

# TSDL Migrant Student Cognos List User Guide

This guide is designed to support Local Education Agencies (LEAs) with accessing their Teacher Student Data Link (TSDL) Cognos Migrant Student List.

Ensure your districts 'Migrant Student List' is accurate and up to date by uploading a current Student School Association file (SSA). Should you have questions regarding your Migrant List, please reach out to your local Migrant Education Programs who coordinate and deliver services to migrant students by accessing this link: <http://www.cde.state.co.us/migrant>. The district must have the TSL LEAUSER or TSL LEAVIEWER role to see the 'Student Profile' folder in Cognos.

Districts are required to report on Migrant students in grades 8-12th for all course completion and credits earned.

**Step 1:** Log into data pipeline (<https://www.cde.state.co.us/idm/datapipeline>)

### About CDE Identity Management (IdM)

CDE's Identity Management process streamlines the user login process for CDE data systems and enhances security to student-level data. It automates the user registration, approval, and password reset processes and provides districts and administrative units with the ability to maintain users via a Delegated Administration model.

### Questions

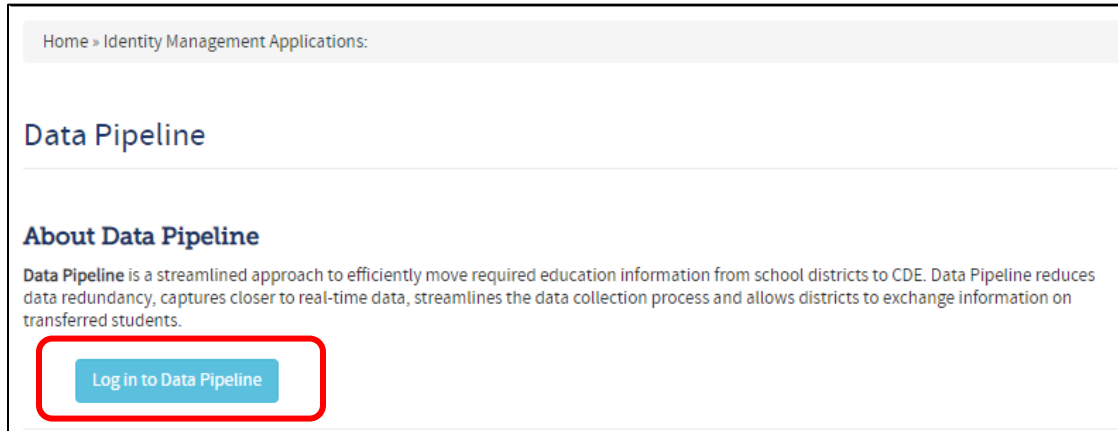
Use the [password reset form](#), or for other questions, please contact:

1. CDE Identity Manager: [CDEIdM@cde.state.co.us](mailto:CDEIdM@cde.state.co.us)

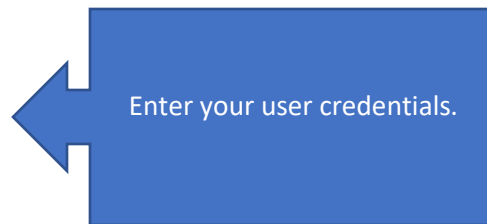
### Applications

- [Ascend IEP](#)
- [CEDAR \(Colorado Education Data Analysis and Reporting System\)](#)
- [Data Pipeline](#)
- [EDIS \(Educator Identification System\)](#)
- [RANDA \(Colorado State Performance Management System\)](#)
- [RITS \(Record Integration Tracking System\)](#)
- [SEEDC \(Student Engagement Evaluation Data Collection\)](#)
- [SMART \(Students Migrating Academically on the](#)

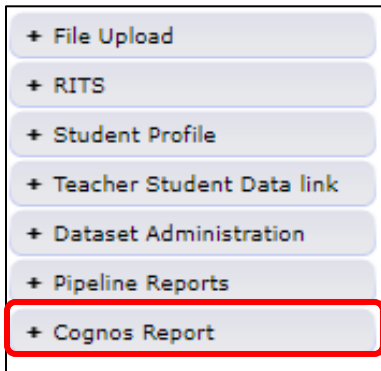
**Step 2:** Click on the blue 'Log in to Data Pipeline'.



