

PLEASE NOTE: THIS IS ONLY A SAMPLE DOCUMENT. THE OFFICIAL REPORTING DOCUMENT WILL BE FORWARDED TO YOU BY CDE AFTER YOU SUBMIT YOUR MOU.

Career Success Pilot Program Reporting Document

1. Report **aggregate totals only** in every box of the student data grid for your students who successfully completed any of the qualified programs/courses listed.
2. Attach a separate sheet(s) **listing the names of the specific types** of qualified Programs/courses that your students successfully completed by category (e.g. industry certification, internship program, etc.) using program/course names as shown on the [List of Qualified Programs](#) (e.g. Early Childhood Education Certificate, Drywall and ceiling tile installers construction pre-apprenticeship).
3. Submit by June 30th using the *Synclplicity* secure file transfer system only.

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