

Revisions to the UIP Template 2013-14

Based upon feedback from the field and lessons learned through reviews of last year’s plans, CDE has modified the Unified Improvement Plan (UIP) template for 2013-14. As requested by the field, the changes to the template were kept to a minimum.

Section/Item	Revision	Rationale
All	<ul style="list-style-type: none"> • Updates to Dates. This includes references to the relevant years. 	<ul style="list-style-type: none"> • References to the current year were updated to 2013-14. The revised template signifies that 2013-14 and 2014-15 school years will be covered in this template.
Pre-populated Report	<ul style="list-style-type: none"> • References to CELApro changed to ACCESS (All). 	<ul style="list-style-type: none"> • Changes in the School and District Performance Frameworks are mirrored in the UIP template. This is because of the transition from CELApro to ACCESS
	<ul style="list-style-type: none"> • Title III AMAO I and II definitions and reporting (District) 	<ul style="list-style-type: none"> • Because of the transition from CELApro to ACCESS, Colorado is awaiting approval from the USDE on the state’s expectations.
	<ul style="list-style-type: none"> • Customized Timeline (All). Added a section to customize the due dates for each UIP. 	<ul style="list-style-type: none"> • Added a chart that spells out due dates specific to that district/school. The schedule has been adjusted so that only schools and districts on Priority Improvement or Turnaround are required to submit by January 15. Additional program reviews (e.g., Gifted, Title III) for non-PI or T districts/schools will be done in the spring to align with the April 15 deadline.
	<ul style="list-style-type: none"> • Districts with any schools on the accountability clock. Identifies the number (if any) of schools that are on the accountability clock. 	<ul style="list-style-type: none"> • Districts with any schools on the accountability clock (i.e., Priority Improvement, Turnaround) are encouraged to address how they are supporting these schools’ unique needs in the district level UIP. This is optional this year, but will likely be required in future years.
	<ul style="list-style-type: none"> • ESEA and Grant Accountability (District). Identifies whether the district has any Focus Schools or schools with Tiered Intervention Grants. 	<ul style="list-style-type: none"> • Districts with Title I Focus Schools and/or with Tiered Intervention Grants must include information about how the district is providing additional supports for those schools.

Section/Item	Revision	Rationale
Pre-populated Report (cont.)	<ul style="list-style-type: none"> • Gifted Education program added for Administrative Unit Leads (District). 	<ul style="list-style-type: none"> • Rather than have a separate improvement planning process for the Gifted Education program, it has been folded into the general UIP process. This process was piloted with several AUs last year. AUs will now complete reporting requirements through the UIP and a budget submission (April).
Section III: Data Analysis	<ul style="list-style-type: none"> • Data Narrative directions have been expanded. Moved the data narrative box in front of the data analysis worksheets. Added language to the data narrative to encourage inclusion of the rationale for the selected major improvement strategy. 	<ul style="list-style-type: none"> • Based upon CDE reviews of school UIPs in 2012-13, many plans focused on the worksheets rather than the narrative. Furthermore, some smaller districts expressed concern about releasing a document to their public that starts off with an analysis of targets that were not always met (progress monitoring of targets worksheet) – rather than setting the context first (data narrative). • Based upon CDE reviews of school UIPs in 2012-13, many plans did not demonstrate a logical link between the data analysis and the major improvement strategies.
Section IV: Action Planning Form	<ul style="list-style-type: none"> • Expanded the column in the Timeline. 	<ul style="list-style-type: none"> • Based upon CDE reviews of UIPs, many school and district UIPs did not provide at least a two-year plan. The additional column will help emphasize that the plan needs to cover at least two years.
Addenda Forms	<ul style="list-style-type: none"> • Addenda Forms Required for Districts. Combined the Addenda for ESEA Programs (Titles IA, IIA, III) for districts on Priority Improvement or Turnaround to coordinate ESEA funds. The Title III Addendum was trimmed down and is required for all districts identified for improvement under Title III. The Gifted/Talented Program Addendum will be required for all lead AUs this year. 	<ul style="list-style-type: none"> • Combined addenda requirements for Titles I, IIA and III for districts on Priority Improvement or Turnaround to examine coordination of ESEA funds. • Title III has an additional program level addendum for all district identified for improvement under Title III. • Added the Gifted Education program to the UIP process for all AUs. The addendum from last year was trimmed down considerably.
	<ul style="list-style-type: none"> • Addenda Forms Required for Schools. An additional TIG addendum was added for grantees who are working on a School Closure model. 	<ul style="list-style-type: none"> • The Closure TIG Addendum is new. It will help schools with TIG grantees with the Closure model ensure that they are documenting the requirements of the grant.