2013-2014 CO ACT Student Biographical Data (SBD)

Purpose:
The purpose of the CO ACT Student Biographical Data (SBD) is to review and update the biographical data associated with the CO ACT assessment.

Dependencies:
None.

Record Expectation:
N/A

- Indicates Primary Key

Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Format	Example(s)	Updateable for SDB
CO ACT Record ID Number	8	1	8	1	A	Numeric	12345678	No
District Code	4	9	12	2	B	Numeric	0010	Yes
District Name	30	13	42	3	C	AlphaNumeric	Mapleton	No
School Code	4	43	46	4	D	Numeric	3960	Yes
School Name	30	47	76	5	E	AlphaNumeric	Skyview High School	No
Test Location	1	77	77	6	F	Alpha	blank, S, M, Z	No
CO ACT HS Code	6	78	83	7	G	Numeric	123456	No
Student Name	50	84	133	8	H	Alpha	SMITH,JANE T	No
SASID	10	134	143	9	I	Numeric	1234567890	Yes
Q1 New to School	1	144	144	10	J	Alpha	A, B	Yes
Q2 Continuously Enrolled	1	145	145	11	K	Alpha	A, B, C	Yes
Q3 Migrant/Immigrant Status	1	146	146	12	L	Alpha	A, B, C, D	Yes
Q4 Language Background	1	147	147	13	M	Alpha	A - K	Yes
Q5 English Language Learner	1	148	148	14	N	Alpha	A - J	Yes

Voluntary
FORM # DMC-113
EDAC APPROVED
Approved 9/6/2013 for 2013-2014

2013-2014 CO ACT Student Biographical Data (SBD)

Program								
Q6 Primary Disability	1	149	149	15	O	Alpha	A - L	Yes
Q7 Test Accommodations	1	150	150	16	P	Alpha	A - L	Yes
Q8 Educational Programs	1	151	151	17	Q	Alpha	A - F	Yes
Q9 Free/Reduced Lunch	1	152	152	18	R	Alpha	A, B, C	Yes
Q10 Tested Status	1	153	153	19	S	Alpha	A – L	See below*
Q11 Race/Ethnicity	1	154	154	20	T	Alpha	A – G	Yes
Q12 Foreign Exchange	1	155	155	21	U	Alpha	A or B	Yes

BACKGROUND INFORMATION

No blanks are allowed.

CO ACT Record ID Number – A unique code assigned to a record by Data Pipeline used to identify CO ACT SBD records.

District Code – A unique code assigned to a district by CDE. Auto-filled by Data Pipeline based on CO ACT HS Code.

District Name – District Name assigned based on DISTRICT_CODE and based on official CDE district name. Auto-filled by Data Pipeline based on CO ACT HS Code.

School Code – A unique code assigned to a school by CDE. If the student is assigned to the wrong high school, this field may be updated. An error will occur if the school is not another valid HS in the district. To move a school record across districts, please contact the Assessment Unit.

School Name – School Name assigned based on school code and based on official CDE school name. Auto-filled by Data Pipeline based on CO ACT HS Code.

CO ACT HS Code – A unique code assigned to a school by ACT. If the School Code is updated to a valid ACT High School testing center in the district, this code will be automatically updated to the correct CO ACT HS code when the file is returned to the vendor.

For a crosswalk between the CO ACT HS Code and CDE district and school codes see http://www.cde.state.co.us/datapipeline/per_co-act.

Voluntary
FORM # DMC-113
EDAC APPROVED
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Student's Name – Name as it appears on the CO ACT book or pre-id file.

Student's State ID (SASID) – A unique **ten digit number must be assigned to each student by CDE.**

School Use Only – State Specific Questions

For state testing answer folders submitted with a barcode label, the answers to questions 1-6 and 8-9 come from data provided by the district. For state testing answer folders submitted without a barcode label, the answers to these questions come from responses added manually to the grid on the answer folder by the school. Answers to questions 7 and 10 come solely from responses added to the grid on the state testing answer folder or decisions made by ACT. For students who submit vouchers and test through national testing rather than state testing, responses to questions 1-9 will be blank.

Q1 New to School – Is this student new to your school after October 1, 2013?

A	No
B	Yes

Q2 Continuously Enrolled – Has the student been continuously enrolled in your school and district since April 23, 2013?

A	Yes, both this school and district
B	Continuously enrolled in the district, but not this school
C	No, neither this school nor the district

Voluntary
FORM # DMC-113
EDAC APPROVED
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2013-2014 CO ACT Student Biographical Data (SBD)

Q3 Migrant/Immigrant Status – Is the student a migrant or an immigrant?

A	Neither migrant nor immigrant
B	Migrant only
C	Immigrant only
D	Both migrant and immigrant

Q4 Language Background – Is the student's language background other than English?

A	English
B	Spanish NEP and fewer than 3 years in Colorado public schools
C	Spanish NEP and 3 or more years in Colorado public schools
D	Spanish LEP and fewer than 3 years in Colorado public schools
E	Spanish LEP and 3 or more years in Colorado public schools
F	Spanish FEP
G	Other NEP and fewer than 3 years in Colorado public schools
H	Other NEP and 3 or more years in Colorado public schools
I	Other LEP and fewer than 3 years in Colorado public schools
J	Other LEP and 3 or more years in Colorado public schools
K	Other FEP

Voluntary
FORM # DMC-113
EDAC APPROVED
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2013-2014 CO ACT Student Biographical Data (SBD)

Q5 English Language Learner Program – Is the student enrolled in an English Language Learner (ELL) program?

