



FAQs: Completing the School District Field in Results Matter Child Records

How do we determine the school district and when do we use the “not included in district reporting” selection?

Answer: If the child is participating in a program and/or services that are funded through the Colorado Preschool Program (including ECARE preschool and ECARE kindergarten slots), or Preschool Special Education (Part B/Section 619), then you must select the school district that is flowing money to you for that child.

If the child is *not* funded through either CPP or Preschool Special Education sources, you may select a school district or “Not Part of School District Reporting”. Many local programs find it beneficial to their own reporting for all children but it is not a CDE requirement.

NOTE: Please don’t guess! When in doubt, please check with your school district contacts.

It is very important that you work closely with administrators and your local partners to be sure this determination is made correctly as it impacts state and local accountability reporting. Teachers in a Head Start program, for example, may often assume the child is funded only through Head Start, when in fact they may also receive CPP/ECARE or special education funds via a partner school district or BOCES.

- **Example 1:** Child is funded by CPP/ECARE dollars that flow from a school district to a local program. Select the school district that flows those CPP/ECARE dollars to the program.
- **Example 2:** Child is funded through preschool special education dollars that flow from a school district to the local program. Select the school district that flows those federal and state special education dollars to the local program.
- **Example 3:** Child is funded through preschool special education dollars that flow from a BOCES to the local program. Contact the BOCES for information as to the district of residence for each child and select that district on the child’s online record.
- **Example 4:** Child is funded through preschool special education dollars that flow from one school district that contracts with another school district for IEP services. Select the child’s district of residence.
- **Example 5:** Child is funded through multiple sources that **DO** include CPP/ECARE, preschool special education. Contact your program administrator for information on the school district source of those funds for each child in order to identify the correct school district.
- **Example 6:** Child is funded through one or more sources that do **NOT** include any CPP/ECARE or preschool special education. You may select the school district of residence for the child, or “Not Part of School District Reporting”.

What should I do if I can’t find the right school district in the drop-down list?

Answer: First, check to see if it might be on the list under a different name. For example, Weld RE-3J is actually listed as Keensburg RE-3J. We pull our district names from a database at CDE, but occasionally a district has more than one common way of referring to themselves or there may have been a local change in the official district name. If you still can’t find the school district on the list, please contact Marcia Blum, blum_m@cde.state.co.us or Rebecca Browning-Floyd, browning-floyd_r@cde.state.co.us as soon as possible.