V. Charter/Out-Of-District Transcript Processing

A. For a reference list of DPS Charter Schools with contact information, refer to the appendix. The first two schools referenced in this section (Life Skills and P.S.1) are no longer active charters, but students with transcripts generated at these locations will continue to matriculate for several years. The other examples illustrate charter schools that do not use Infinite Campus as their student information system. These examples show how various sections within a given transcript drive data entry into IC's fields.

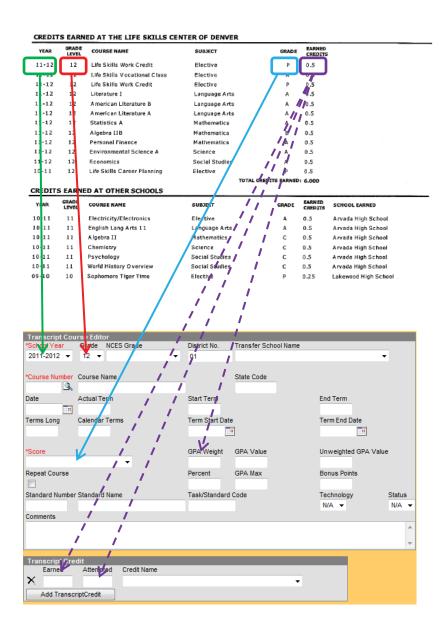
** NOTE ** The values indicated on the transcripts are not necessarily transferred directly as shown on the transcript (e.g. ".5" Carnegie Units equals 5 traditional DPS credits).



OFFICIAL TRANSCRIPT

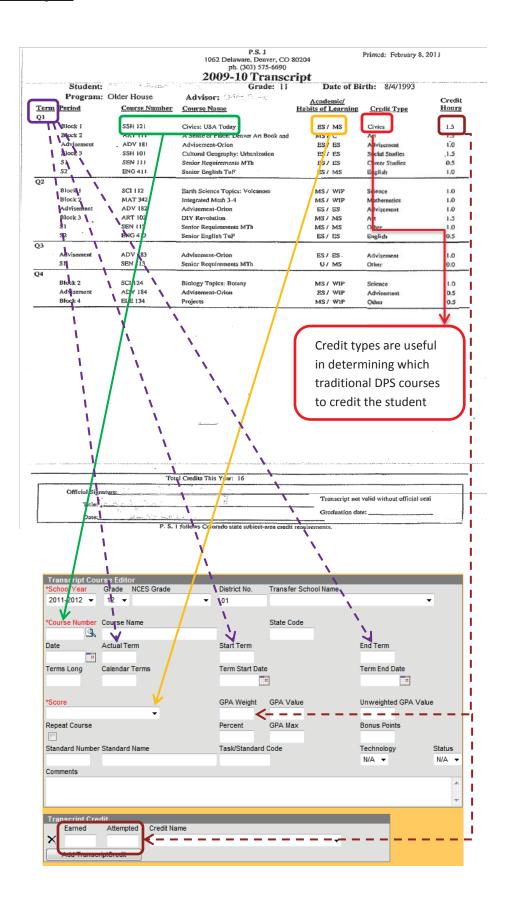
1000 Cherokee St. DENVER, CO 80204

Student Information Section



	Credits Earned at the Life Skills Center of Denver			
G G1 :	Refer to the Master Course Catalog			
Course Selection	http://transcriptsupport.dpsk12.org/course-code-management-2/			
Credit Conversion	Credits shown on the transcript are in Carnegie Units. The decimal place needs to be shifted one place to the right to enter for a general DPS High School.			
	Example: .5 Life Skills credits = 5 DPS General Credits			
Additional Notes:	Scores of P should be given credit earned and attempted, but should not be given a GPA Weight			
	Otherwise follow instructions in the Transcript Data Entry section of the manual			
Credits Earned at Other Schools (as formatted in the example, refers to credit earned outside of Life Skills)				
G	Refer to the Master Course Catalog			
Course Selection	http://transcriptsupport.dpsk12.org/course-code-management-2/			
Credit Conversion	Credits shown on the transcript are in Carnegie Units. The decimal place needs to be shifted one place to the right to enter for a general DPS High School.			
	Engage of Life Chille and the SDDC Compared Condition			
	Example: .5 Life Skills credits = 5 DPS General Credits			
Additional Notes:	 Scores of P should be given credit earned and attempted, but should not be given a GPA Weight Otherwise follow instructions in the Transcript Data Entry section of the manual 			

