



**Vision**

*All students in Colorado will become educated and productive citizens capable of succeeding in society, the workforce, and life.*

**Goals**

*Every student, every step of the way*



**Date & Time:**

September 7, 2017  
1:30 p.m. – 4:00 p.m.

**Location:**

201 E. Colfax Ave. Rm. 101  
Denver, CO 80203

**Capital Construction Assistance Board Members**

Tim Reed –Chair  
Kathy Gebhardt – Vice Chair  
Brian Amack

Margi Ammon  
Denise Pearson  
Ken Haptonstall

Cyndi Wright  
Scott Stevens  
Roger Good

- I. Call to Order – 1:31 p.m.
- II. Pledge of Allegiance
- III. Roll Call – Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed  
CDE Attendees: Anna Fitzer, Julia Fitzpatrick, Dustin Guerin, Cheryl Honigsberg, Jay Hoskinson, Ashley Moretti, and Jennifer Okes  
AG’s Representatives: Robin Cochran
- IV. Approve Agenda  
Motion by: Roger Good  
2<sup>nd</sup> by: Cyndi Wright  
All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed  
All opposed: None
- V. Approve Previous Meeting Minutes from May 17-18, 2017 and August 3, 2017  
Scott Stevens made a motion to table this item until the end of the meeting.  
2<sup>nd</sup> by: Denise Pearson  
All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed  
All opposed: None
- VI. Board Report  
Brian Amack, the CCAB’s newest member, introduced himself. Each member of the CCAB also introduced themselves.  
  
Scott Stevens and Denise Pearson attended the ribbon cutting for Edison School District. Denise spoke on the Board’s behalf.
- VII. Director’s Report  
The Division staff to introduce themselves to Brian Amack.

Brighton Heritage Academy, a BEST grant recipient, will be holding a rededication ceremony Sept 12, 2017 and all CCAB members are invited to attend. Marachek Middle School, a BEST grant recipient, is having a beam signing celebration on Sept 13, 2017, and all CCAB members are invited to attend.

The Green Schools Summit on November 3, 2017, and all CCAB members are invited to attend.

The Division received twelve applicants for the vacant Director Position. Seven have been interviewed, and the two final candidates will be interviewed by the CCAB during executive session.

Facility Insight Program has completed an entire year of assessments. So far 7.5 million sq. feet has been assessed. The Division had been trying to strategize a way to hit the target of three years. The goal is to hire three more assessors and ask the Joint Budget Committee to extend the assessment schedule from three years to five years. Denise Pearson asked if the refresh would take five years as well. Dustin Guerin stated the refresh should go faster than five years. Kathy expressed concern about adding an additional two years to the assessment schedule. Dustin explained that the additional three assessors and the two year extension right now seems to be the best option.

Ricardo Flores Magon Academy has been experiencing trouble with their roof and may come to the CCAB for an emergency grant in the coming months. More information will be relayed to the CCAB as the Division receives it.

#### VIII. Executive Session

- a. The Public School Capital Construction Assistance Board will convene an Executive Session under section § 24-6-402(3)(b)(I), C.R.S., to discuss the appointment of an employee including interviewing and making a recommendation to the CDE Commissioner on the hiring of an executive director for the Division.

Tim Reed made a motion to go into executive session for the purpose of discussing matters required to be kept confidential by state statutes in accordance § 24-6-402(3)(b)(I), C.R.S., to discuss the appointment of an employee including interviewing and making the recommendation to the CDE Commissioner on the hiring of an executive director for the Division.

2<sup>nd</sup> by: Kathy Gebhardt

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

*The board convened into executive session from 1:53 p.m. -4:02 p.m.*

*Ken Haptonstall left the meeting once executive session ended.*

#### IX. Discussion Items

The CCAB collectively agreed to amend the agenda to postpone the discussion item "Overview of BEST Grant Waiver" to the October 5, 2017 meeting. They also reversed the order of the action items to

- a) Make a recommendation to the CDE Commissioner regarding an appointment for the Director of Capital Construction
- b) Notice of Rule Making for the BEST Program Rules and Public School Facilities Construction Guidelines

#### X. Action Items

- a. Make a recommendation to the CDE Commissioner regarding an appointment for the Director of Capital Construction  
Denise Pearson moved to recommend Andy Stine to the CDE Commissioner for the appointment of the

Director of Capital Construction.

