

## Concurrent Enrollment Advisory Board Meeting Minutes

Pickens Technical College, Aurora, CO

Thursday, December 15, 2016

### Present:

Sarah Heath  
Kristin Weaver (for Diana Zakhem)  
Heather Exby (call-in)  
Jill Toussaint (call-in)  
Michael Gage (call-in)  
Mimi Leonard  
Rebecca Martinez  
Rick Sciacca

### Not Present:

Daniel Hoff  
Danny Martinez  
Kelly Rosensweet  
Susan Clough  
Tammy Ward

### Welcome & Minutes Approval

1. Meeting was called to order by Sarah Heath, CEAB Chair at 1:15pm.
2. Board approval of September 22, 2016 meeting minutes: Heather Exby motioned to approve; second by Mimi Leonard. All in favor.
3. Review and approval of 2016 CEAB's memo of Concurrent Enrollment Programs Act Recommendations to the Colorado State Board of Education and Colorado Commission on Higher Education: Rick Sciacca motioned to approve; second by Rebecca Martinez. All in favor.

### CDE Updates

1. Concurrent Enrollment Transparency Bill (HB 16-1144) – student/parent communication wording
  - a) CDE provided a document with sample language that districts may want to use to communicate with their students and parents/legal guardians in compliance with HB16-1144. Suggestion was made to change any references to “transfer status” of course(s) to read “Areas of Study”; and to modify the definition as follows:  
***Area of Study:** Yes, means that most colleges and universities in the State of Colorado give credit to students who have earned college credit at a different school in the program of study that the course can apply to. No, means that most colleges and universities in the State of Colorado do NOT give credit for the course being earned at a different school in the program of study that the course can apply to.*
  - b) CDE will make changes and distribute final draft to districts in Word format so that districts can change/tailor wording to best accommodate their student/parent/legal guardian populations.
  - c) CDE will also post the document on the CEAB webpage, “The Scoop” and “CDE Update”.
  - d) Districts are not required to use this document or exact wording; however, they are required to communicate their district-specific information to their students/parents/legal guardians.
2. Career Success Pilot Program (HB 16-1289)
  - a) CDE is developing guidance, MOU and reporting documents that will be available on a new Career Success Pilot Program webpage on the CDE Postsecondary Readiness website by the end of January, 2017.



**COLORADO**  
Department of Education

- b) Districts and charter schools will be asked to submit their MOU and reporting document (which will include data for all students who **completed** any of the qualified programs/AP courses during the school year ending 6/30) by June 30 of each year.
  - c) CDE will distribute incentives of up to \$1,000 per student to districts/ Charter Institute beginning mid-July of each year. Should the annual appropriated amount be insufficient to fully fund the total number of reported students, CDE will **prorate** the amount distributed to each district and the Institute to the amount required to fund the total number of students reported by tier.
  - d) The annual appropriation will be distributed in tiered order: 1) industry certification programs, 2) internships, residencies, construction industry pre-apprenticeships or construction industry apprenticeships, and 3) Computer Science Advanced Placement courses.
3. Updates to Concurrent Enrollment webpage – the following documents have been added to the October Count Resource Guide section under “Resources”:
- a) Transfer Students (Enrollment Exceptions);
  - b) Transition Students (18-21 Year Old Services);
  - c) 5<sup>th</sup> Year and Beyond Students (Taking Concurrent Enrollment)
4. Dr. Katy Anthes has been named as permanent Commissioner of the Department of Education.
5. CDE will be requesting a position to support CE at the Joint Budget Committee briefing tomorrow (12/16/16). If funded, support will start 7/1/17.
6. Board and attendees reviewed questions that CDE has received from districts/schools.
- a) *How are school districts and community colleges safely sharing student information with SASIDs?*
    - Personally Identifiable Information (incl. student name, ssn, student number, etc.) must be shared/transmitted via a secured platform (often password protected). Email is **not** a secured platform.
    - See the [Student Data Transparency and Security Act \(HB16-1423\)](#).
    - More K-12 and Community College guidance will be provided at next CEAB meeting.
  - b) *Are any online schools offering CE? What platform are they using?*
    - Goal Academy is not – feel it is more beneficial for students to have experience on the college campuses
    - Example of some platforms that allow teachers to design classes online that meet college standards: Blackboard; Canvas; Achieve. CCCS uses D2L
  - c) *What are schools asking their college partners to do regarding HB16-1144?* List GT courses for CE on their websites and include in letters to students/parents.

