

Advanced Learning Plan

ALP Guidance Worksheet

Administrative units (AU) have an obligation for the implementation of individual advanced learning plans (ALPs) of gifted students, K-12. In meeting the provisions for ALPs, each AU maintains a platform/format that houses a gifted student's Advanced Learning Plan (ALP) and the development of information contained within the plan pursuant to the Exceptional Children's Education Act (ECEA) Rules for ALP Content, Procedures and Responsibilities.

- AUs shall have a process for management of ALPs within the **cumulative file** system including a procedure for transferring ALPs between grade levels, school levels, and districts [12.02(2)(g)(iv)].
- Individually identifiable records of students referred, assessed, evaluated, and/or served through programming for gifted and talented students in any AU shall be held to be **confidential** and protected in accordance with applicable federal and state laws and regulations. Student records that are collected and/or stored electronically shall be held to current state law and FERPA regulations governing the protection of personally identifiable information and the privacy interests of students [12.05(4)].
- The student's learning profile described in the body of evidence shall be subject to the AU's student records confidentiality guidelines [12.02(2)(f)].

The following ALP worksheet is provided to guide an AU with the development of ALP forms. Areas indicated below meet conditions of ECEA Rules. An AU **may** choose to include additional areas of information to individualize a student's plan.

Advanced Learning Plan Worksheet

Student Information

Required:

- Student's Name
- Student's ID number
- Date of birth
- Grade level
- School and District
- Twice-exceptional designation (IEP or 504) or other educational plans (ELL, READ)
- Date of ALP development [12.02(2)(g)(i)] **ALPs for early access students in grades K or 1st must be completed by September 30**
- **Early Access: To receive state funding, clearly indicate on page 1 of the ALP the K or 1st grade student is an "Accelerated Early Access Student"**

**ALP Team Members [12.02(2)(f)(v)]***Required:*

- Student
- Parent
- Classroom teacher(s)
- Gifted education staff or other staff with training in gifted education

Other:

- Additional support staff as appropriate

Parental Engagement and Participation*Required:*

- Date of parent notification of ALP development [12.02(2)(g)(i)]
- A method to show evidence of parent engagement and input in ALP development and review of progress [12.02(2)(g)(vi)]

Examples:

- Signature
- Electronic signature
- Checklist
- Inventory
- Survey
- Questionnaire
- Narrative description

Student Profile: Section I**A. Body of Evidence for Identification***Required:*

- Initial Referral Date: **Action taken no later than 30 school days after receiving referral** [12.02(2)(c)(iii)]
- Date determination letter sent to parents about the decision of the review team and the area(s) of identification [12.02(2)(c)(viii)]
- Description of communication procedure by which parents are made aware of identification assessment, understand the results of the determination and process to engage in ALP development [12.02(2)(c)(ix)]

Examples: Conference, phone call, email, letter

Required: **Multiple sources and types of quantitative and qualitative data** [12.02(2)(c)(v)]

- Cognitive data
- Criterion- or Norm-referenced data
- Normed Reference Observation Scale
- Performance Evaluation
- Additional Quantitative or Qualitative data

**B. Area(s) of giftedness**

Required: [12.02(2)(f)]

Areas of Giftedness: [12.01(16)(a-e)]

- General/Specific Intellectual Aptitude
- Academic Aptitude: Reading Writing Mathematics Science Social Studies World Language
- Talent Aptitude: Visual Arts Performing Arts Musical Dance Psychomotor Abilities
- Creative or Productive Thinking
- Leadership Abilities

Student Profile: Section II (Working Document Section of ALP)

A. Current Performance Data

Required:

- Periodic updates to note an additional area of giftedness, as appropriate [12.02(2)(f)(i)]
- Increasing performance in student's area(s) of strength [12.02(2)(g)(iv)]

Examples:

- State assessment data
- Achievement data
- Classroom data
- Performance data

B. Student Interests and Participation

Required:

- A method to develop student awareness and active participation in the ALP process [12.02(2)(g)(iii)]
- Periodic updates to student interests [12.02(2)(f)(i)]

Examples:

- Interview
- Checklist
- Survey
- Inventory
- Student-version of standards-based goal

C. Annual Performance and Affective Goals [12.02(2)(f)(ii)]

Required:

- Standards-aligned SMART **Achievement** Goal in strength/interest area(s)
- Standards-aligned SMART **Affective** Goal in strength/interest area(s) to address one or more competency: personal, social, communication, leadership, cultural and college/career planning

D. Progress Reporting

Required:

- Date(s) of progress reporting aligned to district's schedule for parent reporting or conferences [12.02(2)(f)(iv)]
- Data, updates and adjustments to programming options [12.02(2)(f)(iv)]



Programming [12.02(2)(f)(iii)]

Required:

Description of supplemental curriculum, activities, specific programs or coursework, specific strategies and/or extended or expanded learning opportunities

Example:

Content	Process	Product	Environment
<ul style="list-style-type: none"> Accelerated curriculum Grade-level curriculum Honors/AP/IB Online classes Supplemental curriculum College courses 	<ul style="list-style-type: none"> Acceleration Depth & Complexity Extension Grouping Higher order thinking Independent study Research Tiered instruction 	<ul style="list-style-type: none"> Authentic audience Cross-curricular Demonstration of new knowledge Formative/ summative assessment Real-world application 	<ul style="list-style-type: none"> Center Cluster group Flexible group Independent Resource room Whole class Online Magnet classroom Concurrent enrollment

Goal Attainment [12.02(2)(f)(ii)]

Required:

- Annual, measureable, attainable achievement and affective goal progress

Examples:

- Checkbox for Goal Attained or Goal Not Attained
- Narrative description of annual student progress
- Recommendations for transition to next grade

Where can I learn more?

- ECEA Rules
- ALP Guidance Document
- ALP Regional Workshops
- ALP Recorded Webinars
- To view the resource documents, visit: <http://www.cde.state.co.us/gt>