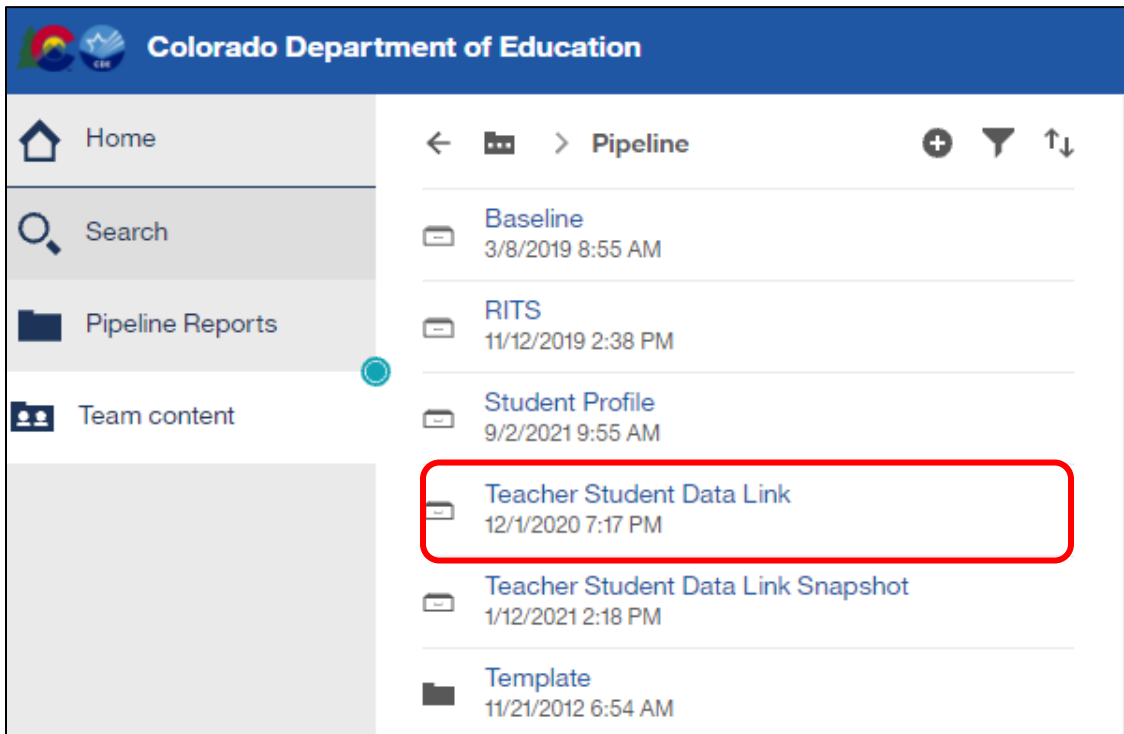
**Step 3:** Enter your username (which is your full email address) and password then click continue.

A "Sign In" form with the following elements: a title "Sign In:", a prompt "Enter your user name and password.", a "Username:" label followed by a text input field, a "Password:" label followed by a text input field, a "Continue" button, and a link "Forgot your password?" at the bottom.

