***Tasks to work on for Counselor Corps Grant***

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Keep in mind the Counselor Corps Goals:

* Decrease student/counselor ratio
* Increase graduation rate
* Decrease dropout rate
* Decrease remediation rate
* Increase postsecondary matriculation rate
* Student connections w/supportive adult
* Licensed school counselors
* Implement ASCA Model
* Determining your Counselor Corps Team
* Determining support/consultation needed outside of school/district
* Mission Statement
* Vision Statement
* Needs Assessment = Creating questions, stakeholders, parallel
* Needs Assessment = Distributing and Collecting = process
* Needs Assessment = Analyzing Data = creating charts/graphs
* Environmental Scan = Collecting data on all 4 quadrants
* Environmental Scan= Analyzing Data = qualitative
* Collecting District and School Data
	+ Reviewing School Profile and School Report Card
	+ Reviewing data in UIP
	+ Collecting any other relevant data to your school/district
		- Disaggregated Grad/Matriculation / Dropout
		- Admissions Applications
		- Scholarship $$
		- Attendance
		- Counselor/student ratio
		- College Visits
		- Postsecondary Goal
		- Parent Engagement
		- ASPIRE
		- ASCA Standards Adoption
		- ICAP Development/Implementation
		- Successful matriculation between middle and high school ( if applicable)
	+ Community surveys
	+ Time Analysis Counselor
	+ Principal/Counselor Relationship
* Adopting ASCA Standards
* Analyzing all data = disaggregation, themes, patterns, identifying gaps
* Determining Goals for this year which reflect Systemic Change
	+ Aligning with UIP
* Determining Action Plans and Interventions for this year to meet the needs identified
	+ Goals and Action Plans could include the following:
		- Counseling Curriculum
		- Professional Development – ongoing, sustainable
		- Presentations/Inservices/ Workshops/Conferences
			* ASCA Standards
			* College Going Culture
			* Culture of Poverty
		- Communication Strategies
		- Postsecondary Workforce Readiness – concurrent enrollment, etc.
		- Remediation
		- Advisory Council
	+ Clearly detailed timeline for implementation
		- Identify major implementation activities, interim benchmarks and date by which accomplished
* Creation of internal and external partnerships
* Periodic Analysis/Evaluation of data as go through the year
* If High School, FAFSA Completion
* If High School, College Matriculation Rate
* Continuous evaluation of counselors through SB 10-191 or district rubric
	+ Aligning with Counselor Corps Grant
* End of Year Report for Counselor Corps Grant