



ESSA Stakeholder Consultation/Program Coordination Committee

Conference Call Follow Up: 1-866-684-8605

September 2, 2016,

9:00 am – 9:30 am

The purpose of this phone call is to follow up on decisions and next steps identified at the August 24 meeting and to follow up on documents emailed on Friday, August 26.

1. Review of meeting notes:

- a. Any requested changes? Ready to post?

2. Review Draft protocols for collaborating with other spokes

- a. Are there any suggested edits?
- b. Who will make the changes and by when?

3. Process for using protocol with spoke committees

- a. How should we determine who will visit each spoke? (For example, if a SC/PC member is a member of Accountability, can we assign that person? What about spokes without cross-membership with our committee? Sign-up list on google?)
- b. What is the timeline? How will should get information back and by when should the process be completed?
- c. Reminder: Spoke membership lists are/will be posted on the ESSA State Plan Development website http://www.cde.state.co.us/fedprograms/essa_stateplandevlopment

4. How do we tap into other ESSA stakeholder consultation efforts?

- a. How do we sustain stakeholder consultation, program coordination, and cross-organization collaboration after the plan has been approved and is being implemented?

5. Discuss in-person meeting options moving forward

- a. Do we need to meet again in person?
 - i. If yes, when should our next meeting be? How often should we meet in person? Is there a need for a doodle poll or can we set dates now?
 - ii. If no, should we institute process for check-ins (email or calls)? How frequent should they be?