

**Colorado Department of Education**  
**Concurrent Enrollment Advisory Board Meeting Minutes**  
**December 3, 2015**  
**Hope Online Academy, Douglas County. 1:00-4:00PM**

**Present:**

Kelly Rosensweet  
Rebecca Fernandez Martinez  
Sarah Heath  
Rick Sciacca  
Dan Hoff

Heather Exby (phone)  
Susan Clough (phone)  
Mimi Leonard  
Michael Gage (phone)  
Jill Toussaint

**Not present:**

1) **Welcome, Introductions & Minutes Approval 1:00 p.m. Sarah Heath**

- a) Meeting called to order at 1:00 p.m. by Chair, Sarah Heath
- b) Approval of September meeting minutes
  - i) Motion to approve minutes: Rick Sciacca. Second: Kelly Rosensweet. Unanimous approval.

2) **CDE & DHE Updates 1:10 p.m. Michelle Liu & Carl Einhaus**

- a) **CDE Updates:** Michelle Camacho Liu
  - i) Update on Board vacancies
    - (1) CDE is working to fill vacancy for secondary representative. Anticipate new member to be appointed by Commissioner by the January CEAB meeting.
    - (2) A new vacancy for an IHE representative is currently open. DHE will be responsible for appointing a new member.
  - ii) ASCENT Update-Initial requests due Feb. 1<sup>st</sup>. Process will be opened by CDE in January.
  - iii) Lean Process Update – Sarah Heath
    - (1) Week-long event where rural, urban, suburban Colorado representatives from both secondary and higher education will meet to discuss issues/pain points within CE and opportunities to make CE a more streamline process. Thanks to Stephanie from CWDC for sponsoring LEAN.
  - iv) CCCS placement assessment & policy – Sarah: updates are still being made, and more information will be available at the January CEAB meeting.
- b) **DHE Update:** Carl Einhaus
  - i) Overview of Department of Higher Educations goal of closing the achievement gap and alignment with Concurrent Enrollment.
  - ii) Degree within reach - the state of Colorado’s way of describing “reverse transfer,” a process which began in 2014 that allows students who have transferred from a Colorado community college to a Colorado university to combine credits from both institutions and apply them towards an associate’s degree. More information here: <http://degreewithinreach.org/>
    - (1) 260 degrees awarded in 2<sup>nd</sup> round
  - iii) DHE Teacher Quality Grant Update-

- (1) Three Colorado campuses will soon receive nearly \$630,000 in federal grants to enhance innovative approaches to teacher preparation. Funds will be used to support recruitment of teachers to rural regions of Colorado and enhance professional development in the STEM fields, two areas of need in Colorado educator preparation.
- (2) Recipients of the 2015-16 Improving Teacher Quality Grants are:
  - Western State Colorado University (\$210,000) – Increasing Statewide Outreach to Improve Rural Teacher Recruitment
  - Colorado State University Global Campus (\$210,000) – STEM Professional Development
  - Colorado State University – Pueblo (\$209,570) -- Rural District Engagement with the South Central BOCES

**3) House Bill 15-1275 1:45 p.m.**

- a) Misti Ruthven and Stephanie Veck (CWDC) – background on establishing legislation and role of CEAB in establishing recommendations. Clarification on audience for recommendations also being legislative/policy makers.
- b) Overview – clarifying that courses related to apprenticeship programs and internship programs can be utilized within Concurrent Enrollment.
- c) Taskforce update – multiple meetings with CEAB subcommittee to draft recommendations, including identification of barriers and current practices.
  - i) Taskforce draft updated to shorten for legislative/policy maker audience
  - ii) Need to vet with the field and gather feedback before formally issuing the recommendations.
  - iii) Recommendations, when issued, will be a “living document” and provide a snapshot in time of where current practice and opportunities are.
- d) Review draft of recommendations:
  - i) Mimi Leonard and Dan Hoff suggested clarifications for pre-apprenticeship programs.
  - ii) Recommendation to link to external resources where possible to gather expanded information to minimize what is in actual document.
  - iii) Mimi Leonard - Motion to input recommendations and edits, and send to field to vet. Dan Hoff – seconded. Unanimous approval.

**4) Review of CEAB Priorities & CEAB Memo 2:45 p.m.**

- a) Overview of priorities identified at retreat, and top identified by the CEAB members survey:
  - i) Approval of high school teachers qualified to teach CE
  - ii) Identifying best practices (limiting barriers, creating opportunities for students)
- b) CEAB memo – annual memo to State Board of Education providing overview of CEAB work and potential recommendations.
- c) CEAB members sent draft of CEAB memo to review
- d) Mimi Leonard – motion to approve CEAB memo, Dan Hoff – seconded. Unanimous approval.

**5) HLC Guidelines for Qualified Faculty 3:15 p.m. – Carl Einhaus**

- a) Overview of Guidelines & timeline – [resource document provided by DHE](#)
- b) Discussion of implementation plans
  - i) HLC is allowing IHEs to apply for an extension to get current CE instructors aligned with updated guidelines/appropriately credentialed. Application/process should be available in Jan/Feb 2016.
  - ii) Guidelines for both academic programs and CTE courses.
  - iii) Minimum guidelines does not guarantee being hired by the IHE.
  - iv) Request for list of Guaranteed Transfer Courses:  
<http://higher.ed.colorado.gov/academics/transfers/students.html>
    - (1) Potentially misalignment between what is posted on DHE website, with CCCS website and Banner registration system.

**6) Public Input 3:45 p.m.**

- a) NACEP
  - i) Sarah Heath thanks the field on behalf of the board for NACEP participation.
  - ii) Participants feedback from attending conference:
    - (1) NACEP shows how Colorado is “above the curve”, and this was evident from the sessions.
    - (2) Great marketing examples and ideas that people can try to implement from the sessions.
    - (3) When dealing with certain populations of students, field is seeking expert help for at risk, minority students to gear them towards the college path. This was something that was missing from NACEP.
- b) Rural concerns: IHE seeking understanding service areas to be able to provide CE to districts more broadly. LEP concerns of not having HS teacher credentialed for CE on HS campus.
  - i) La Veta looking into options to provide rural districts with courses to other districts via distance education where CE not otherwise available.

**7) Action Plan and Next Steps 3:50 p.m.**

- a) Resources – Request from CEAB members to get policy/promising practices document out to field to provide additional support.
  - i) CDE is continuing to update to align with other information and resources being collected through Lean and 1275 recommendations.
- b) Additional HLC Updates and Clarification – more information on extension options, and ideas to deal with limitations.
- c) Lean Process Update
- d) Additional Service Area guidance – waiver and approval process
- e) CCCS placement assessment

**8) Adjourn 4:00 p.m.**

**9) Next Meeting Thursday, Jan 28, 1-4pm Location TBD**