2<sup>nd</sup> by: Cyndi Wright

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

- b. Notice of Rule Making for the BEST Program Rules and Public School Facilities Construction Guidelines  
Dustin Guerin explained the committee hearings audio clarified how the CCAB is expected to award a technology grant under the BEST Program. There will be no separate grant program or funding for technology grants. Technology grant applications are expected to follow the same protocols as other BEST grant applications. It is the CCAB's discretion to determine what priority one applications are more urgent than others. The BEST Program Rules have been amended to reflect the statutory changes of the definition of "technology".

The CCAB discussed having policies set to determine best practices regarding the grant program that aren't defined in statute. All policies set forth will not have to endure a formal adoption process relative to rulemaking. The Division will draft best practice policy(s) and present them to the CCAB at the October 5, 2017 meeting.

Margi Ammon asked for clarification about changes to the rules regarding energy performance contract grants. She stated companies have been telling districts that BEST grants can be used to enter into energy performance contracts. Scott Stevens does not believe the CCAB should be involved in performance -contracting as it does not apply to the program. Jennifer Okes explained the intent of HB 17-1082 was to fund technology grants. The energy performance contracting was a last minute amendment to the bill. Jennifer expressed energy performance contracts do not address health, safety, security, or technology needs, and would most likely not be funded by the CCAB.

Scott Stevens asked if a district incurs debt from using a performance contract as a match would they need to get voter approval. The Attorney General's office said they would look into it and provide an informal opinion at the October 5, 2017 meeting.

Scott Stevens made the motion to approve the notice of rulemaking for the BEST rules, 1 CCR 303-3

2<sup>nd</sup> by: Denise Pearson

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

Ashley Moretti explained the only change to the construction guidelines was the definition of technology which reflects the change in statute.

No conversation around the changes to the Public School Facility Construction Guidelines.

Scott Stevens made the motion to approve the notice of rulemaking for the Public School Facilities Construction Guidelines, 1 CCR 303-1

2<sup>nd</sup> by: Roger Good

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

#### XI. Approve Meeting Minutes

Denise Pearson asked for clarification regarding the changes Ashley Moretti had made to the May meeting minutes after they were distributed to the CCAB for review. Ashley clarified that the changes were minimal and main content was not affected. Denise Pearson also informed the CCAB that she provided Ashley with

grammatical corrections to the May minutes.

Approve August 3, 2017 minutes and May 17-18, 2017 minutes as amended

Motion by: Denise Pearson

2<sup>nd</sup> by: Cyndi Wright

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

XII. Future Meetings

a. Finalization of 2018 Meeting Schedule Dates and Location

The CCAB agreed to hold their 2018 meetings on the second Thursday of the month from 1:00 p.m. to 3:30 p.m. The location is still being determined.

Ashley Moretti informed the CCAB the meeting options for CASB were November 30, 2017 4:40 p.m. or after or December 1, 2017 5:30 p.m. or after. The CCAB decided to hold their December meeting on November 30, 2017 from 4:30 p.m. to 6:30 p.m.

- October 5 @ 1:30 p.m. Location: 201 E. Colfax Avenue, Room 101, Denver, CO 80203
- November 9 @ 1:30 p.m. Location: 1829 Denver West Dr. Bldg. 27 4<sup>th</sup> Floor Seminar Room, Golden, CO 80401
- November 30/December 1 TBD @ CASB Conference, The Broadmoor Hotel, Colorado Springs, CO 80906

XIII. Public Comment – There was no one signed up for public comment.

XIV. Adjournment – 4:30p.m.

Motion by: Scott Stevens

2<sup>nd</sup> by: Denise Pearson

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall (Phone-In), Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

**The mission of the Capital Construction Assistance Board is to protect the health and safety of students, teachers and other persons using public school facilities and maximize student achievement by ensuring that the condition and capacity of public school facilities are sufficient to provide a safe and un-crowded environment that is conducive to student's learning.**