



**Facility Schools Model Work Group Meeting Notes**  
August 24, 2023, 9:00 - 10:30 AM Virtual - Zoom Meeting

**Work Group Members Present:** Laurie Burney, Wendy Dunaway, Mylynda Herrick, Sonjia Hunt, David Molineux, Erin Osterhaus, Betsy Pepper, Deon Roberts, Robin Singer, Judy Stirman, Ann Symalla, Lindsey Tapp, Barb Taylor, Kevin Tracy, Maureen Welch, Cate White, Laura Writebol

**Work Group Members Absent:** Sarah Baumgartner, Kari Chapman, Danny Combs, Michele Craig, John Laukkanen, Sandy Malouff, Steven Ramirez, Callan Ware

**Guest Observers:** Annie Haskins, Lori Kochevar, Darren Serrato

**Facilitator & Support:** Virginia (G) Winter, Equinox Consultancy LLC

**Analysis Team:** Nick Stelitano – Dillinger Research & Applied Data

**Public Comment:** no public comment

Reviewed zoom features as well as the agenda which was distributed in advance and available online..

**1. Purpose and responsibilities of the work group**

- Work group members reviewed the Dates and Deadlines document outlining important dates from the legislation
  - Members acknowledged the detail and awareness that the deadlines require careful monitoring and forward thinking to complete the required work
- Reviewed Guidelines for Interaction, Deliberation and Collaboration. The Work Group amended the Guidelines in light of their new role, made a few minor revisions and recertified them using a consensus decision making process. Work group members reviewed the 4-step consensus decision making process.

**2. Committees**

- The work group was updated on the Tuition Cost Committee and how it works
- The work group asked for a member roster of the Work group, noting dual membership with the Facility School Board and a list of who is serving on the Tuition cost committee

**3. Implementation update**

- Dillinger RAD presented a dashboard that mirrors the core aspects of the SB23-219 legislation and preview of data collection to inform and track implementation
- A review of contents that may be included in the annual report to the JBC was provided

**Closing question** “Am I gaining a better or fuller understanding of the purpose and responsibilities of this SB23-219 work group - if yes, how so? Or, if not, what’s missing that would help me with our collective work?” - Comments

- Yes I am and it helps me to also attend Facility Schools Board meetings to keep up with the work
- I recognize that I have an advisory role now
- I appreciate all that’s being done, and the complexity of implementing this bill
- I’m learning and getting up to speed

**Next Steps**

- Next meeting dates: Friday, September 8 @ 9:00 AM
  - Thursday, October 12
  - Friday, November 3
  - Wednesday, December 6

# SB 23-219 Facility Schools Work Group



**August 24, 2023**

**Virtual Meeting**



# Greetings Facility Schools Workgroup Members and Guest Observers

## A few notes prior to the meeting starting:

- **Workgroup Members** please have your camera on and relevant documents available at the beginning of the meeting.
- If you are a guest observer to our meeting and would like to participate in the public comment portion of the meeting, please submit your name, group or entity you are representing, and public comment topic in an email to: *Darren Serrato Serrato\_D@cde.state.co.us*
- *Note: we request that this is done 24 hours before scheduled meeting times.*
- The Workgroup has allocated time for public comment near the beginning of each meeting. Reference the Agenda, the exact time varies slightly.
- The guidelines for the public comment include: 3 minutes per person, with a maximum of 5 people (or 15 minutes total) allowed.

# Overview of Today's Agenda

1. Beyond the purpose, responsibilities of the Work Group
  - Q and A: Time for increasing our understanding of the responsibilities of the WG and shared responsibilities with CDE and other partners (**Discussion**)
  - Determine which existing Guidelines to keep, adjust or let go of, if any. Use consensus decision making process. (**Action**)
  - Become familiar with the Schedule of Events that lie ahead (**Awareness**)
2. Composing Committees. How does this work? Tuition Costs Committee (**Awareness**)
3. Standing Item: SB 23-219 Implementation Update - DillingerRAD (**Info and/or Input**)
4. Wrap up - preview of WG's role in report development in partnership with OFS (**Awareness**)

# Work Group Purpose

The Facility Schools Work Group shall monitor the implementation of changes to the facility school system and educational services for students with exceptionally severe or specialized needs. The Facility Schools Work Group's role is to advise the State.

