

Regional Responsibility

Date	Responsibility	Action
June 1, 2017	Regional	Enter 2017 Summer Enrollment Records in NGS.
August 2017	Regional	Begin rolling over attending student enrollments in the States Data Student Information System for SY 2017-18 .
August 31, 2017	Regional	Last day to enter SY 2016-17 Non-Attending Enrollment Records for <i>(Regular/Summer)</i> .
October 31, 2017	Regional	The majority of your SY 2017-18 Rollover Enrollment Records must be entered into NGS.
December 15, 2017	Regional	Last day to submit your Final 2016-17 COEs to the SEA for approval to be included in your 16-17 regional child counts. The COE parent/guardian signature date must be December 15, 2017 or prior. COEs submitted after this date will not be included in your regional child counts.
December 15, 2017	Regional	Last day to enter All required data elements into NGS for all eligible migrant students recruited, counted and served by your program for SY 2016-17 .
December 18-January 10, 2018	Regional	Regional programs are refrained from entering student information into NGS during this time frame.
January 5, 2018	Regional	First Level Data Quality Checks - Review of each regional CSPR data summary reports. Provide an explanation for any increases, or decreases from last year in the number of students reported for any categories greater than 10% .
January 12, 2018	Regional	Second Level Data Quality Checks - Once your report has passed all edit checks, your report will receive final approval. By this date all regional CSPR data summary reports MUST be at final approval.

SEA Responsibility

Date	Responsibility	Action
June 5, 2017	SEA	The SEA will submit a list of Migrant Student SASID numbers to the End of Year Custodians . Districts will receive a notification the student has been identified as migrant and was entitled to receive migrant services for SY 2016-17 .
September 8, 2017	SEA	The SEA will submit a list of Migrant Student SASID numbers to the Pupil Count Collection Custodians . Districts will receive notification the student has been identified as migrant and is entitled to receive migrant services for SY 2016-17 .
November 2017	SEA	The SEA will perform quality control edit checks by running OME performance reports.
December 2017	SEA	The SEA will import State Assessment Data into NGS for identified migrant students – PARCC, CMAS, CoALT, ACCESS
December 4, 2017	SEA	The SEA will provide the regional migrant programs a list of migrant students' academic student criteria . (<i>ELL Status, Immigrant Status, Refugee Status, G&T Status, Primary Disability, Homeless Status, etc.</i>)
January 5, 2018		The SEA will provide the regional migrant programs with their Preliminary Migrant Data Quality CSPR Reports for SY 2016-17 for validation and accuracy.
January 12, 2018	SEA	The SEA will provide the regional migrant programs with their FINAL Migrant Data Quality CSPR Reports for SY 2016-17 .
February 9, 2018	SEA	NGS Snapshot of Colorado's Student data for SY 2016-17 .
February 12, 2018	SEA	Final SY 2016-17 Migrant CSPR information submission to the State Director for approval.
February 12, 2018	SEA	Final SY 2016-17 Migrant CSPR information submission to EDFacts Coordinator .
March 2018	SEA	Department of Education first planned review of CSPR information .

Regional Responsibility

Date	Responsibility	Action
June 1, 2018	Regional	Enter 2018 Summer Enrollment Records in States Data Student Information System.
August 2018	Regional	Begin rolling over attending student enrollments in the States Data Student Information System for SY 2018-19 .
August 31, 2018	Regional	Last day to enter SY 2017-18 Non-Attending Enrollments for <i>(Regular/Summer)</i> .
October 31, 2018	Regional	The majority of your SY 2018-19 Rollover Enrollment Records must be entered into NGS.
December 14, 2018	Regional	Last day to submit your final 2017-18 COEs to the SEA for approval to be included in your 2017-18 regional child counts. The COE parent/guardian signature date must be December 14, 2018 or prior. COEs submitted after this date will not be included in your regional child counts.
December 14, 2018	Regional	Last day to enter All required data elements into NGS for all eligible migrant students recruited, counted and served by your program for SY 2017-18 .
December 27-January 11, 2019	Regional	Regional programs are refrained from entering student information into NGS during this time frame.
January 4, 2019	Regional	First Level Data Quality Checks - Review of each regional CSPR data summary reports. Provide an explanation for any increases, or decreases from last year in the number of students reported for any categories greater than 10% .
January 11, 2019	Regional	Second Level Data Quality Checks - Once your report has passed all edit checks, your report will receive final approval. By this date all regional CSPR data summary reports MUST be at final approval.

