

Background: [House Bill 19-1055](#) provides \$25 million in formula-based grants for the purpose of acquiring furniture, fixtures, or equipment (FFE) needed to conduct full-day kindergarten (FDK) or preschool educational programs.

In July 2019, 80 percent of the appropriated funds were distributed to districts based upon projected full-day kindergarten enrollment for SY2019-20. The actual full-day kindergarten enrollment will be reported by districts through the 2019 Student October Count data collection. The actual enrollment will be used to update the formula distributions through a mid-year true-up in early 2020. By February 2020, the remaining 20 percent of the funds will be distributed to districts.

Districts should use revenue source code 3000 and grant code 3250 for both revenues and expenditures for these funds. All expenditures must meet the definition of furniture, fixture and equipment pursuant to the [Financial Policies and Procedures Chart of Accounts](#) to **conduct** full-day kindergarten or preschool and be coded to Object Code 0730-0739 (starting at the bottom of page 119) copied here for your convenience.

0730 Equipment. Expenditures for the initial and replacement items of equipment, such as machinery, furniture, fixtures and vehicles. Machinery, furniture and fixtures (including teacher desks, chairs and file cabinets), technology equipment and other equipment that are used for instructional purposes should be charged to appropriate instructional programs.

The district's capital asset policy establishes criteria for when an equipment item must be capitalized and included on the district's property inventory records. Usually this criteria requires equipment costing above a certain dollar amount to be capitalized. Capitalized equipment must be coded with an object 0730 through 0734 or 0736 through 0739. Equipment that does not meet the criteria for capitalization (usually below a dollar amount requiring capitalization) may be coded with object 0735 or in the object 0600 Supplies series.

0731 Machinery. Expenditures for equipment usually composed of a complex combination of parts (excluding vehicles). Examples are lathes, drill presses, printing presses, microscopes, etc.

0732 Vehicles. Expenditures for vehicles which are licensed that are used to transport persons or objects. Examples are automobiles, trucks, buses, station wagons and vans.

0733 Furniture and Fixtures. Expenditures for equipment used for sitting; as a support for writing and work activities; and, a storage space for material items.

0734 Technology Equipment. Expenditures for computers and other technology equipment. Examples are computers, laser printers, CD ROM equipment, VCRs, Software, etc.



0735 Non-Capital Equipment. Expenditures for items classified as equipment, but costing less than the district policy for capital assets inventory. Alternatively, non-capital equipment may be coded as a supply to an object in the 0600 series.

0739 Other Equipment. Expenditures for all other equipment not classified elsewhere in the 0730 object series.