



Student Engagement Evaluation System (SEES)

Frequently Asked Questions

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1.) What is SEES?

SEES (Student Engagement Evaluation System) is the new evaluation system for the annual progress report. All CGP schools will be required to use this system for Year 4 and Year 5 progress reports.

2.) How do I access SEES?

Your district LAM (Local Access Manager) will need to provide you with access to the SEES system. Once you have received access, test your login at <https://cdeapps.cde.state.co.us/index.html>, then go to applications in the left navigator bar and click on Student Engagement Evaluation System (SEES).

Username: email

Password: click on the 'forgot my password' to reset it

3.) Who is my district LAM and what is her/his role?

The LAM is the local access manager. Their role is to maintain identity management. You will need to work with them to gain access to the SEES system and enter in your Year 4 progress report data, which is due Nov. 17.



4.) How do I identify my district LAM?

If you do not know who your LAM is, please complete the online request form at <https://cdeapps.cde.state.co.us/index.html>.

CDE Home > CDE Identity Management >
Assistance Request Form
The purpose of this form is to request assistance from the Local Access Managers assigned to your organization.
If you're not part of a district or a BOCES, please choose "External Organization" for support.
Email Address
First Name
Last Name
Organization Name Please select from this list
Requestor Telephone
Service Request
Submit Request

Security Check
Please type both words separated by a space.
The text is case sensitive, including upper and lower case letters.
Select the refresh button to have a new graphic displayed.

The Security Check allows us to:
Ensure Security from "Bots"
Automated programs known as "Bots" cannot read distorted text as well as humans. The Security Check helps prevent automated programs from using this registration page.
Digitize Books One Word at a Time
By entering the words in the box, you are also helping to digitize books from the Internet Archive and preserve literature that was written before the computer age.
Provide an Audio Option for Visually Impaired Customers
An audio option allows visually impaired customers to hear a set of 8 digits that can be entered instead of the word challenge.

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5.) How will the district LAM know what access to give me?

In October, there was an email sent to your district LAM which provided guidance on accessing SEES.

6.) How do I access a copy of the Year 4 Questionnaire, Guidance and the PowerPoint from the webinar?

All the supportive materials regarding SEES are located on the CGP website at

http://www.cde.state.co.us/dropoutprevention/cgp_grantmanagement. The materials include:

- PowerPoint on Year 4 Reporting Requirements
- Year 4 Progress Reporting Questions
- Reporting and SEES Guidance document
- Plus more tools and materials

7.) What are the best practices for completing the reporting on SEES?

It is recommended CGP schools fill out the MS Word version of the Year 4 progress report before entering and submitting this information through the SEES system. The benefits of completing the Year 4 word document include:

- 1) Written record of your responses
- 2) Ability to gather responses from multiple offices or individuals (if necessary)
- 3) Review individual school responses at the district level prior to final submission
- 4) Avoid losing data if SEES times out or if an entry was not saved

When you are completing the online form, please remember to *SAVE* often!

Reminder: Capacity Building schools complete only Part I – Part IV.

Systems Change schools complete all sections, Part I – Part VI.



8.) How do I know if I am a “Systems Change” or “Capacity Building” school?

It is important to know your CGP designation when completing the progress report. Systems Change schools complete all sections, Part I – Part VI.

The following table provides a list of CGP schools and their designation:

| District | School | CGP Designation |
|------------------|-------------------------------|------------------------|
| Adams 12 | Northglenn HS | Systems Change |
| Adams 12 | Thornton HS | Systems Change |
| Adams 12 | Pathways Future Center | Capacity Building |
| Adams 12 | Vantage Point | Capacity Building |
| Adams 14 | Adams City HS | Systems Change |
| Adams 50 | Hidden Lake HS | Capacity Building |
| Adams 50 | Westminster HS | Capacity Building |
| Aurora | Aurora Central | Systems Change |
| Aurora | Gateway HS | Systems Change |
| Aurora | Hinkley HS | Systems Change |
| Aurora | Rangeview HS | Systems Change |
| CSI | New America School- Lowry | Capacity Building |
| CSI | New America School- Thornton | Capacity Building |
| Cherry Creek | Overland HS | Capacity Building |
| DPS | JFK | Capacity Building |
| Englewood | Colorado's Finest Alternative | Systems Change |
| Fort Morgan | Fort Morgan HS | Capacity Building |
| Greeley R-6 | Northridge HS | Capacity Building |
| Greeley R-6 | Greeley Central HS | Capacity Building |
| Jefferson | McLain Community HS | Capacity Building |
| Jefferson | Brady Exploration HS | Systems Change |
| Jefferson | Jefferson HS | Systems Change |
| Mapleton | Academy HS | Capacity Building |
| Mapleton | MESA | Systems Change |
| Mesa 51 | R-5 HS | Capacity Building |
| Montezuma-Cortez | Montezuma Cortez HS | Systems Change |
| Plateau Valley | Grand Mesa HS | Capacity Building |
| Pueblo City 60 | Pueblo East HS | Systems Change |
| Weld R-8 | Fort Lupton HS | Capacity Building |

9.) Will SASIDs be collected for Year 4 Progress Reporting?

No, we will not collect SASIDs (State Assigned Student Identifiers) for Year 4 Progress Reporting.

10.) Will SASIDs be collected for Year 5 Progress Reporting?

It is anticipated that the SASIDs will be collected for students participating in select programs in Year 5. Guidance on this will be forthcoming and is pending CDE's review of data security and privacy elements. Guidance is anticipated to be released Nov. 2014.

11.) When is the Year 4 Progress Report due?

The Year 4 progress report is due Nov. 17, 2014.

12.) Why is a new data collection system being launched the last year of the CGP grant?

The Student Engagement and Evaluation System (SEES) has been in development for two years. It was designed to provide not only data collection but a theoretical framework for evaluation of the CGP project. It is important that the data for Year 4 and Year 5 be entered into the system, because we have a minimum of three years of data needed to show trends and results.

For information on the theoretical framework of SEES, view the audio slideshow on the Dropout Prevention website at http://www.cde.state.co.us/dropoutprevention/sees_faq.

It is recognized that learning a new data collection system may require additional staff time and that is why additional funds were allocated to all CGP schools to support evaluation.

13.) What are the benefits of using the SEES evaluation system?

The primary benefit in using SEES is that it will support CGP schools in determining the effectiveness of specific interventions with students. The SEES systems will analyze quantitative data for students participating in specific interventions in order to identify significant impacts of the intervention(s) on students. It is important that districts and schools can communicate the specific impact of CGP programs to stakeholders, including potential funders. Communicating the impact of interventions has been proven effective for sustainability.

Please view the audio slideshow for further explanation of SEES found on the Dropout Prevention website at http://www.cde.state.co.us/dropoutprevention/sees_faq.