**Worksheet for Environmental Scanning**

**Internal Macro-Systemic (School Counseling Program) Factors**

The School Counseling Program Assessment, the ASCA Use of Time Assessment, and The School Counseling Core Curriculum will provide a good deal of data to inform the completion of this form. Once you have completed this worksheet, you should transfer pertinent factors to the Factor Analysis Summary (FAS) Spreadsheet and complete the weighting/rating process as instructed on the FAS. The outcomes from your FAS will guide you in developing action plans for each of the needs-based goals you developed.

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| --- | --- | --- | --- | --- |
| Internal Macro-Systemic Environment (School Counseling Program) | Issues/Questions | Findings | Strength or Weakness? | Sources |
| Articulated Beliefs and Mission Statement |  |  |  |  |
| All Students Have Access to the Program and are Served Through Standards-Based Counseling Curriculum |  |  |  |  |
| Referral Processes are in Place and Followed for Individual and Small Group Interventions |  |  |  |  |
| Programs are in Place to Support the Academic Needs of Students |  |  |  |  |
| Programs are in Place to Support the Post Secondary and Career Needs of Students |  |  |  |  |
| Programs are in Place to Support the Personal/Social Needs of Students |  |  |  |  |