Let's talk about the pre-read: SB 23-219 Dates and Deadlines - and make sure everyone has access to the Senate Bill that has become law.

SB23-219 Facility Schools – Dates and Deadlines

REFERENCE	ACTION REQUIRED	DEADLINE
22-2-405 (4) (b)	The qualified third-party evaluator shall submit a report to the work group and the office summarizing the measures and recommendations described in subsection (4) (a)	On or before September 1, 2025
	This report must be included in the report required in 22-2-407.5 (4) (e)	October 1, 2025
22-2-405 (5) (c)	The state board shall consider the proposed changes and promulgate rules implementing the new methods used for calculating tuition costs.	July 1, 2024
22-2-406 (4) (a) (i)	The facility schools board shall review the implementation of accountability measures by an approved facility school that has been approved for at least one year and recommend to the state board whether to accredit the approved facility school.	On or before December 1, 2026
22-2-406 (4) (a) (ii)	If a facility school has been an approved facility school for less than one year as of December 1, 2026, the approved facility school shall implement accountability measures within one year of approval before review by the facility schools board.	December 1, 2026
22-2-406 (4) (a) (iii)	If a facility school becomes an approved facility school after December 1, 2026, the approved facility school has one year to implement the accountability measures before a review by the facility schools board and accreditation approval by the state board.	December 1, 2026
22-2-406 (4) (b) (i)	A school district or an administrative unit shall only place a student in an approved facility school that receives accreditation from the state board or an independent national accreditation organization, unless the school district or administrative unit determines that there is not an accredited facility available and the selected placement is in the best interests of the student.	On or after December 1, 2026
22-2-406 (4) (c)	The facility schools board shall create an accreditation outcome report for	On or after October

