



COLORADO
Department of Education

2014-2015 Supplemental Educational Services (SES)

Data Reporting Requirements

July 15, 2014

Overview

- **Data reporting requirements for SES in Colorado**
- **Data collection**
 - Provider and Student Data Elements for 2014-2015
 - New Data Elements
- **Data submission**
- **CDE Recommendation**
- **Questions**

Data Reporting Requirements for SES in Colorado

- **All districts providing SES services to Colorado students must submit complete and accurate data to CDE using CDE's SES Data Template**
 - Providers may submit the data on behalf of the district
- **Changes for 2014-2015 school year**
 - New template for submitting data
 - Five new data elements have been added to the collection
 - New method for submitting data to CDE
 - <https://transfer.cde.state.co.us/bds/Login.do>

Data Template

■ Process for creating the template

- Created a template based on former fields collected in the OMNI SES Tracker System and data needed for the statewide program evaluation
- Template consists of
 - Provider tab
 - Student tab
- Sent the template draft to several districts for input
 - Telephone conferences with various districts to gather input
 - Incorporated edits and suggestions from districts
- Current version based on program evaluation needs and district input
- Awaiting EDAC approval

Provider Information

- **Contact information**

- Provider name
- Business and e-mail address
- Phone and fax number
- Website

- **Tutoring Model**

- Duration and intensity
- Charged costs

Student Information

- **Basics**

- SASID, student name, grade, LEA name and code, school name and code

- **Sessions**

- Content area of tutoring, start/end date, time of day, in person/online, location of services, group size, program name, tutor name

- **Tests**

- Name of test, content area of test, pre/post test date, score type

- **5 new data elements on next slide**

New Data Elements for 2014-2015

- **Assessment or Body of Evidence Used to Identify Students as Eligible for SES and the content of tutoring provided**
 - Students must be identified based on academic need for the program
 - Academic need is defined by districts
- **Minimum Eligibility Criteria**
- **State Assessment Test Date for Content Area (aligned with tutoring provided)**
- **Number of Hours of Services Received *Prior to* State Assessment Test Date in Tutoring Content Area**
- **Number of Hours of Services Received *On and After* State Assessment Test Date in Tutoring Content Area**

Data Submission

- **All data is submitted at once, when all SES services for the academic year are complete.**
 - No more monthly submissions.
 - It is still recommended to keep a monthly log of services.
- **Data must be submitted through the CDE Secure File Transfer Server.**
 - <https://transfer.cde.state.co.us/bds/Login.do>
 - E-mail or call CDE first to notify us you are ready to submit so that you can be registered in the server. (young_e@cde.state.co.us; 303-866-4571)
- **Do not send data via email**
 - This is not a secure method of transfer

Recommendations for Using Template

- Share template with the internal and/or external providers approved to serve the district
- Require providers attend the CDE trainings on completing and submitting the template
- Share the manual with providers
- Share the CDE contact information for technical support with providers
- Request that providers submit data to the district monthly
- Validate and use data against billing statements

Questions

- **Questions regarding SES program:**

- Stacy Goodman
- goodman_s@cde.state.co.us
- 303-866-6298

- **Questions regarding SES data collection and submission:**

- Eric Young
- young_e@cde.state.co.us
- 303-866-4571

- **Questions regarding the program evaluation, reporting, and data use:**

- Nazanin Mohajeri-Nelson
- Mohajeri-nelson_n@cde.state.co.us
- 303-866-6205