### Sample Pre-Operational Visit Form

#### Site Details
- Site name: __________________________ Site number: __________________________
- Site address: __________________________
- Site telephone number: __________________________
- Person to contact for use of site: __________________________

#### Type of Site
- Recreation center
- Residential camp
- School
- Play street
- Church
- Playground
- Park
- Settlement house
- Healthcare
- Libraries
- Rural Development (RD)/Housing and Urban Development (HUD)
- Other

#### Estimated Numbers
- Estimated number of children the site could serve: __________
- Estimated number of needy children in area: __________

#### Adequacy of Facilities
- Are the present facilities adequate for an organized meal service?  
  - Yes  
  - No  
- If answer is no, comments:

#### Facilities for Children
- For the estimated number of children, does the site have:  
  - Yes  
  - No
  
  - Shelter for inclement weather?
  - Adequate cooking facilities (if applicable)?
  - Adequate storage for prepared or delivered food?
  - Storage space for records at site?
  - Adequate refrigeration?
  - Access to a telephone?

#### For-Profit Status
- Is this site for-profit?  
  - Yes  
  - No

#### Activities
- What types of organized activities are possible or planned at this site?

#### Improvements
- Improvements or corrective actions needed before site operates:

#### Previous Summer
- Did the site have any deficiencies in the previous summer?

#### Signature
- Monitor’s Signature: __________________________  
- Date: __________