## Facility Schools Work Group Guidelines for Interaction, Deliberation and Collaboration

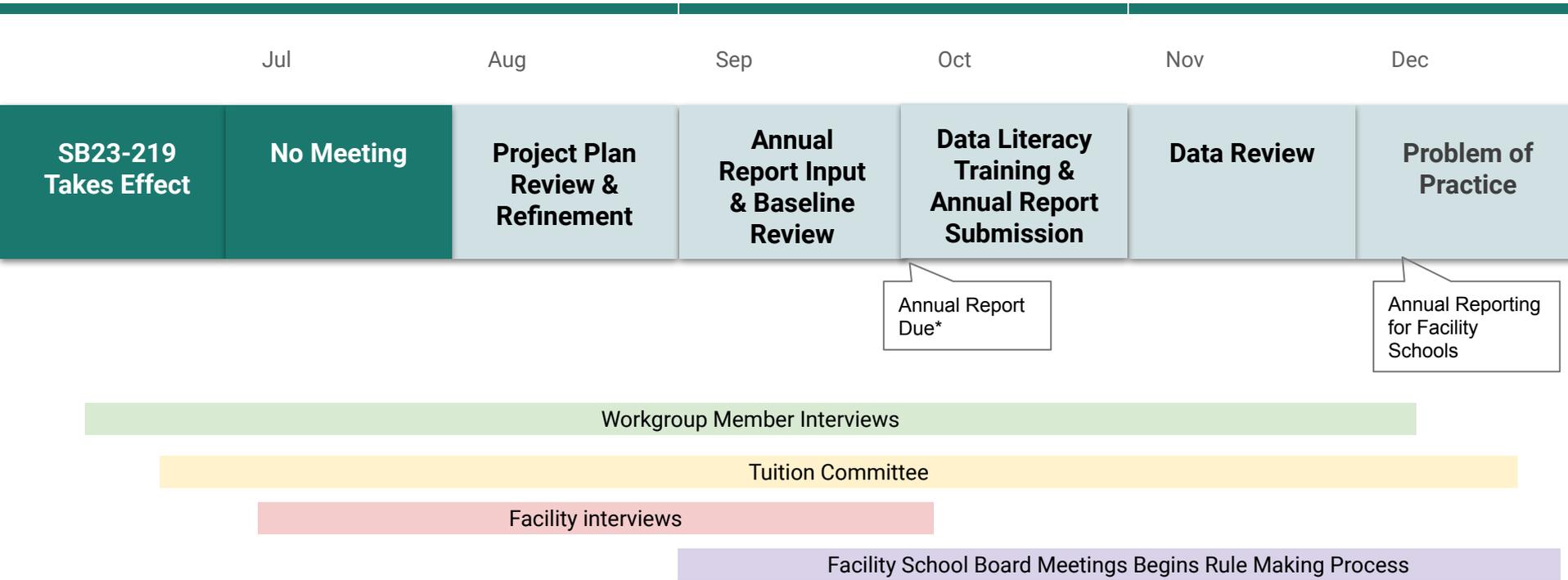
- Be open minded; Avoid bringing any hidden agendas to the table.
- Not afraid to express your opinion.
- Listen to understand, not respond.
- Don't be afraid of change. Expect changes.
- Stay mission-focused; being transparent in why we're here.
- Tap into the variety of perspectives and expertise available.
- Full understanding of purpose.
- Giving everyone a chance to be heard
- Challenge ourselves to be innovative.
- Be respectful of different points of view.
- Consistent attendance, participation, and engagement.
- Focus and stay on track with the agenda and tasks at hand.
- Create a safe environment to discuss disagreements.
- What is the common denominator we go away with? (i.e. Can we agree on a global fix?)
- Leave room for all voices.
- Focus on the kids. Keep it kid-focused. Kids and family-focused.
- Patience with opposing viewpoints and creative thinking.
- Come to the meeting prepared; adhere to timelines.
- Allow folks that are speaking to finish their comments without interruption.
- Assume positive intention.
- Respect voices for representing constituencies. (Appreciate that members may serve as liaisons to a constituency).
- Good access to materials. Maintain the Google drive with the background information which will help us and aid transparency.
- Critique ideas, not people.

# In Review: Consensus Decision Making - 4 Step Model

1. A facilitator indicates that a 'proposal' / 'matter' is before the group for a decision. The proposal is clearly stated.
2. Questions for *clarification* are called for and responded to.
3. Next, concerns are called for. (Eg. "Are there any unresolved concerns about accepting the 'proposal' as stated/written?") If there are, they are responded to. All members engage in discussion to amend, refine or restructure the 'proposal' as needed. The group respects the length of time needed to build consensus during a period of unresolved concerns. When concerns are resolved, by virtue of a consensus-built 'proposal', the process re-cycles to step 1. If no concerns arise, proceed directly to step 4.
4. The facilitator states "there being no (further) unresolved concerns, then "x" /proposal has approval and a decision has been made". Note: If there are no unresolved concerns to *begin* with...the process closes with this step & a consensus decision is announced.

# Work Map + Key Events

## July through December 2023



\*Work Group must Endorse Report

# Composing a Committee for the WG: Tuition Cost Committee

## **Our first example: Tuition Cost Committee**

*How this committee got created and how it connects to the FSWG*

- The committee was assembled by the Office of Facility Schools
- The committee members include work group members, Facility Schools Board members, and facility school staff

*What is this Committee's task?*

- To analyze and recommend changes to the methods used for calculating tuition costs for approved facility schools

*What sort of influence, and/or any decision making or authority does 'it' have, if any*

- The committee will share it's recommendations with the work group prior to Notice of Rulemaking in March 2024

*When does 'it' sunset, terminate, or what's it's expected lifespan or end date*

- The committee will meet until the ECEA rules have been revised and approved by the State Board in Spring 2024

# Tuition Cost Committee - Update

- The committee has met three times
- The committee is discussing a leveled/tiered rate system
- Initial outline will be included in the October report to the JBC
- Outline of rule changes will be shared with the work group
- Draft rules will be presented in March 2024

