Educator Talent Division

Our goal is **one contact resolution** for all of our educators!

**Rule Revision Needs Assessment Form**

Needs Assessment

The following criteria have been identified as the necessary first steps to suggesting a change in rule, a new rule, a change in endorsements or a new endorsement. As your first step to rule making, please review the criteria below, conduct a needs assessment and ensure you have answers before moving forward with a request for rule revisions or additions.

Educator Talent team members are also available to help you with this needs analysis.

| Guiding Question | Criteria Selection (check all that apply) | Justification/Rationale/Description |
| --- | --- | --- |
| What type of change is being considered? | [ ]  New endorsement (1 CCR 301-101)[ ]  Change to existing endorsement (1 CCR 301-101)[ ]  Elimination of existing endorsement (1 CCR 301-101)[ ]  Change to existing licensure rule (1 CCR 301-37)[ ]  New licensure rule (1 CCR 301-37)[ ]  Elimination of existing licensure rule (1 CCR 301-37) |  |
| What is the statutory citation (C.R.S. citation) that gives CDE the authority to add or change the rule/endorsement? | No selection criteria required; respond in next column. |  |
| Are there statutory guidelines that prevent us from changing or adding the rule/endorsement? | [ ]  Yes (explain in next column)[ ]  No |  |
| What current need(s) will be addressed with the new/updated rule or endorsement? | [ ]  Existing barrier to licensure for potentially qualified and effective educators (educator shortage)[ ]  Specific student need that is not being met by current rules or endorsements[ ]  Formalizing career ladder opportunities statewide[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |  |
| Can this need be addressed outside of the rules? | [ ]  Micro-credential[ ]  Colorado Academic Standards[ ]  Guidance[ ]  Tools, professional development, or other similar supports[ ]  Local policy implementation[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| What qualitative data do you have that demonstrates the need to change the rule/endorsement? | [ ]  Survey(s)[ ]  Meeting notes[ ]  Reports created by CDE[ ]  Other reports[ ]  Research[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| What quantitative data do you have that demonstrates the need to add or change the rule/endorsement? | [ ]  Demographic data collected by CDE[ ]  Outcomes data collected by CDE[ ]  Other demographic data[ ]  Other outcomes data[ ]  Reports created by CDE[ ]  Other reports[ ]  Research[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| What are the expected positive student achievement outcomes for revising or adding a new rule/ endorsement? | No selection criteria required; respond in next column. |  |
| What are the potential unintended consequences (for students, systems and adults) if you revise or add a new rule/endorsement? | [ ]  Decrease in the number of qualified educators[ ]  Local hiring barriers[ ]  Potentially unprepared or ineffective educators in schools[ ]  Increased financial burden on educators[ ]  Increased financial burden on districts, schools, or BOCES |  |
| Who has been consulted regarding the identified needs and potential change to the rules? | [ ]  Internal CDE staff with relevant experience and expertise[ ]  CDE Executive Director or Supervisor (required for any CDE staff submitting this form)[ ]  Colorado Department of Higher Education[ ]  Educator Preparation Program(s): Traditional[ ]  Educator Preparation Program(s): Alternative[ ]  District/BOCES/School representatives[ ]  Educators[ ]  Parents[ ]  Other community stakeholders: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |