secondary Enrollment Program (i.e. Ascent) at any point in the year using the Semester 1 and Semester 2 distinctions within the currently selected school year.
2) Students who complete an Advance Placement Course within the district within the currently selected school year.

A student could have multiple records in this file if he/she attended multiple schools within the currently selected school year.

- Indicates Primary Key

Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Examples	Remarks
ADVANCED COURSE COMPLETION FILE							
NOTE: ZERO-FILL ALL NON-APPLICABLE FIELDS *** Indicates required**							
School District/BOCES Code*	4	1	4	1	A2	0000	

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Student's State ID (SASID)*	10	5	14	2	B2	0000000000	
School Code*	4	15	18	3	C2	0000	
Student's First Name*	30	19	48	4	D2	Valid name	
Student's Last Name*	30	49	78	5	E2	Valid name	
Student's Gender*	2	79	80	6	F2	01	
Student's Date of Birth*	8	81	88	7	G2	12312013	Format is MMDDYYYY
Advanced Placement Course 1*	2	89	90	8	H2	00	
Advanced Placement Course 2*	2	91	92	9	I2	00	
Advanced Placement Course 3*	2	93	94	10	J2	00	
Advanced Placement Course 4*	2	95	96	11	K2	00	
Advanced Placement Course 5*	2	97	98	12	L2	00	
Advanced Placement Course 6*	2	99	100	13	M2	00	
Advanced Placement Course 7*	2	101	102	14	N2	00	
Advanced Placement Course 8*	2	103	104	15	O2	00	
Advanced Placement Course 9*	2	105	106	16	P2	00	
Advanced Placement Course 10*	2	107	108	17	Q2	00	
Post Secondary Program Semester 1A*	1	109	109	18	R2	0	This field is used in Student October Snapshot. It is used to identify the Post Secondary program a student is enrolled in.
Post Secondary Institution Semester 1A*	4	110	113	19	S2	0000	
Post Secondary Program Semester 1B*	1	114	114	20	T2	0	
Post Secondary Institution Semester 1B*	4	115	118	21	U2	0000	
Post Secondary Program Semester 2A*	1	119	119	22	V2	0	
Post Secondary Institution Semester 2A*	4	120	123	23	W2	0000	
Post Secondary Program Semester 2B*	1	124	124	24	X2	0	

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Post Secondary Institution Semester 2B*	4	125	128	25	Y2	0000	

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NOTE: Zero-fill all non-applicable fields. No blanks are allowed.

School District/BOCES Code – A unique code assigned to a district by CDE. Refer to School District/BOCES Code table. School District/BOCES Code Table.

Student's State ID (SASID) – A **unique** ten digit number must be assigned to each student by CDE.. If a student was included in the Student October report, the same SASID number must be used.

School Code – A unique code assigned by CDE to a school building. Refer to School Building Code Table..

Student's First Name – A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Student's Last Name – The name borne in common by members of a family.

Student's Gender - An individual's sex.

01	**Female**
02	**Male**

Student's Date of Birth – The month, day, and year on which an individual was born (i.e. 09151989).

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Advanced Placement Course List--Advanced Placement Courses should be reported for any student that *completed* any of these courses during the entire school year. Participation can occur during first semester, second semester, or both. If a student signs up for but does not complete the course, do not report that course.

00	Not Applicable
01	Art History
02	Biology
03	Calculus AB
04	Calculus BC
05	Chemistry
06	Computer Science A
~~07~~	~~Computer Science AB~~
08	Economics: Macro
09	Economics: Micro
10	English Language and Composition
11	English Literature and Composition
12	Environmental Science
13	European History
14	French Language and Culture
15	French Literature
16	German Language and Culture
17	Government and Politics: Comparative