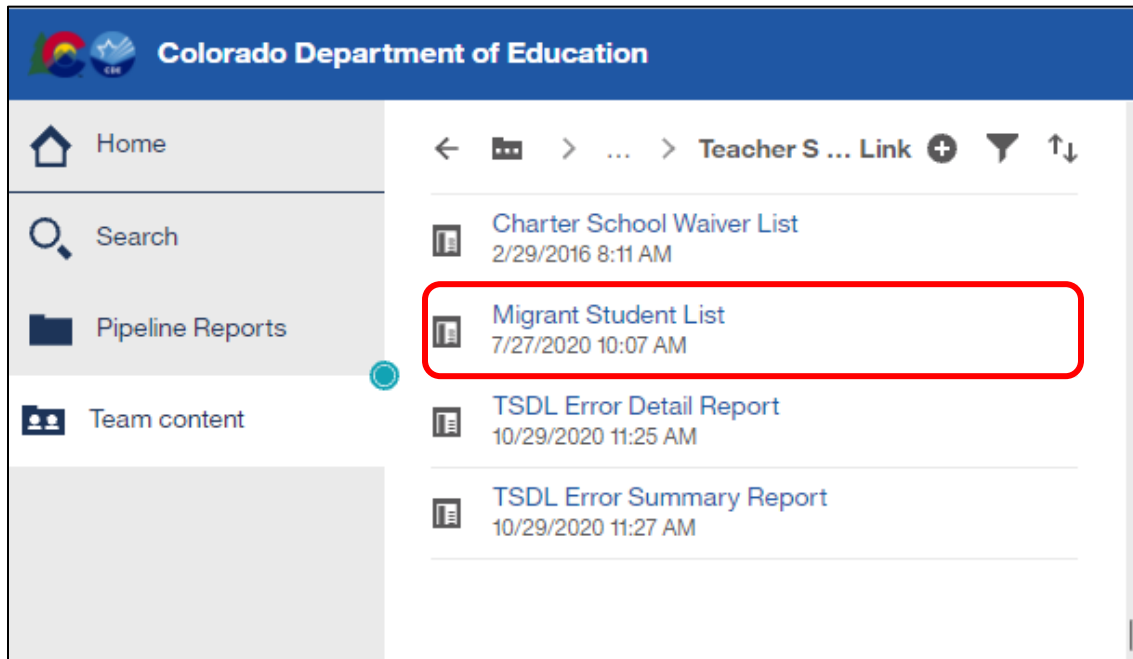
**Step 4:** Click on the ‘Cognos Report’ tab on the left side of the Navigation Bar. A new tab will open within your browser.



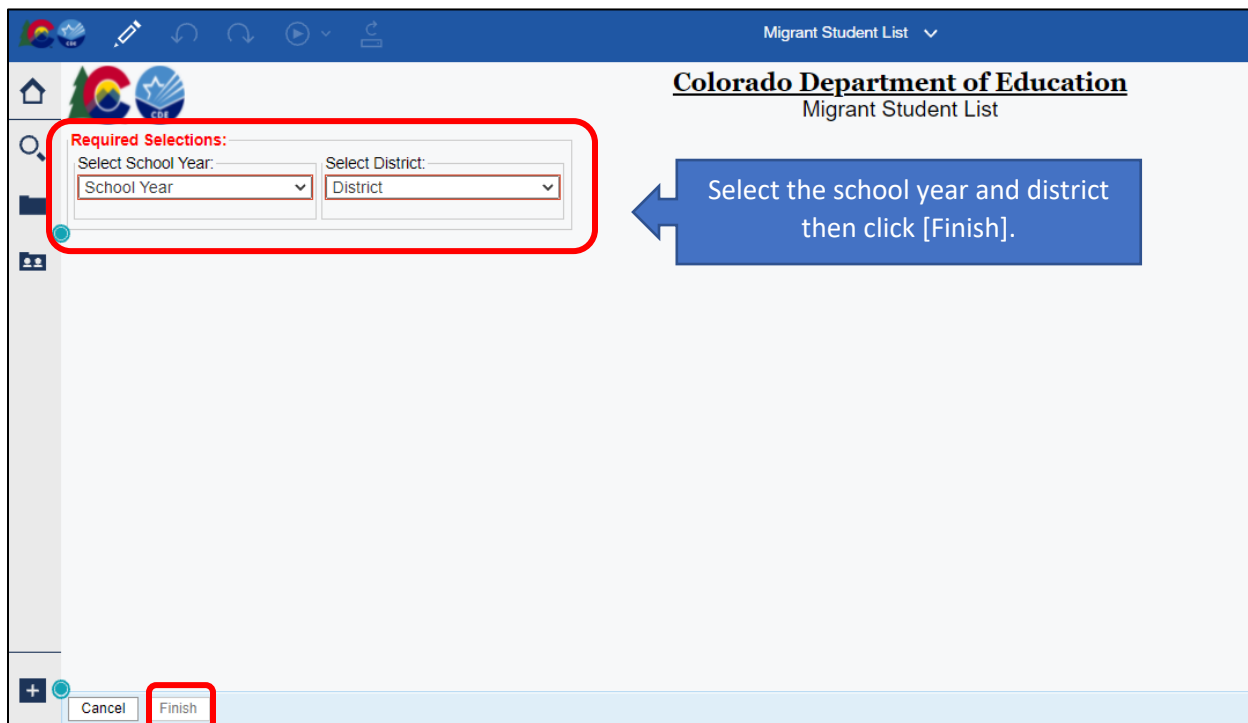
**Step 5:** Click on the ‘Teacher Student Data Link’ tab.