# Implementation - Update

## Data Collection

Action	Status
Meetings with Facility Schools	In Progress
Updated Monthly Enrollment Report	Finalized

## Baseline Funding Model

Action	Status
Enrollment Projections	Complete
Monthly Funding Update	In Progress

## Shared Operational Services

Action	Status
Grant Release Date	August 7, 2023
Grant Deadline	September 8
Grant Recipient Determined	September 29

## Technical Assistance Center

Action	Status
Develop Job Description	Working

## Revision & Support of Licensing/Authorization

Action	Status
Draft Interagency Resource Guide	Drafts are being reviewed by stakeholders

# Implementation - Plan

## Baseline Funding Model

Metric	Baseline	SY2324 (YTD)	SY2425	SY2526
Total School Count				
Total Enrollment				
Avg FSSR Funding				
Avg Tuition Cost				
Total Empty Seats				
Total Waitlist				
Avg Length of Stay				

# Implementation - Plan

## Baseline Funding Model cont...

Metric (Total Count / Avg Salary)	Baseline	SY2324 (YTD)	SY2425	SY2526
Administrator				
Certified Teacher				
Classified Staff				
Professional Staff				
Teaching Assistant				
Office Staff				
Custodial / Maintenance / Transportation Staff				

# Implementation - Plan

## Shared Operational Services

Metric	Baseline	SY2324 (YTD)	SY2425	SY2526
Highest Avg Service Cost (\$pp)				
# of Services Shared				
Avg reduction in service cost				

# Implementation - Plan

## Technical Assistance Center

Metric	Baseline	SY2324 (YTD)	SY2425	SY2526
Highest Need (Identified by District)				
# of Trainings Provided				
# of Professional Developments Provided				
# of Coaching sessions provided				
Avg Satisfaction Score				

# Implementation - Plan

## Revision & Support of Licensing/Authorization

Metric	Baseline	SY2324 (YTD)	SY2425	SY2526
# of Applications				
# of New Facility School Licenses/Authorizations				
Satisfaction Survey				
Main identified Barrier				

# Wrap Up: Annual Responsibility of CDE Partners and this WG

*Text from the Statute*

**Outlines reporting requirements  
for the workgroup and CDE –  
Section 8, 22-2-407.5**

CDE responsibility - October 1, 2023 report and all reports of October 1 thereafter -

CDE drafts the report with review and feedback from the work group



**Work Group  
Monitors and Advises**

# Annual Report - What must or may be included:

During the implementation phase of the system model, the department (CDE) shall submit a written report concerning the progress of the system model implementation, including but not limited to, the status of each deliverable identified in the implementation plan, any modifications to the implementation plan, and any statutory changes and funding necessary in the upcoming fiscal year in order to successfully implement each phase of the system model.

- Method for calculating tuition cost rate
- Interagency resource guide
- Summary of shared services grant and technical assistance center
- Update on specialized day schools and accreditation of facility schools
- Third party evaluation measures
- Further recommendations to the system model
- Any statutory changes needed
- Additional funding required for implementation

The written report is due to the Joint Budget Committee on or before October 1 of each year

The written report will also be shared with other stakeholders

# Wrap Up: Timeline for 2023 Annual SB 23 219 Report

Rough timeline from today through the end of September

<b>Who</b>	<b>What</b>	<b>By When</b>
OFS Staff/CDE Work Group	Develop annual report outline Work Group read/review BEFORE meeting	WG pre-read for 9/8
Work Group	Comments must be in writing and are collected	During 9/8 meeting
OFS Staff/CDE	Report finalization	By 9/22
OFS Staff/CDE	Submits report to JBC cc: Facility Schools Work Group	(due October 2nd)

# Closing

## **Brief check in as we check out!**

*Am I gaining a better or fuller understanding of the purpose and responsibilities of this SB 23-219 Work Group - if yes, how so?*

*Or, if not, what's missing that would help me with our collective work?*

**Our next meeting is September 8, 2023, 9 - 12 Noon**  
(in our 3 hour meetings we WILL take a mid meeting break)