18	Government and Politics: United States
19	Human Geography
20	Latin
~~21~~	~~Latin: Vergil~~
22	Music Theory
23	Physics B
24	Physics C: Electricity and Magnetism
25	Physics C: Mechanics
26	Psychology
27	Spanish Language
28	Spanish Literature
29	Statistics
30	Studio Art: 2-D Design
31	Studio Art: 3-D Design
32	Studio Art: Drawing
33	U.S. History
34	World History
35	Chinese Language and Culture

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Postsecondary Program--Colorado Law provides for high school students to apply credit earned at postsecondary institutions toward high school graduation as well as a postsecondary degree or certificate. Eligible students shall not be more than 21 years old, shall be enrolled in grades 9-12 at a Colorado public school district, and shall have given written notice to the resident school district of intent to enroll at least two months prior to such enrollment. The participating school district and the institution of higher education shall enter into a written cooperative agreement which shall include but not be limited to academic credit and payment of tuition.

First and/or Second Semester A or B Postsecondary Participation – Indicate which Post Secondary Program a student participated in for each semester and whether or not the school district paid tuition to the Institution of Higher Education.
Please Note: Coding 1, 2, 3, or 4 requires that the school district enter into a legal agreement with an institution of higher education.

Code	Program	Grade
0	**Not Applicable**	**PK - 12**
1	**ASCENT Program** Accelerating Students through Concurrent Enrollment. A program which allows concurrent enrollment in postsecondary courses, including academic courses and career and technical education courses, in the year directly following the year in which a student was enrolled in the twelfth grade of a local education provider and has met graduation requirements.	**12 Only**
2	**Concurrent Enrollment** A program which allows the simultaneous enrollment of a qualified student in a local education provider and in one or more postsecondary courses, including academic or career and technical education courses, at an institution of higher education. Only students in grades nine through twelve may participate in concurrent enrollment.	**9 - 12**
7	**Early College** A secondary school that provides only a curriculum that is designed in a manner that ensures that a student who successfully completes the curriculum will have completed either an associate's degree or sixty credits toward the completion of a postsecondary credential. Early College includes only the following:	**9-12**

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	(a) Chavez/Huerta K-12 preparatory academy (District code: 2690, School code 1488); (b) Southwest early college charter high school in Denver (District code: 0880, School code 8132); (c) Mapleton Early College High School (District code: 0010, School code 0212); (d) Colorado Springs Early Colleges in Colorado Springs (District code: 8001, School code 1795); (e) Early college of Arvada (District code: 8001, School code 2837) (f) Colorado Early College Fort Collins (District code: 8001, School code 2067) (g) Early Colleges High School (District code: 1010, School code 2400)	
8	**Dropout Recovery at Community College** A dropout recovery program allowing a student who has dropped out of high school, or a student who is at-risk of dropping out of high school, to complete his or her high school graduation requirements exclusively at the community college. Any individual age 16 to 21 who has dropped out of school may participate with the permission of the school district. A participating student who is enrolled in at least seven credit hours per semester is counted as full-time in the school district's funded pupil count.	**Age: 16 to 21**

NOTES:

- Report postsecondary course participation in the semester during which the participation took place. If a course spans multiple semesters (i.e. a year-long class), report program participation in both semesters. If your district operates on a trimester or other non-traditional schedule, you will need to make a determination regarding which semester (1st or 2nd) you will assign postsecondary participation to, then consistently apply this determination for all Post Secondary Program students.

- The "A" and "B" designation is used only when:
  - A student participates in more than one postsecondary course in a semester and attends differed Institutes of Higher Learning

for each course.

First and/or Second Semester A or B Institution Code – The four-digit code of the eligible institution of higher education where the student is receiving education services during first and/or second semester. To find a list of institution codes, please refer to frequently requested codes at https://cdeapps.cde.state.co.us/highered.htm.

Document Changes

Date	Description of change	Reason for change	Elements affected
4/30/13	Fix Remark for the Post Secondary Program Semester 1A	Remark was not complete	Remark column for Post Secondary Program Semester 1A field
6/27/13	Changed school year to 2013-2014	Converted over to new year	Title only