

Teacher Student Data Link Frequently Asked Questions

FAQ for submitting TSDL data and file layout:

How will TSDL data be submitted for the 2014-15 school year?

Districts/BOCES will use the TSDL interchange in Data Pipeline to submit their data. The interchange will be available October 1st, 2014. Districts/BOCES/Charters will be required to take a snapshot of their TSDL submission by the end of August of each subsequent school year. Because the TSDL is in the pipeline, Districts/BOCES/Charters are encouraged to submit their TSDL data throughout the school year. The interchange is designed to support districts in validating their data prior to taking a snapshot.

For more technical information about the process for submitting, the file layouts, specific data, and collection methods, please [click this link to read the TSDL documentation](#).

Where does the data that is required for the TSDL collection reside?

Student and course data generally resides in the district's student information system. Staff information generally resides in the district's Human Resources system.

What are the primary data elements that are required for TSDL?

There are many elements that comprise a valid TSDL. The three primary data elements that are central to the TSDL are: the teacher's educator identification number (EDID); the student's state assigned student identifier number (SASID); the course codes that the teacher instructs and the student attends. [Click here to see the full set of data elements that comprise the TSDL](#)

How do districts/BOCES report data on a student that has a teacher without an educator ID (EDID) (e.g. Dual-enrollment, on-line classes, etc.)?

At this time only courses taught by educators employed by the district will be collected. All records will be verified as a part of the collection, and if there is no EDID available, the record will be flagged as an error.

Records to not include for the 2014-2015 TSDL:

- Sections that have no instructional interaction between teacher and student (e.g. Office Aide, study hall, etc)
- Dual enrollment courses taught by instructors not employed by the district

What is the "verified" status used for? Is it required?

The "verified" status is not a required field. It is used for districts to verify the instructional relationship between the student and the teacher. It is optional for districts to use to ensure that students and staff meet locally determined rules for analyses and reports. Note, all records are entered "verified" as a default unless otherwise specified by the district.

- Example: a TSDL record is reported for a student that enrolled in the district for 3 days. The course is a yearlong course. Because the student was not enrolled in the course for the entire time, the record may not be verified. Inclusion and exclusion rules are to be set by the district reporting the data.

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For the course completion field, what if there are no grades given or completion status provided for the students?

For the 2014-2015 school year, the course completion field is required for only grades 9-12.

- If no grades or completion status was provided and the student is progressing to the next grade level, then use code 2 “Completed-Pass” for the end of the course status.
- If the student does not progress to the next grade level, then code 1 “Completed – Fail” can be used.

Where can more detailed information be found on the TSDL data collection?

There are two main websites that provide more information for the Teacher Student Data Link collection:

- <http://www.cde.state.co.us/datapipeline/tsdloverview> (Overview of the TSDL)
- http://www.cde.state.co.us/datapipeline/inter_teacherstudent - (TSDL file layouts and data elements)