**Colorado Graduation Guidelines Promising Practice**

<table>
<thead>
<tr>
<th><strong>District/System</strong></th>
<th>Greeley-Evans 6</th>
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<tbody>
<tr>
<td><strong>School</strong></td>
<td>University High School (public charter school)</td>
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**Contact Information**

<table>
<thead>
<tr>
<th><strong>Name</strong></th>
<th>Holly Sample</th>
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<tbody>
<tr>
<td><strong>Email</strong></td>
<td><a href="mailto:hsample@universityschools.com">hsample@universityschools.com</a></td>
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<tr>
<th><strong>Title of artifact</strong></th>
<th>Senior Project Calendar – University High School</th>
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<tr>
<td><strong>Type of practice</strong></td>
<td>Implementation tools</td>
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**Brief description of artifact**

This calendar displays dates by month for events and deadlines related to Senior Project.

**Brief description of the process resulting in the artifact**

University High School has required senior projects for over 20 years. University High School has five pathway diplomas, and the senior project is required for all. The calendar is revised annually in spring for the following academic year.

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### Types of practices in the CDE Graduation Guidelines Promising Practices collection:

1. Communications, such as announcements to school community and business community
2. Implementation process plans, such as strategic plans and timelines
3. Implementation tools connected to local graduation requirements, for instance:
   - Testing implementation (ACT, AP, ASVAB, CMAS, IB, PARCC, SAT), such as classes and retreats, administration procedures and agreements
   - Capstone implementation, such as instructions and samples
   - Concurrent Enrollment implementation, such as classes and agreements
   - Career/academic assessment implementation (e.g., ACCUPLACER, COMPASS, Work Keys), such as administration procedures and agreements
   - Industry Certificates implementation, such as samples
4. Local graduation requirements aligned with state guidelines, such as board policies
5. Regarding students with exceptionalities
6. Other: ________________________________________________________________
University High School
Senior Project Calendar 2016

April

24 Early Letter of Intent for Summer Projects

September

01 - 18 Distribution of Senior Project Booklets and Topic Selection Process
21 Letter of Intent Due to Advisor (to be reviewed by faculty)

October

6 - 8 Letter of Intent returned to students; begin approved project

November

20 Letter of request to Mentor and Parent Consent Form Due (to Mentor and Advisor)

December

01 Begin Senior Project Poster
18 Senior Project Poster Due to Advisor
15-19 Conferences to clarify graduation options for students who have not met the above due dates.

February

9 Fieldwork Journal Check (Advisor)

March

14 - 18 Spring Break – Possible time to work on project
22 Fieldwork Journal Check (Advisor)

April*

Senior Portfolio and Presentation Practice
6-10 Optional Senior Project Night (at Advisor’s discretion)
11 Senior Project Portfolio Due to (Advisor)
18 Senior Boards

*April dates are subject to change, stay in contact with your advisor and watch school newsletters for updates.