

Acknowledgement System Matrix: Elementary Example

Type	What?	Who?	When?	Where?	How?	To whom?	Why? (purpose)
High Frequency <ul style="list-style-type: none"> In the moment, predictable, happens all the time 	ROAR Cards	Any staff member in building (classified & certified)	When any student exhibits ROAR behavior	Throughout the school. ROAR Cards are in workrooms	Staff member fills out ROAR ticket with student's name and what behavior they exhibited	All students	To acknowledge students for displaying behavior expectations
Redemption of High Frequency <ul style="list-style-type: none"> What happens once a student receives a high-frequency acknowledgement? 	Random drawing for T-shirt	Administrator draws names from a random drawing. Students can elect to enter the drawing or save their ROAR tickets for the store	Weekly – on Thursday	Students place ROAR card in grade level buckets in main hallway	<ul style="list-style-type: none"> Random drawing Students names are announced over intercom with Friday announcements Students come down to office to pick up T-shirt after name is called Whole group gets picture taken and posted in main hallway 	One boy and one girl per grade level	To provide a public recognition
	School Store	Staff members rotate turns running the store	Twice/month during afternoon and after-school	Main hallway/office	<ul style="list-style-type: none"> Students can use ROAR tickets to purchase items in store 	All students	To encourage use of behavior expectations
Unpredictable / Intermittent <ul style="list-style-type: none"> Surprise acknowledgment, not frequent, may be based on data 	ROAR Postcards mailed home	Grade level teams	Once per week	Postcards can be found in front office	<ul style="list-style-type: none"> Grade level team agrees on students and completes postcard Postcard is given to secretary and she mails home the card 	2 students per grade level	To provide a surprise note home to parents of student's effort.

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Unpredictable / Intermittent (cont)	Super Sub Slips	Substitute teachers	Anytime they are in the building	5 Super Sub slips and directions included in sub folder/plans	<ul style="list-style-type: none"> Substitute is given sub slips and asked to give out to students throughout the day When a student receives a Super Sub Slip, they immediately go to the office Student gets a sticker that says "I was a Super Sub Helper!" 	Any student exhibiting ROAR behavior	<p>To encourage students to maintain ROAR expectations while teacher is gone</p> <p>To provide a management tool for substitutes</p>
	ROAR staff notes	Any staff member in building	When a staff member has done something nice for a colleague	<p>Throughout the school.</p> <p>ROAR staff cards are in the basket near mailboxes</p>	<ul style="list-style-type: none"> Staff completes ROAR note with the name of person and good deed Staff gets a piece of candy from principal's office to tape to the note Staff puts the note in other staff members mailbox 	All staff	To acknowledge good deeds done for one another

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Unpredictable / Intermittent (cont)	Golden Plunger to the cleanest room	Custodian	Once per week	In the classroom	<ul style="list-style-type: none"> • Custodian leaves golden plunger on the desk of the classroom teacher for the cleanest room • Golden plunger is displayed for all to see 	The cleanest classroom for the entire week	<p>To encourage staff and students to respect their environment</p> <p>To include other staff in the PBIS system</p> <p>To provide a public recognition</p>
Long-Term Universal Celebrations <ul style="list-style-type: none"> • School-wide target met, set on data, predictable 	Assembly with activities	<p>All school participation</p> <p>PBIS team plans the events</p>	Quarterly	In the gym, auditorium or playground	<ul style="list-style-type: none"> • Primary and intermediate separate 	All school participation	To celebrate the effort of the entire school with ROAR expectations