

School Counseling Program Master Calendar Sample: Middle School

School: _____ School Year: _____

	Individual Student Planning	School Counseling Curriculum	Responsive Services	Program Management and System Support
August	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>		<p>Individual short-term counseling and support</p> <p>Small group counseling</p> <p>Consultation</p> <p>Prevention and early intervention services</p> <p>Crisis counseling and management</p> <p>Referral to school and community based services</p> <p>Referral to adult and peer helpers</p> <p>Dissemination of information</p>	<p>School counseling program needs assessment</p> <p>Student Services Team/Advisory Council meeting (data review and program planning)</p> <p>Development and Distribution of School Counseling Program Master Calendar</p> <p>Administrator-Counselor School Counseling Program Collaborative Partnership Agreement</p> <p>Registration</p> <p>Section 504 Student Lists</p>
September	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p>	<p>* Bullying Prevention (e.g. Second Step, Olweus, Bully Busters)</p>	<p>See list of responsive services above</p>	<p>Teaming for student success (e.g. EPT/Rtl, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior</p>

	<p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>			<p>support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p> <p>Professional development training (e.g. district school counselor meetings)</p> <p>School counseling program needs assessment</p>
October	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the</p>	<p>* Dating Violence Prevention (e.g. Love Is Not Abuse)</p> <p>* High School Planning Program for Parents of 8th Graders</p>	See list of responsive services above	<p>Teaming for student success (e.g. EPT/Rtl, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p> <p>Professional development training (e.g. district school counselor meetings)</p>

	<p>development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p> <p>Santa Fe College Grade 8 Showcase – College and Career Planning</p>			School counseling program needs assessment
November	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p> <p>* Career Academies Presentation – Grade 8</p>	* Career Planning with Choices Planner – Grade 8	See list of responsive services above	<p>Teaming for student success (e.g. EPT/RtI, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p> <p>Professional development training (e.g. district school counselor meetings)</p> <p>School counseling program needs assessment</p>
December	<p>Awareness of academic and career training opportunities (e.g.</p>		See list of responsive services above	Teaming for student success (e.g. EPT/RtI, IEP, Section 504, grade

	<p>academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>			<p>level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p> <p>Professional development training (e.g. district school counselor meetings)</p> <p>School counseling program needs assessment</p>
January	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior</p>		See list of responsive services above	<p>Teaming for student success (e.g. EPT/RtI, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p>

	<p>intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p> <p>* Career Academy Forum – Grade 8</p>			<p>Professional development training (e.g. district school counselor meetings)</p> <p>School counseling program needs assessment</p> <p>Academic and Career Academy Open House Programs</p>
February	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>	* Plan for the Future High School Planning Guide – Grade 8	See list of responsive services above	<p>Teaming for student success (e.g. EPT/Rtl, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p> <p>Professional development training (e.g. district school counselor meetings)</p> <p>School counseling program needs assessment</p> <p>Academic and Career Academy Open House Programs</p>

				FCAT 2.0 Writing
March	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>	Human Growth and Development – Grade 7	See list of responsive services above	<p>Teaming for student success (e.g. EPT/Rtl, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p> <p>School counseling program needs assessment</p> <p>High School Course Registration – Grade 8</p>
April	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p>		See list of responsive services above	<p>Teaming for student success (e.g. EPT/Rtl, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school</p>

	<p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>			<p>support programs/ services (registration and scheduling, testing and assessment)</p> <p>School counseling program needs assessment</p> <p>FCAT 2.0 Reading, Math and Science</p>
May	<p>Awareness of academic and career training opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. daily progress monitoring sheets, EPT, IEPs)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>	* Four Year High School Plan – Grade 8	See list of responsive services above	<p>Teaming for student success (e.g. EPT/Rtl, IEP, Section 504, grade level/department meetings, district/community meetings)</p> <p>Academic and behavior support programs (e.g. tutoring, mentoring, peer counseling, college outreach)</p> <p>Coordinating school support programs/ services (registration and scheduling, testing and assessment)</p> <p>School counseling program needs assessment</p> <p>School Open House</p> <p>EOC Assessments</p> <p>Career Day</p>
June	Awareness of academic and career training		See list of responsive services above	<p>Student Services Team/Advisory Council</p>

	<p>opportunities (e.g. academic and career magnet, accelerated courses and programs, tutorial and remedial programs)</p> <p>Academic course planning</p> <p>Interpretation of academic, career and social-emotional assessment scores</p> <p>Participation in the development/monitoring of academic and behavior intervention plans (e.g. EPT, IEP)</p> <p>Participation in the development of academic and behavior accommodation plans (e.g. Section 504 Plans, IEPs and EPs)</p>			<p>meeting (data review, program audit, results report, program planning)</p>
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NOTE: Annual School Counseling Program Master Calendars can be created with Google Calendar and shared with all stakeholders.

*** State-mandated violence prevention and academic and career planning curriculum**