A	Never enrolled in English Language Learner program
B	Currently enrolled in a bilingual program
C	Redesignated bilingual program (Monitored Year 1)
D	Redesignated bilingual program (Monitored Year 2)
E	Exited bilingual program (Year 3+)
F	Currently enrolled in ESL program
G	Redesignated ESL program (Monitored Year 1)
H	Redesignated ESL program (Monitored Year 2)
I	Exited ESL program (Year 3+)
J	Parent refusal of services for bilingual or ESL

Q6 Primary Disability – What is the student's primary disability? Only one response may be marked.

A	No disability
B	Significantly limited intellectual capacity
C	Emotional disability
D	Specific learning disability
E	Hearing disability
F	Visual disability
G	Physical disability
H	Speech/Language disability
I	Deaf/Blind
J	Multiple disabilities
K	Autism
L	Traumatic brain injury

Voluntary
FORM # DMC-113
EDAC APPROVED
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2013-2014 CO ACT Student Biographical Data (SBD)

Q7 Test Accommodations – What is the Test Accommodations used on test day?

A	None
B	Braille version with extended time
C	Large-print version with standard time
D	Large-print version with extended time
E	Oral presentation (audiocassette or reader's script) with extended time
F	Scribe to transfer answers to answer folder; tested with standard time
G	Scribe to transfer answers to answer folder; tested with extended time
H	Signing of verbal instructions (not test items) with standard time
I	Signing of verbal instructions (not test items) with extended time
J	Assistive communication device with extended time
K	Extended time (with regular print materials)
L	No value gridded by the school (value reserved for ACT to apply-may be changed during SBD)

Q8 Educational Programs – In which educational programs is the student currently receiving services?

A	None
B	IEP only
C	504 Only
D	Title 1 Only
E	IEP *and* Title 1
F	504 *and* Title 1

Voluntary
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2013-2014 CO ACT Student Biographical Data (SBD)

Q9 Free/Reduced Lunch – Is the student eligible for free or reduced lunch?

A	Neither free nor reduced lunch
B	Free lunch eligible
C	Reduced lunch eligible

Q10 Tested Status* – What is the student's Tested Status? Especially important for students who do NOT test (see chart below).

A	Student tested (record has scores-may not be changed during SBD)
B	Did not test (no scores) – Student does not read English
C	Did not test (no scores) – Student is eligible to take an alternate assessment determined by the student's IEP team
D	Did not test (no scores) – Parent refusal
E	Did not test (no scores) – Student withdrew from this school between April 23, 2014 and May 7, 2014, and did not complete the test.
F	Did not test (no scores) – Extreme frustration
G	Did not test (no scores) – Requested accommodations not approved by ACT (and student chose not to test with state-allowed accommodations)
H	Test invalidated (no scores) – Misadministration (value reserved for ACT to apply-may not be changed during SBD)
I	Student was absent on BOTH initial and makeup test dates (no scores)
J	Did not test (no scores) – Student is eligible to receive homebound education for medical needs.
K	Did not test (no scores) – No reason provided by the school (value reserved for ACT to apply-may be changed during SBD)
L	Test invalidated (no scores) – Student dismissed due to prohibited behavior (may not be changed during SBD)

Voluntary
FORM # DMC-113
EDAC APPROVED
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2013-2014 CO ACT Student Biographical Data (SBD)

*In cooperation with ACT scoring methodology, changes can be made as follows.

Original Value	SBD Changed Value	Change Values
	Allowed	Not Allowed
A=Student tested (record has scores)	No Change	B, C, D, E, F, G, H, I, J, K, L
B	C, D, E, F, G, I, J	A, H, K, L
C	B, D, E, F, G, I, J	A, H, K, L
D	B, C, E, F, G, I, J	A, H, K, L
E	B, C, D, F, G, I, J	A, H, K, L
F	B, C, D, E, G, I, J	A, H, K, L
G	B, C, D, E, F, I, J	A, H, K, L
H	No change	A, B, C, D, E, F, G, I, J, K, L
I	B, C, D, E, F, G, J	A, H, K, L
J	B, C, D, E, F, G, I	A, H, K, L
K	B, C, D, E, F, G, I, J	A, H, L
L	No change	A, B, C, D, E, F, G, H, I, J, K

Note: If record has scores, the only valid value is "A." If record does not have scores, it cannot have a value of "A."

Voluntary
FORM # DMC-113
EDAC APPROVED
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Q11 Race/Ethnicity – Federal race/ethnicity reporting category - to be used in state reports

For additional information regarding the ethnicity and race reporting categories below, visit
http://www.cde.state.co.us/cdereval/rvRace-Ethnicity.htm

Below is the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.

A	American Indian or Alaska Native
B	Asian
C	Black or African American
D	Hispanic or Latino
E	Native Hawaiian or other Pacific Islander
F	White
G	Two or more races

Q12 Foreign Exchange – Is the student a foreign exchange student?

Foreign exchange students are identified by the following criteria in the Student Interchange:

- An attendance code of 04 (Non-resident, Choice – public schools of choice) or 05 (Non-Resident Non-Choice).
- State of Parent's Residence is a country code other than the United States (see https://cdeapps.cde.state.co.us/countrycodes.htm for valid values)

And also the following criteria

- Student did not take a state assessment in the prior year.

A	No
B	Yes

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