



COLORADO
Department of Education

SB 21-274, Facility Schools Model Workgroup Meeting Notes

October 7, 2021, 9:00 - 11:00 AM (2 hours)
Virtual – Zoom Meeting

Workgroup Members Present: Laurie Burney, Kari Chapman, Michele Craig, Stacey Davis, Wendy Dunaway, Paul Foster, Samantha Garrett, Sonjia Hunt, Elizabeth Lucier, Germaine Meehan, Brandon Miller, Kelly O'Shea, Eryn Osterhaus, Betsy Pepper, Steven Ramirez, Deon Roberts, Robin Singer, Judy Stirman, Ann Symalla, Barb Taylor, Kevin Tracy, Callan Ware, Maureen Welch, Laura Writebol

Guest Observers: Annie Haskins, Lori Kochevar, Craig Harper, Kate, Amanda Bickel, Alli Daley, A. Marsh

Facilitator & Support: Virginia (G) Winter, Equinox Consultancy LLC, Quinn Enright, CDE

9:00 AM **Welcome** from Judy Stirman

- Round of self-introductions from 24 of our 33 members

- Introduction to our Facilitator: Virginia (G) Winter
 - Quick review of today's Agenda and it's format going forward
 - Description of G's role & responsibilities as workgroup facilitator

Topics/Items

1. Moving forward together: Getting organized and co-creating principles of engagement for our work

Meaningful purpose is more than the charge to the workgroup in SB 21-274. Reference slides 1 and 2 of the associated PowerPoint (2021-10-07) in the October meeting folder.

Breakout group discussions on two questions.

1. What interests me most about being involved in this effort? What's most compelling or exciting?
2. Reflecting on our charge, I believe our workgroup will be successful if _____.

The breakout groups reported back on their responses to the full workgroup. There were 5 groups, summary highlights captured in this wordle.

2. The workgroup created guidelines for interaction, equity and deliberation.

Facilitator/G emphasized the need to appreciate what's required of members in regard to deliberation and collaborative leadership as well as the methods, behaviors and processes used in effective group work. Reference slides 3 - 5 the associated PowerPoint (2021-10-07) in the October meeting folder.

Guidelines were proposed by workgroup members.

The guidelines were adopted using consensus decision making and will be utilized for meetings going forward. The Guidelines for Interaction, Deliberation, and Collaboration can be found in the workgroup shared folder.

Facilitator/G led the group through a four step consensus decision making model

In brief the four steps are:

1) A proposal is brought forward or presented and the group acknowledges it needs a decision, restates the proposal then moves to step 2.

2) 'Call' for clarifying questions, to be sure there's shared understanding, then move to step 3.

3) 'Call' for unresolved concerns about living with the proposal as drafted,

-if there are none, then move to step 4.

-if there are unresolved concerns these are raised up for the group to work with; beginning ideas to address unresolved concerns must come from the person raising the unresolved concern. Amendments or changes made would restart the process at step 1.

4) With no unresolved concerns present, the group can move to record a consensus decision and acceptance of the proposal as presented or reworked.

3. Meeting schedule:

A poll will be sent by CDE for 3 hour monthly meetings on either the first Thursday or the first Friday of each month. All present agreed to have the next meeting: Friday, November 5th from 9:00 a.m. - 12:00 p.m.

4. What SB 21-274 requires of this workgroup

The workgroup reviewed a draft outline that 'charts' the goals and tasks & could be used to help focus the work. The draft included references to all elements in the language of SB21-274. The draft may be accessed in the October meeting folder.

5. Closing - Brief meeting evaluation

A few minutes were taken for evaluative feedback on this 2-hour meeting. G will review comments and appreciate that several were captured in the chat!

Next Steps

(1) CDE will send a follow-up email after every whole workgroup meeting which will include meeting records, relevant links, and all other relevant meeting information.

- Once the workgroup decides on a meeting schedule from now till June 30th 2022, CDE will send out calendar invitations en masse.
- CDE will send out a meeting invitation for the November meeting.
- The meeting notes will be posted on the Facility Schools Model Workgroup webpage, sent to you via email and put into the workgroup's Shared Google Drive folder entitled "SHARED - SB 21 274 Facility Schools Workgroup"
- Pertinent pre-reading and other materials will be sent out to members only in advance of a monthly meeting

(2) Optional / request of members

- Review the draft goals and task chart between now and November 5th. Workgroup Task Charts. Give some thought to the pacing of the work and the sequential flow of what we need to accomplish.

Next meeting is November 5, 2021 at 9:00 a.m. - 12:00 p.m. Zoom - virtual

11:00 AM Meeting adjourned