2. P.S.1 Example:



Credits Earned at P.S. 1				
Course Selection		Refer to the Maste	er Course Catalog	
Course Selection	http://tra	nscriptsupport.dpsk12.	org/course-code-manage	ement-2/
	Refer to the below t standards:	able, which contains cr	edit conversions from PS	S 1 to DPS
		Credit Earned	Credit Earned	
		(PS1)	(DPS)	
		0	0	
		0.25	0.625	
		0.5	1.25	
Credit Conversion		1	2.5	
Creat Conversion		1.5	3.75	
		2	5	
		2.5	6.25	
		3	7.5	
		3.5	8.75	
		4	10	
		5	12.5	
Additional Notes:	have a GPA • "GPA Weig • "Credit Atta • "Credit Ear	for these courses. ght" will be entered as (empted" will be entered	"Pass/Fail" basis, so the according to the converse scores, and will equal	sion table

Colorado High School Charter

3. Colorado High School Example

1175 Osage Street, Suite 100 Denver, CO 80204 2-8475 - phone 303.825-3011 - fax



Student Transcript

•	۸	۸	^	•	۸	۸	^
2	u	u	o	-2	u	u	ч

Course	Level	Credits	Grade
Transferred Credit	10	5	
Transferred Credit	10	5	
	Credits:	10	

2010-2011 Block 3

Course	Level	Credits	Grade
Art	11	0.3	A-
Blology	11	0.27	B+
Foundations for Success	11	0.3	B+
Literature and Composition I	11	0.3	Α
Mentor Group	11	0.1	A
Pre-Algebra I	11	0.27	B+
US History	11	0.3	С
GPA: 3.28	Credits:	1.84	

2010-2011 Block 4

ZOTO ZOTT DIOUNT			
Course	Level	Credits	Grade
Art	11	0.27	Α
Chemistry	11	0.3	Α
Foundations for Success	11	0.24	A-
Literature and Composition I	11	0.3	A-
Mentor Group	11	0.08	Α
Pre-Algebra II	11	0.27	A-
US History	11	0.27	Α
GPA: 3.83	Credits:	1.73	

2010-2011 Block 5

Course	Level	Credits	Grade
Art	11	0.3	A
Chemistry	11	0.3	B+
Foundations for Success	11	0.3	A+
Literature and Composition I	11	0.3	A
Mentor Group	11	9/1	А
Pre-Algebra II	11	0.3	A
Saturday School	11	0/1	
US History	1/	0.3	A-
GPA: 3.78	Credits	2	1

Add TranscriptCredit

2010-2011 Block 6

2011-2012 Block 2

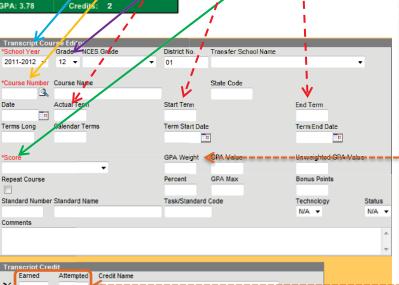
Course	Level	Credits	Grade
Art	11	0.27	Α
Chemistry	11	0.3	A-
Foundations for Success	11	0.27	Α
Literature and Composition I	11	0.3	A+
Mentor Group	11	0.1	А
Pre-Algebra I	11	0.27	A-
US History	11	0.3	Α

See the explanation for these 2011-2012 credit/grade discrepancies on the following page Algebra I

Art	12	0.3	Α
Foundations for Success	12	0.3	Α
Literature and Composition I	12	0.3	Α
Mentor Group	12	0.1	- 1
Physics	12	0.3	B+
Senior Seminar	12	0.3	A+
US History	12	0.3	A+
GPA: 3.9	Credits:	2.2	

