**Facility Schools Board**

**Minutes of Meeting**

**May 12, 2022**

**Via Zoom**

**In attendance:**

Board Members Present: Sonjia Hunt, Elizabeth Lucier, Steven Ramirez, Carolena Steen

Staff Present: Wendy Dunaway, Quinn Enright, Annie Haskins, Lori Kochevar, Robin Singer, Judy Stirman, Ann Symalla

Audience: Barb Taylor

**Approval of Minutes for March 10, 2022 and Work Session Minutes for April 7, 2022:** A motion was made by Carolena Steen and seconded by Elizabeth Lucier to approve the minutes of the April 7 work session. Motion passed. A separate motion was made by Elizabeth Lucier and seconded by Sonjia Hunt to approve the minutes of the March 10th meeting. Motion passed.

**Approval of Agenda:** A motion was made to approve the agenda after adding the topics board interview discussion, recognitions, and the board schedule for next year by Carolena Steen and seconded by Elizabeth Lucier. Motion passed.

**Facility Schools Office Update:**

* **CDE/Facility Internal Updates** – Judy Stirman
  + Adams 14 has had their accreditation revoked, which is the first time a district has ever had their accreditation removed in the State of Colorado.
    - This has caused facilities in the area to pivot. These facilities must respond to the State on their plan for students of Adams 14 by December.
  + This is a very busy time of year for facility schools. The 21-22 school year is ending, and schools are preparing for summer.
  + Hampden Academy is closing at the end of this month.
  + Three potential new facilities have contacted the Office of Facility Schools.
* **Data Management & Systems Support** – Quinn Enright
  + Infinite Campus New Look trainings have been going well.
    - Visited Shiloh Littleton this week for a one-on-one training.
    - Will have a training with The Joshua School later this month.
    - Office Hours are next Tuesday, May 17 from 2 – 3 P.M.
  + Calendars are being finalized and entered into Infinite Campus.
  + Getting ready for summer calendar rollover and all end of school year Infinite Campus tasks.
* **I-Ready/Tuition Cost** – Lori Kochevar
  + Tuition Cost will open July 25. An email with important dates, training information, and other important information will go out to schools prior to the end of the school year.
    - Lori will take over as the Tuition Cost lead from Lauren this year.
  + Assessment needs of facility schools in relation to i-Ready are currently being researched.
  + Contracts for next fiscal year are being processed. All contracts need to be completed and through all State paperwork processes by June 1 to start services on July 1.
* **Monitoring/Updates from the Field** – Robin Singer & Ann Symalla
  + Two monitoring visits with no compliance issues were completed.
  + Two unplanned visits to sites that have had concerns were completed. These sites are now on the right track.
  + New Directors Meeting was in person this month. This mentorship program has gone well this year and has formed a good community of resources and support for these new directors.
  + CHRP waiver conversations with districts to make the process clearer. Districts have been having issues getting placements especially for those highly acute placements.
  + Small Out of District Coordinator meeting has been going well. Attendees appreciate the confidential environment where they can discuss a wide variety of topics.
  + State-wide Special Education Director Legal Conference
  + Licensing has spoken with several schools about how everyone must be licensed for Day Treatment even if they only provide Residential.
    - This is likely either an interpretation issue and/or tied to Family First legislation. Ann and Robin are aware of this and have been having several conversations with schools about it.
    - This is a good topic for the SB21-274 Facility Schools Model Workgroup to discuss.
* **Frontline/AnLar/State Assessments –** Annie Haskins
  + At the AnLar/Ascend stakeholders meeting, Dr. Paul Foster announced that CDE would no longer be offering a state-wide IEP system. Instead, districts will have the authority to choose their own IEP system.
    - Our office is reaching out to districts to see who is continuing with Enrich. Facility schools will continue to use Enrich. Our office is working with Frontline/Enrich to finish paperwork for this.
  + State Assessments are finished. Annie helped to administer the ACCESS assessment this year and has received the final reports, which are very useful for both school and clinical staff.
* **Curriculum/Induction/Out of District Consortium** – Wendy Dunaway
  + Six of our schools participated in and were able to get their Teaching, Learning, Climate, and Culture survey results. This gives them an idea of the general climate of their education staff.
  + Kaleidoscope will be in person at the Adams 12 training center on September 29 – 30, 2022.
    - If you have any suggestions for presenters or if any members of the Board have any travel needs for this conference, please reach out to Wendy.
  + Induction has been helped by Robin and Ann’s New Directors Meetings. We have about five administrators who will go through induction in this coming school year.
  + The next Out of District Consortium will be on May 19, 2022.
    - The main topic of conversation will be compiling communication information for specific circumstances.
    - New groups have been attending including the RAEs.
    - We would like to have an in-person option for this meeting and will investigate options.
  + Our bill for additional supplemental funding in this fall has been signed by the Governor.