SEA Responsibility

Date	Responsibility	Action
September 14, 2018	SEA	The SEA will submit a list of Migrant Student SASID numbers to the Pupil Count Collection Custodians . Districts will receive notification the student has been identified as migrant and is entitled to receive migrant services for SY 2018-19 .
November 2018	SEA	The SEA will perform quality control edit checks by running OME performance reports.
December 2018	SEA	The SEA will import State Assessment Data into NGS for identified migrant students – PARCC, CMAS, CoALT, ACCESS
January 4, 2019	SEA	The SEA will provide the regional migrant programs a list of migrant students’ academic student criteria . (<i>ELL Status, Immigrant Status, Refugee Status, G&T Status, Primary Disability, Homeless Status, etc.</i>)
January 11, 2019	SEA	The SEA will provide the regional migrant programs with their Preliminary Migrant Data Quality CSPR Reports for SY 2017-18 for validation and accuracy.
January 18, 2019		The SEA will provide the regional migrant programs with their FINAL Migrant Data Quality CSPR Reports for SY 2017-18 .
February 11, 2019	SEA	NGS Snapshot of Colorado’s Student data for SY 2017-18 .
February 12, 2019	SEA	Final SY 2017-18 Migrant CSPR information submission to the State Director for approval.
February 12, 2019	SEA	Final SY 2017-18 Migrant CSPR information submission to EDFacts Coordinator .
March 2019	SEA	Department of Education first planned review of CSPR information .

Regional Responsibility

Date	Responsibility	Action
June 1, 2019	Regional	Enter 2019 Summer Enrollment Records in States Data Student Information System.
August 2019	Regional	Begin rolling over attending student enrollments in the States Data Student Information System for SY 2019-2020 .
August 31, 2019	Regional	Last day to enter SY 2018-19 Non-Attending Enrollments for <i>(Regular/Summer)</i> .
October 31, 2019	Regional	The majority of your SY 2019-2020 Rollover Enrollment Records must be entered into NGS.
December 13, 2019	Regional	Last day to submit your final 2018-19 COEs to the SEA for approval to be included in your 2018-19 regional child counts. The COE parent/guardian signature date must be December 13, 2019 or prior. COEs submitted after this date will not be included in your regional child counts.
December 13, 2019	Regional	Last day to enter All required data elements into NGS for all eligible migrant students recruited, counted and served by your program for SY 2018-19 .
December 16-January 10, 2020	Regional	Regional programs are refrained from entering student information into NGS during this time frame.
January 10, 2020	Regional	First Level Data Quality Checks - Review of each regional CSPR data summary reports. Provide an explanation for any increases, or decreases from last year in the number of students reported for any categories greater than 10% .
January 17, 2020	Regional	Second Level Data Quality Checks - Once your report has passed all edit checks, your report will receive final approval. By this date all regional CSPR data summary reports MUST be at final approval.

SEA Responsibility

Date	Responsibility	Action
September 13, 2019	SEA	The SEA will submit a list of Migrant Student SASID numbers to the Pupil Count Collection Custodians . Districts will receive notification the student has been identified as migrant and is entitled to receive migrant services for SY 2019-2020 .
November 2019	SEA	The SEA will perform quality control edit checks by running OME performance reports.
December 2019	SEA	The SEA will import State Assessment Data into NGS for identified migrant students – PARCC, CMAS, CoALT, ACCESS
January 3, 2020	SEA	The SEA will provide the regional migrant programs a list of migrant students’ academic student criteria . (<i>ELL Status, Immigrant Status, Refugee Status, G&T Status, Primary Disability, Homeless Status, etc.</i>)
January 10, 2020	SEA	The SEA will provide the regional migrant programs with their Preliminary Migrant Data Quality CSPR Reports for SY 2018-19 for validation and accuracy.
January 17, 2020		The SEA will provide the regional migrant programs with their FINAL Migrant Data Quality CSPR Reports for SY 2018-19 .
February 10, 2020	SEA	NGS Snapshot of Colorado’s Student data for SY 2018-19 .
February 11 2020	SEA	Final SY 2018-19 Migrant CSPR information submission to the State Director for approval.
February 11, 2020	SEA	Final SY 2018-19 Migrant CSPR information submission to EDFacts Coordinator .
March 2020	SEA	Department of Education first planned review of CSPR information .