



COLORADO  
Department of Education



## User Account Transfer Request

For Results Matter Online Assessment Systems  
**To be completed by requesting user only**

1. User accounts within a Results Matter online assessment tool can be transferred between subscriptions. Transferring staff user accounts ensures that:
  - a. Professional development records and interrater reliability records, if applicable, follow the user to a new place of employment.
  - b. Duplicate user accounts are not created within the State’s umbrella license.
2. Permission from the user is required to transfer a user account between subscriptions.
3. Please complete the information below and email a copy with valid signature to Rebecca Browning-Floyd: [browning-floyd\\_r@cde.state.co.us](mailto:browning-floyd_r@cde.state.co.us). Valid signatures include signature by hand or digitally via Adobe PDF. Sending a Word document with your name typed in the signature field is not sufficient.

*Your First and Last Name:*

*Online Assessment Tool Username:*

*Assessment Tool (check one):*  GOLD       COR Advantage

**Note: User accounts cannot be transferred between GOLD and COR Advantage. If you are employed at an organization/district using a different assessment tool from your previous employer, and you have never used the tool before, ask your new employer’s administrator to create a new user account for you.**

*Former Email Address:*

*New Email Address:*

*Phone number where you can be reached:*

*Prior employer/organization name and site name:*

*New employer/organization name and site name:*

I give the Colorado Department of Education permission to transfer my user account to my new employer’s subscription. I also understand that my user account may remain in a deactivated state, and that reactivation and updates to the user account details are the responsibility of the program administrator and/or yourself. Finally, I understand that user accounts cannot be transferred between GOLD and COR Advantage.

\_\_\_\_\_  
Signature

Date: