

District Policies – Jefferson County School District R-1

Book:	District Policies – Jefferson County School District R-1
Section:	J: Students
Title:	Student Withdrawal/ Dropouts
Number:	JFC
Status:	Active
Legal:	C.R.S. 22-14-101 et seq C.R.S. 22-33-107.1
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Policy Detail

The Board of Education recognizes and promotes the importance of obtaining a high school diploma as a diploma assists students to lead healthy and productive lives after graduation. The Board of Education strongly encourages principals, teachers and counselors to make **dropout** prevention a priority through personal contacts with students and specialized programs. The goal is to enable those students who are considering dropping out or who have dropped out of school to return and resume their programs with a minimal degree of disruption. Therefore, the board strongly urges every teacher, counselor, principal, parent and citizen to exert all the influence which he/she can command to keep all district students in school through high school graduation.

It is recognized that students exhibit factors that identify them as at-risk of not graduating as early as elementary school and that the act of dropping out of school is typically the result of a process of disengagement from their education. These **dropout** prevention measures represent a final attempt to reengage a student at the end of the continuum of multiple interventions.

The following procedures apply to students no longer subject to compulsory school attendance laws, e.g., those students who are 17 years of age or older:

1. When student is identified by the school as a potential or immediate **dropout**, the student, parent and a school counselor or other designated staff member will meet. The purpose of this meeting is to discuss the student's academic, social and emotional strengths as well as areas of improvement and to create a comprehensive plan with the intention of reengaging the student in school.
2. If all efforts to reengage the student in school are unsuccessful, an additional attempt will be made to keep the student in school. This includes but is not limited to a discussion of the education alternatives that are available to the student, the "Facts about Dropping Out of School"(exhibit 2) and obtaining a student and parent signature on the "**Dropout** Prevention Checklist" (exhibit 1).
3. The school's designee shall send or provide a written notice that the student has dropped out of school as well as a copy of the **Dropout** Prevention Checklist/Facts about Dropping Out of School and current transcript to the parent(s)/guardian. The written notice shall include, but not be limited to, an encouragement that the student returns to school, and the availability of educational alternatives and services for at-risk students.

When the student has been officially withdrawn as a **dropout**, the Office of **Dropout** Prevention and Recovery will attempt to contact the student and/or parent with the purpose of reengaging the student in school and the option of developing a new plan in order to return to school.

Cross References:

JFC-E1, **Dropout** Prevention Checklist

JFC-E2, Facts about Dropping Out of School