



Career Success Pilot Program Memorandum of Understanding 2016-17

The purpose of this document is to outline the requirements for districts, district charter schools and institute charter schools to participate in the Career Success Pilot Program.

The Career Success Pilot Program (HB16-1289) provides financial incentives for participating school districts and charter schools (both district and Institute authorized) that encourage high school students (grades 9-12) to complete qualified industry credential programs, internships, residencies, construction pre-apprenticeship or construction apprenticeship programs, or qualified Advanced Placement courses.

District/Charter School Name: _____

Please initial each statement below:

_____ I understand the Program definition of qualified programs/courses as outlined in Appendix A and will effectively communicate them to our students.

_____ I understand the district/charter school reporting requirements as outlined in Appendix A and will complete and submit this MOU and accurately report the required student data to the Colorado Department of Education (CDE) by June 30th of each year following the school year for which we are requesting incentive funding.

_____ I understand the incentive distribution formula as outlined in Appendix A and that submission of this MOU and required student data does not guarantee full funding of all reported qualifying students in my district/charter school.

_____ I am an eligible signatory for my district/charter school. An eligible signatory is: (1) for a district, the superintendent or authorized representative; (2) for a charter school, the principal or authorized representative of the Charter School Institute.

District authorized Charter School only

_____ I understand that if the district decides not to participate in the Program that the district must:
1) report the participating charter school pupil enrollments to CDE on behalf of the charter school(s),
and 2) distribute 100% of incentive money to the charter school(s).

By signing below you are agreeing to comply with the law and guidelines set forth for the Career Success Pilot Program, and confirming your eligibility as a signatory for the district or charter school.

Signature

Date

Printed Name

Title

Phone number

Email Address

Contact Person Information

Name:

Title:

Phone #:

E-mail address:

SUBMIT TO:

Mary Anne Hunter, CDE

Hunter_Mary@cde.state.co.us

-or-

Colorado Department of Education
201 E. Colfax Ave. 316
Denver, CO 80203

APPENDIX A

Career Success Pilot Program

QUALIFIED PROGRAMS/COURSES

The standards that are set forth in each qualified program type defined by statute include:

1. **Qualified Industry-Credential Program** - career and technical education program that result in an industry-recognized credential; **with** credits that apply to high school graduation (which may be earned through concurrent enrollment); **and** is designated as a qualified program by the Colorado Workforce Development Council (CWDC). Student must have earned the credential between July 1, 2016 and June 30, 2017.
2. **Qualified Residency program** - provides students with a set of well-defined occupational skills and abilities by teaching both theoretical and practical concepts primarily through on-the-job training and related instruction; **and** ensures that students receive a form of compensation for the on-the-job training; **and** is designated as a qualified program by the CWDC. Successful completion is determined by the residency program.
3. **Qualified Internship Program** - is aligned with postsecondary education or employment opportunity; **and** employs a sufficient number of internship case managers to monitor student participation; **and** provides students with pre-internship training or coursework that is designed to prepare students for the internship; **and** implements adequate safety and supervisory safeguards for students participating in the internship; **and** is designated as a qualified program by the CWDC. Successful completion is determined by the internship program.
4. **Construction industry Pre-apprenticeship Program** — program or set of strategies that: is designed to prepare students for careers in construction industry by facilitating the entry of students into a registered construction industry apprenticeship program; has a documented relationship with at least one apprenticeship program registered with U.S. Department of Labor Office of Apprenticeship and; meets the quality pre-apprenticeship program standards maintained by the Employment and Training Administration of the U.S. Department of Labor; students must complete program requirements with a passing grade; **and** be accepted into a construction industry apprenticeship program as a registered apprentice is designated as a qualified program by the CWDC.
5. **Construction industry Apprenticeship Program** - must be registered with U.S. Department of Labor's Office of Apprenticeship, and trains students for careers in the construction industry; students must be accepted as a registered apprentice in a construction industry apprenticeship program; **and** employed by a construction industry contractor. Is designated as a qualified program by the CWDC.
6. **Qualified Advanced Placement course** – students must achieve a **minimum score of 3** on the end-of-course examination in **AP Computer Science A** or **AP Computer Science Principles** which deliver a college-level curriculum, and award postsecondary course credit.

Reporting Requirements

Upon receipt of a completed and signed MOU, CDE will forward the MOU contact person an email with instructions to use the secure file transfer system *Syncplicity* to securely submit the Career Success Pilot Program Reporting Form by **June 30th**. The reporting form requires aggregated data of the total number of students who successfully earned/completed any of the qualified programs between July 1st and June 30th (July 1, 2016 and June 30, 2017 for the first program year).

If a school district chooses not to participate in the Career Success Pilot Program in any given year, but a charter school that is authorized by the district chooses to participate, the nonparticipating district shall report the above-mentioned data to the Department of Education on behalf of the participating charter school. The nonparticipating

district shall distribute 100% of the program funds it receives on behalf of the students enrolled in the participating charter school to the appropriate charter school(s).

Incentives Distribution

The General Assembly shall annually appropriate at least \$1 Million to the Department of Education for the Career Success Pilot Program. The Department of Education shall distribute each year's appropriation in the following manner, assuming this program receives funding appropriation:

TIER 1:

\$1,000 for each student reported by the district or charter school as having **successfully earned an industry certificate by completing a qualified industry-credential program** between July 1, 2016 and June 30, 2017. Should the annual appropriated amount be insufficient to fully fund the total number of reported students, the Department shall reduce the amount distributed to each district or charter school to the amount required to fund the total number of students reported in this tier, based on the percentage of the total that the district or charter requests.

TIER 2:

If money remains in the program appropriation each funding year after fully funding Tier 1 students, the Department shall distribute to each district or charter school \$1,000 for each student reported as **having successfully completed a qualified internship, residency or construction industry pre-apprenticeship or apprenticeship program** between July 1, 2016 and June 30, 2017. Should the annual appropriated amount be insufficient to fully fund the total number of reported students, the Department shall reduce the amount distributed to each district or charter school to the amount required to fund the total number of students reported in this tier, based on the percentage of the total that the district or charter requests.

TIER 3:

If money remains in the program appropriation each funding year after fully funding Tier 2 students, the Department shall distribute to each district or charter school \$1,000 for each student reported as **having received a minimum score of 3 on the end-of-course examination in AP Computer Science A or AP Computer Science Principles courses** between July 1, 2016 and June 30, 2017. Should the annual appropriated amount be insufficient to fully fund the total number of reported students, the Department shall reduce the amount distributed to each district or charter school to the amount required to fund the total number of students reported in this tier, based on the percentage of the total that the district or charter requests.

FUNDING NOTE: Each school district and the Charter School Institute that authorizes a charter school and acts as a fiscal agent shall forward 100% of the amount of program funds received on behalf of the students enrolled in the participating charter school to the appropriate charter school(s).