



## Open Position Opportunity

**POSITION:** Gifted Education Regional Consultant  
South Central & Southeast Region of Colorado

**ANNUAL SALARY RANGE:** \$33,000 - \$35,750 (110 days)

**APPLICATION PROCEDURE:** Please email a completed Job Application, letter of interest, and resume to Natalie Brown, [natalie.brown.03@gmail.com](mailto:natalie.brown.03@gmail.com), with GERC Position in the subject line by **Friday, March 23, 2018**.

All materials submitted should be current and specifically address the qualifications for this position.

***Hard copies of application materials and application materials sent via mail or fax will NOT be accepted.***

### CONDITIONS OF EMPLOYMENT:

South Central & Southeast region includes six Administrative Units (AU) including: Cañon City School District, Pueblo City School District 60, Pueblo County School District 70, Santa Fe Trail BOCES, South Central BOCES, and Southeastern BOCES. Travel to each of these AUs is required, as well as, any regional and state functions. Travel can be reimbursed per the fiscal agent allowance. Participation in on-going personal professional development. Professional dress attire is required at all times. Sick time, annual leave, and health insurance benefits are not included nor available.

### Broad Scope of Position:

This position is a regional position that supports directors and coordinators in the region's administrative units. The consultant is responsible for technical assistance, facilitating professional learning experiences and network meetings, fostering collaboration, consultation, and communication. The consultant contributes to gifted education regional consultant statewide team in planning, developing and vetting materials, and selected monitoring activities. The consultant should understand and be able to use software, computer programs, or other technology in a manner to help others to do the same.

### Minimum Qualifications:

- Master's of Arts in Gifted Education or Special Education with cognate in Gifted Education.
- Endorsement in Gifted Education
- Evidence demonstrating skills and capability to perform job duties
- Knowledge and ability to carry forward the work of a regional network system for support, service, and consistency

- Evidence of a systems thinker
- Initiator with self-directed learning skills
- Proponent of values-based leadership
- Good written and oral communication skills
- Ability to contribute to the development of professional learning experiences in gifted education for educators and parents
- Successful experience working on a team and collaborating in team decisions
- Ability to use Microsoft Office software and use or learn data management system features
- Ability and willingness to travel.
- The ability to pass a background check.

**Preferred:**

- Knowledge and experience with rural and urban school districts
- Knowledge of Colorado's Depth & Complexity Framework
- Experience with Colorado's Data Management System (DMS)
- Administrative Unit Gifted Director experience with management of Gifted Program elements

**Major Duties and Responsibilities:**

- A. Provides technical assistance and consultation to directors and coordinators in administrative units
- B. Supports the implementation of gifted program elements
- C. Facilitates activities/events for professional development based upon local and state needs
- D. Facilitates follow-up and/or coaching to professional learning
- E. Provides guidance to AUs during self-evaluation and monitoring activities
- F. Implements a tiered system of support to regional administrative units
- G. Facilitates regional network meetings on a regular basis
- H. Maintains a system of communication for regional information about gifted education, highlights, professional learning, and events
- I. Conducts needs assessments and feedback sessions with directors.
- J. Collaborates and meets with other statewide gifted education regional consultants for sharing and vetting of materials, calendars, and common topics or issues of interest
- K. Shares in the responsibilities of monitoring, grant reviews, and delivery of professional development
- L. Attends director's meetings and other selected meetings for statewide and regional collaboration, learning, and implementation of program elements and instructional strategies
- M. Provides technical assistance for the ESSU Data Management System
- N. Travel as needed for regional visits, professional development, and statewide meetings
- O. Other duties as assigned.