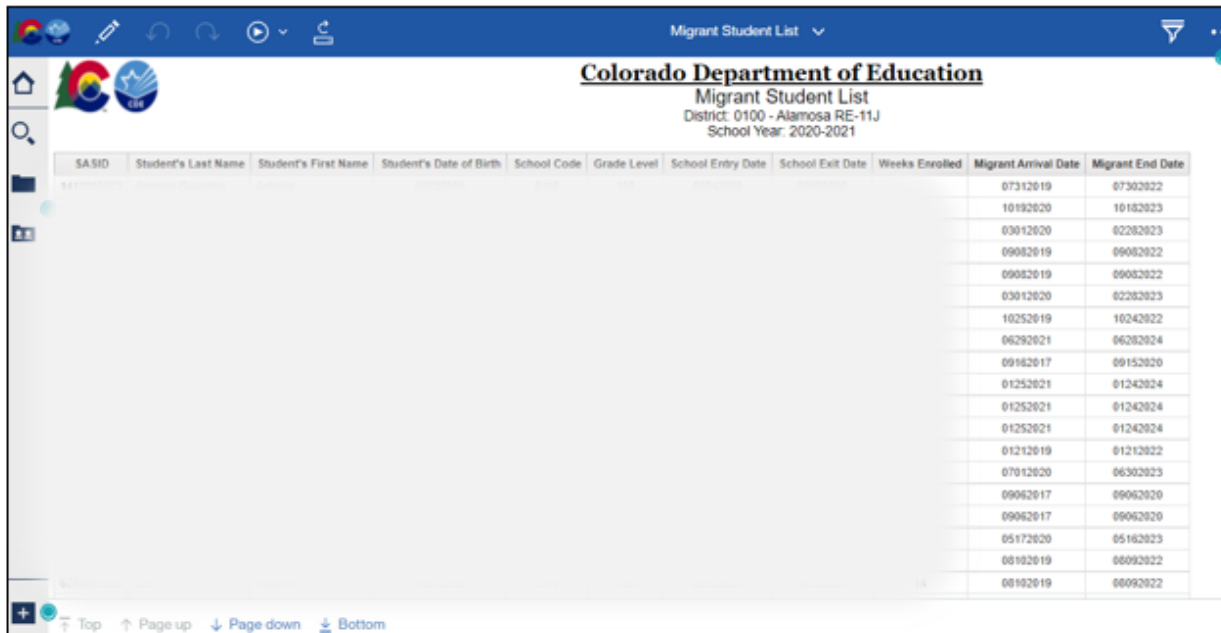
Step 6: Click on the 'Migrant Student List' tab.



Step 7: Select School Year and District from the dropdown list then click finish.




**Step 8:** The districts 'Migrant Student List' will display. The Migrant Student List has the following columns: *SASID, Last Name, First Name, Birth Date, School Code, Migrant Arrival Date and Migrant End Date.*



The screenshot shows a web application interface for the Colorado Department of Education. The title is "Migrant Student List" and it specifies "District: 0100 - Alamosa RE-11J" and "School Year: 2020-2021". Below the title is a table with the following columns: SASID, Student's Last Name, Student's First Name, Student's Date of Birth, School Code, Grade Level, School Entry Date, School Exit Date, Weeks Enrolled, Migrant Arrival Date, and Migrant End Date. The table contains 18 rows of data. At the bottom of the table, there are navigation controls: a plus icon, a "Top" button, "Page up" and "Page down" buttons, and a "Bottom" button.

SASID	Student's Last Name	Student's First Name	Student's Date of Birth	School Code	Grade Level	School Entry Date	School Exit Date	Weeks Enrolled	Migrant Arrival Date	Migrant End Date
									07312019	07302022
									10192020	10182023
									03012020	02282023
									09082019	09082022
									09082019	09082022
									03012020	02282023
									10252019	10242022
									06292021	06282024
									09182017	09152020
									01252021	01242024
									01252021	01242024
									01252021	01242024
									01212019	01212022
									07012020	06302023
									09062017	09062020
									09062017	09062020
									05172020	05162023
									08102019	08092022
									08102019	08092022

**Step 9:** To export the data click on the  icon. A dropdown list of the most used export formats is available for downloading. Select your preferred format, and the report will be downloaded to your computer.