	Course	Level	Credits	Grade
	//gebra I	12	0.3	Α
	Art /	12	0.3	
	Foundations for Success	12	0.3	A-
	Literature and Composition I	12	0.2	Α
	Mentor Group	12	0.1	- 1
	Physics	17	0.3	A
i	Senior Seminar	12	0.3	A÷
	US Mistory	12	0.3	Α-

GPA: 7.9



Credits Earned at Colorado High School			
Course Calcation	Refer to the Master Course Catalog		
Course Selection	http://transcriptsupport.dpsk12.org/course-code-management-2/		
	Credits shown on the transcript are in Carnegie Units. The decimal place needs to		
Credit Conversion	be shifted one place to the right to enter for a general DPS High School.		
	Enter the credits as they appear on the transcript.		
	Since Colorado High Charter's school year consists of 6 blocks, the "Galandan Tame" is always (and "Tames Law") is always 1.		
Additional Notes:	 "Calendar Term" is always 6, and "Terms Long" is always 1. Scores of "P" should be given credit earned and attempted, but should not 		
	be given a GPA weight		
	Otherwise follow instructions in the Transcript Data Entry section of the manual		

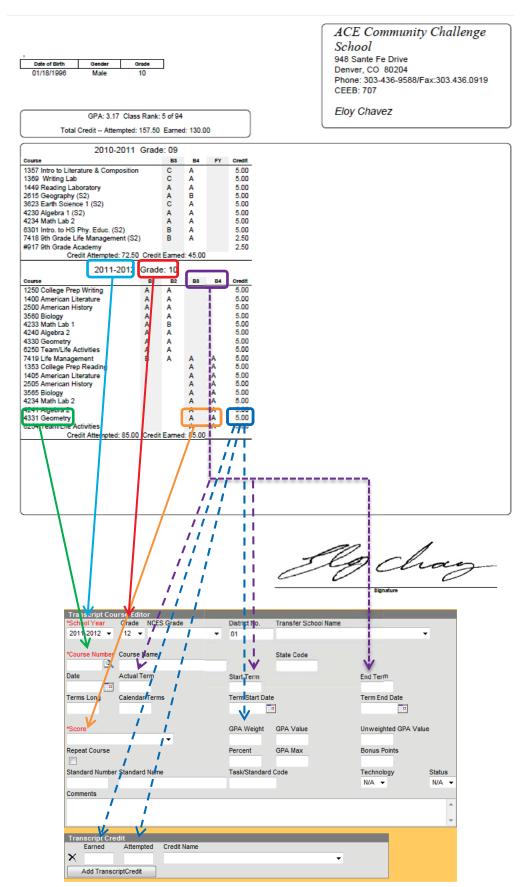
Explanation of Academic Credits - Colorado High School is a core curriculum school where students attend six academic classes each day: Language Arts, History, Science, Math, and Enrichment/Art and Foundations/Reading Strategies. The material covered in each class changes with each new block. Each block consists of five to six weeks of academic learning. There are six blocks each school year. Based on completion of course work and attendance students have the opportunity to earn 1.80 credits per block (each class is worth a possible .30). Students must earn 24 credits for graduation.

The amount of credit a student earns is tied to his or her attendance at Colorado High. After one absence in a class each subsequent absence is equal to a .03 credit deduction from the possible .30. Students have the opportunity to make up absences by attending study hall before or after school (see matching color area on the Colorado High transcript for examples).

Colorado High School Charter provides students with a progress report at the end of each learning block. There are several codes aside from the standard letter grades that are available to teachers and the administration to indicate a student's performance. The codes are allocated as follows:

NR = Not Required (equivalent to a "P")	The student met with an administrator and received a reduced schedule due to extenuating circumstances or because school requirements have already been met.
NS = No Show (equivalent to an "F")	The student registered for school and did not attend classes.
I = Incomplete (equivalent to an "F")	The student received a failing grade, did not complete all the work assigned for the class, or was absent too many times throughout the block (and did not make up the class hours) to receive credit.