**Board Interview Discussion**

* Board members have all interview questions in front of them. The Board will ask questions in a circle.
* There are three candidates for interview. They are applying for the following positions:
  + One position representing facility schools and special education in facility schools.
  + One position representing school districts and special education in school districts.
  + One position who represents facility schools students, which may be held by a current or former facility schools student or a parent of a current or former facility schools student.

**Board Candidate Interviews & Elections**

* The Board introduced themselves and gave a background on Facility Schools to the candidates.The Board then interviewed prospective candidates.
* A motion was made by Carolena Steen and seconded by Elizabeth Lucier to approve Mylynda Herrick as the parent representative on the Board. A roll call vote was taken.
  + Sonjia Hunt: Aye
  + Elizabeth Lucier: Aye
  + Steven Ramirez: Aye
  + Carolena Steen: Aye
  + Final vote: 4 ayes, 0 abstain, 0 nays
  + Mylynda Herrick was approved as the parent representative on the Board.
* A motion was made by Elizabeth Lucier and seconded by Carolena Steen to approve Sonjia Hunt as the facility schools and special education representative on the Board. A roll call vote was taken.
  + Elizabeth Lucier: Aye
  + Steven Ramirez: Aye
  + Carolena Steen: Aye
  + Final vote: 3 ayes, 0 abstain, 0 nays
* A motion was made by Carolena Steen and seconded by Elizabeth Lucier to approve Kelly O’Shea as the representative on the Board. A roll call vote was taken.
  + Sonjia Hunt: Aye
  + Elizabeth Lucier: Aye
  + Steven Ramirez: Aye
  + Carolena Steen: Aye
  + Final vote: 4 ayes, 0 abstain, 0 nays

**JBC/Stakeholders Group/Bill – Update and Feedback** – Judy Stirman & Wendy Dunaway

* In June, we will discuss definitions and what we can do to expand services legally.
* A survey was sent out this week from Nick at Dillinger Research and Design.
  + They are trying to gather more information about things they saw in the parent survey.
  + One of the consistently mentioned topics was programs that don’t fit the definition of a facility school but might want to become a facility school. They want to find out more information about why these programs are not facility schools, why they should be considered to be a facility school, and any unintended consequences.
* The hope is that we can make some sort of recommendation to the JBC in October. However, this recommendation may be to allow the workgroup or a subsection of the workgroup to continue to investigate and further this work prior to making any solid recommendations.

**Common Assessment Update –** Lori Kochevar

* While i-Ready works very well for some schools, others have provided the feedback that it doesn’t work with their student population.
  + Based on this feedback, we looked into providing a variety of options for assessments.
  + Today, we are proposing that we continue with i-Ready but decrease the number of licenses, offer at least one other option (possibly two), and a paper option.
* Common assessments allow us to compare between schools. Why would we not want to do that?
  + The common complaints tend to be that i-Ready cannot be used with significant support needs students and students who cannot be online for a wide range of reasons.
  + We have found that it’s very difficult to compare even school to school due to the wide variance in populations.
* There are a lot of schools who are simply not using i-Ready.
  + There could be a mandatory day-long training for schools. Unfortunately, i-Ready training comes with many barriers including cost, no sandbox, substitute teacher time, and others.
* This would be for the 23-24 school year.

**Board Needs Assessment** – Robin Singer & Ann Symalla

* Robin and Ann presented on the history and charges of the Facility Schools Board.
* The next time we meet, the Board will discuss the direction they would like facility schools to take.

**Board Schedule for Next Year**

* We will meet at Shiloh in June.
* In-person meetings will be our priority for next school year.

**Other Topics from the Board**

* N/A

**Opportunity for the Public to Address the Board**

* N/A

**Adjournment of Meeting**

Sonjia Hunt made a motion to adjourn the meeting and Elizabeth Lucier seconded. Meeting was adjourned.

**Next meeting** – June 9, 2022, at 11:30 a.m.