#### **CDHE Updates – Carl Einhaus**

1. No major legislation moving forward at this time. Refocusing on master plan and Strategic Priority Initiative to cut attainment gap in half by 2025 with many efforts and programs.
2. Transfer of dual/Concurrent Enrollment credit: What is guaranteed and what is not – *Dr. Ian Macgillivray*
  - Distributed “Ensuring College-Readiness and Applicability of Credits Earned during High School” document for review/discussion.
  - Document is designed to communication with K-12 students/parents, to help them understand their pathway options and the impact that their decision might have on their future path choices.



**COLORADO**  
Department of Education

- Each type of college program is usually aligned with a specific math course. Default placement of students in College Algebra should be avoided. College Algebra should only be taken if they must take Calculus 1 (usually STEM majors and some business majors).
  - Counselors & teachers can use document to advise students in pathway choice. This will align well with Grad Guidelines.
  - Messaging: a subcommittee has been created to address math pathways and how to reposition and communicate updates. It was suggested that information be sent to school principals as well as superintendents. Ian would like ideas as to how to message this to districts/schools – contact him at [Ian.Macgillivray@dhe.state.co.us](mailto:Ian.Macgillivray@dhe.state.co.us) or 303-862-3008.
  - Should emphasize to students that once they take a college course, they will have a college transcript and a college GPA. Poor grade(s) could have a negative impact on future scholarship and financial aid opportunities.
  - Suggested changes will be made to document and revised draft will be posted to CE and CEAB webpages.
3. Prior learning assessment - *Dr. Ian Macgillivray*
    - Refer to <https://higher.ed.colorado.gov/Academics/Transfers/> for GT Pathways and AP & IB transfer credit chart
  4. CE teacher qualification in rural districts funding option– *Dr. Robert Mitchell*
    - 20 rural district teachers will be supported to complete 18 hours of graduate credit (in specific content area) required by HLC to teach CE courses through UNC. 100 teachers will be supported over 5 years; with the hope of keeping these teachers in rural schools. Ultimate goal is to have 15-20% of teachers in all high schools qualified to teach CE courses.
    - Working on a list of applicable online courses that Colorado universities offer. List will be posted on CCCS & DHE websites possibly by January 5, 2017. Will be constantly updated.
    - This option is funded through the Rural Education Support Bill (SB 16-104) which guarantees \$2.2M (through general fund) over 5 years to support rural schools via scholarships.
    - CDE can help publicize to get information out to teachers.
  5. CCCS Scholarships are available for **current college faculty and CE instructors who are already teaching but do not always have the required 18 credit hours.**
    - Available for faculty at Community Colleges that have requested an HLC waiver and will fund professional development programs for their faculty.
    - First round of six community college applicants is being reviewed. This scholarship program was announced to VP's of Instruction at the community colleges.
    - Board passed \$500 per credit hour, up to \$5,000 per teacher.
    - Completing the 18 credits does not guarantee employment at the college.
    - CCCS will use the first year as a testing phase to determine what qualification barriers exist at all districts and CCs to request further funding.
    - Districts should not have any CE teachers that are not qualified. Currently there is no funding to qualify CE teachers at the district level.

**Advisory Board member update** - Area Technical College board member has resigned. Open board member position will be announced to Pickens, Emily Griffith and Delta-Montrose Technical Colleges next week.



**COLORADO**  
Department of Education

### **Previous discussion follow up**

- Electronic CE enrollment forms and e-signature – FRCC Westminster will make available to their students on 1/1/2017 for Fall 2017. Students and parents can complete the CE form online which consists of demographic information and acknowledgements, e-sign, and submit via Formstack.

### **Public Input - None**

### **Action Plan and Next Steps**

1. Current legislative session updates
2. Follow up: CE certification for high school teachers not currently in pipeline – best practices from districts/colleges
3. Data privacy for K-12 and community colleges
4. Sharing teacher credential information without requesting official transcripts – eliminate duplicate steps/cost.
5. Status update on electronic processing for Front Range Westminster

**Next Meeting:**            *Date:* Thursday, March 16, 2017  
                                  *Location:* La Veta School District  
                                  *Time:* 11am-2pm

**Adjourned** at 3:30pm



**COLORADO**  
Department of Education