4. ACE Community Challenge



	Credits Earned at ACE Commu	nity Challe	nge					
Course Selection	Enter the "Course Number" as it appears on the transcript, since the course catalog matches traditional DPS high schools.							
	The credit column contains the sum total of credit down the school year into four quarters; each quarters; each quarters breakdown is 2.5 credits per course. To verify credit column by the count of letter grades in t	the credit p at course's	course e er course row.	ntry. Ger is calcul	nerally thated by o	he dividing the		
	Course	B1	B2	B3	B4	Credit		
Credit Conversion	1250 College Prep Writing	A	A			5.00		
	1400 American Literature	A	A			5.00		
	2500 American History 3560 Biology	A	A			5.00 5.00		
	4233 Math Lab 1	A	В			5.00		
	4240 Algebra 2	A	A			5.00		
	4330 Geometry	A	A			5.00		
	6250 Team/Life Activities	A	A			5.00		
	7419 Life Management	В	A	Α	Α	5.00		
	1353 College Prep Reading	Ь	^	A	A	5.00		
	1405 American Literature			A	A	5.00		
	2505 American History			A	A	5.00		
	3565 Biology			A	A	5.00		
	4234 Math Lab 2			A	A	5.00		
	4241 Algebra 2			Α	Α	5.00		
	"American History" Block 1 (2.50 credits) + "A	merican His	story" Blo	ock 2 (2.5	0 credit	s) = 5.00		

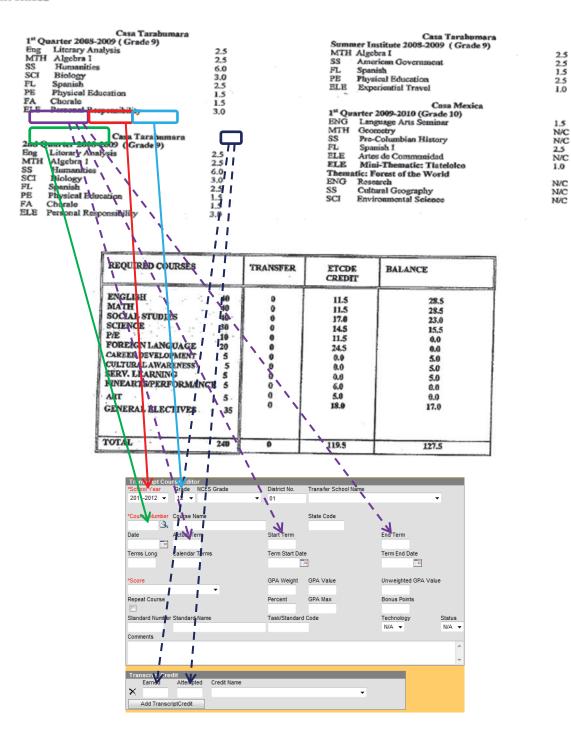
5. Escuela Tlatelolco Example:



ESCUELA TLATELOLCO

Centro de Estudios 2949 N. Federal Blvd., Denver, CO 80211 Phone (303) 964-8993, Fax (303) 964-9795

NAME: STUDENT LD ADDRESS .CITY STATE: D.O.B ENTRY WITHERAWN LAST SCHOOL



Credits Earned at Escuela Tlatelolco							
Course Selection	Refer to the Master Course Catalog						
	http://transcriptsupport.dpsk12.org/course-code-management-2/						
Credit Conversion	The credits are already in DPS style; no conversion is necessary. Enter all credits as they appear on the transcript.						
Additional Notes:	 "N/C" ("No Credit") should be reflected with a 0 in "GPA Weight" and "Credit Earned". For "Credit Attempted", enter 2.5 per course (since Escuela is on a quarter system). Scores are interpreted on a "Pass/Fail" basis; use "P" or "F" with no associated numbers so as to leave the GPA unaffected. "Calendar Terms" are always 4, to reflect Escuela's quarter system. 						

6. Colorado's Finest Example:

Colorado's Finest: Is an example of an Englewood School District transcript. These transcripts have several unusual conditions:

- "Credits Earned" column is not always a mathematical sum of the credits for all the years, plus the transfer credit total. The "Credits Earned" fields are summed to the nearest "0.25" increment, with the remaining credits rolled into a segment elective, in increments of ".25" (with any residual credits going towards the "General Elective" segment)
- There are no grades to translate. All credits are given a grade of "P"
- This evaluation procedure is a subset of the overall entry instructional time

