



# COLORADO DEPARTMENT *of* EDUCATION

## OFFICE OF SCHOOL NUTRITION

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**Robert K. Hammond**  
Commissioner of Education

**Keith Owen, Ph.D.**  
Deputy Commissioner

TO: Child Nutrition Program Directors and Administrators

FROM: Sara Rose Foreman, Senior Consultant – Office of School Nutrition  
Jane Brand, Director – Office of School Nutrition

DATE: March 17, 2014

SUBJECT: Fresh Fruit and Vegetable Program Application Materials 2014-2015

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This memorandum provides information regarding the application for the U.S. Department of Agriculture (USDA) Fresh Fruit and Vegetable Program (FFVP) for school year 2014-2015. Colorado expects to receive approximately 2.8 million dollars to appropriate to School Food Authorities to implement the program in the selected schools. The amount awarded per selected site will be based on total school enrollment at a rate of approximately \$50-\$75 per student.

Acceptance for the FFVP will be based on the following criteria. Qualifying schools will:

- Be an elementary school
- Be able to begin operating at the **beginning** of the 2014-2015 School Year
- Have a free & reduced price enrollment at or above 50%. **Preference will be given to those schools with the highest percentage of free & reduced eligibility. If your school has 80%+ free & reduced, you will most likely receive this program if you apply.** Please use K-12 free/reduced enrollment & percent data from the official October 2013 pupil count located at: <http://www.cde.state.co.us/cdereval/pupilcurrentschool>

Please note: a high need school may not be selected if the:

- School fails to meet the deadline for application completion.
- School does not have the support of its administration.
- State has concerns with the school's administration of another Child Nutrition Program.
- State believes that a school cannot properly operate the FFVP despite previous support from the state.

Please note:

Each applying school must submit one complete copy of the "Site Information Form" (2 pages) with original signatures. Further details on the online portion will be provided at a later time to those SFAs selected for the program.

Timeline:

Application Due Date:	<b>Monday April 21, 2014</b>
Final School Selection:	May, 2014
Agreement Due Date:	June, 2014
Training:	June - August 2014
Grant Award & Start Date:	July 1, 2014

Please refer to the following links for the Site Information Form and additional information:

CDE FFVP website: <http://www.cde.state.co.us/nutrition/nutriffvpp>

USDA Fresh Fruit and Vegetable Handbook:

<http://www.cde.state.co.us/sites/default/files/FFVP%20Handbook.pdf>

USDA FFVP Toolkit: <http://www.fns.usda.gov/cnd/FFVP/toolkit.htm>

If you have questions regarding the program or the application process, please contact:

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