STUDENT CREDIT for TRANSFER

COLORADO'S FINEST ALTERNATIVE HIGH SCHOOL 2323 WEST BAKER, ENGLEWOOD, CO 80110

Student Name ADDRESS: CITY, ST, ZIP: D.O.B.: ENTRY: Withdrawn DATE: ADVISOR: ACT SCORE: CSAP 9th: CSAP 10th:



	CREDITS	CREDIT
ENGLISH-	2.75	5.00
SOCIAL STUDIES-	1.00	3.50
MATH-	1.25	3.25
SCIENCE-	0.50	3.25
HEALTH/FA/PE-	2.00	2.25
ELECTIVES-	2.97	5.75
FOREIGN LANG-		0.00
TOTALS	10.47	23.00

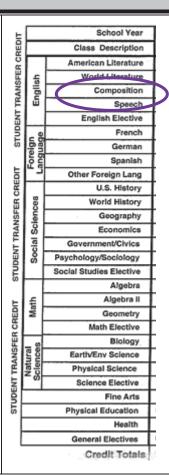
School Year Class Description		Transfer Credit	Post	2009	2010	2011	2012	Credits	Credit
		Total	Second	2010	2011	2012	2013	Earned	Required
	American Literature	0.25			.21	.19		0.50	.50
-E	World Literature				.33	.17		0.50	.50
English	Composition	0.25		.2	.26			0.50	1.25
ш	Speech								.25
	English Elective			.16	.45	.28		1.25	2.50
_ 0	French					35.000 B.S.C.	502500 HAVE \$ 14 m	01:07% Mark 1986	0.00
ig a	German								0.00
Foreign Language	Spanish								0.00
- 3	Other Foreign Lang								0.00
	U.S. History			.16	.11	.2		0.25	.25
se	World History			.11		.26		0.25	.25
Sciences	Geography				.13			0.00	.75
8	Economics								1.00
Social	Government/Civics								0.00
So	Psychology/Sociology				.12			0.00	1.00
	Social Studies Elective							0.50	1.25
	Algebra				.24	.21		0.25	.75
€ [Algebra II		i						.75
Math	Geometry							20 1010	.75
	Math Elective			.32	.41	.09		1.00	1.00
_ 0	Biology				.24			0.00	.75
Sciences	Earth/Env Science				.14			0.00	.75
cle	Physical Science			.16	.08			0.00	.75
_ %_	Science Elective					e vagostis		0.50	1.00
Fine Arts					.25	.16		0.25	0.75
Physical Education Health		0.50		.31	.3	.33		1.25	0.75
				.27	.1	.14		0.50	0.75
300.5	General Electives	0.75		0.35	.85	.43		2.97	5.75
	Credit Totals	1.75		2.04	4.22	2.46		10.47	25 ²⁵

Post Secondary credits are listed here under subject area, but are also included in attached College Transcripts

AUTHORIZED SIGNATURE	DATE:
AUTHORIEM ORDINATORE	DAIG

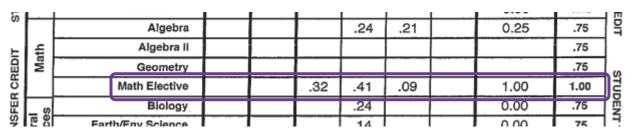
Evaluation Process for Colorado's Finest

1. Select Course Code to use from the Transfer Entry Code Resource Guide.





Additional Insight: If a course has ".50" or fewer credits, use the "Semester 1" course option for entry. If a course has greater than ".50" credits reflected, use both the "Semester 1" and "Semester 2" course options to show a full year's coursework:



2. Use the last school year when the class was taken to reflect all credits on the "Credits Earned" column when entering the information into IC.

E	School Year Class Description		Transfer Credit Total	Post Second	2009	2010	2011	2012	Credits Earned	Credit Required		
STUDENT TRANSFER CREDIT					2010	2011	2012	2013			STUDENT	
	English	American Literature		0.25			.21	.19		0.50	.50	윤
			World Literature				33	.17		0.50	.50	=
			Composition	0.25		.2	.26			0.50	1.25	RA.
			Speech								.25	NSF
			English Elective			.16	.45	.28		1.25	2.50	æ
	gn		French								0.00	SE
			German						- [0.00	CREDIT
	o no		Snanish						1		0.00	•

